

**STATEMENT OF FUND BALANCES**

<i>Fund Balance Projections</i>	<b>Est. Beginning Balances</b>	<b>02/03 Est. Revenues</b>	<b>Total</b>	<b>02/03 Est. Expenditures</b>	<b>Estimated Balances</b>
General Fund	\$ 926,215	\$ 2,090,750	\$ 3,016,965	\$ 2,070,915	\$ 946,050
Gas Tax Fund	\$ -	\$ 130,000	\$ 130,000	\$ 130,000	\$ -
Aid to Cities Fund	\$ 80,843	\$ 144,300	\$ 225,143	\$ 220,000	\$ 5,143
Traffic Safety Fund	\$ 30,745	\$ 20,300	\$ 51,045	\$ 50,000	\$ 1,045
Measure "M" Fund	\$ 3,084	\$ 63,000	\$ 66,084	\$ 63,000	\$ 3,084
Assessment Districts	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Maintenance District No. 1	\$ (2,573)	\$ 18,700	\$ 16,127	\$ 9,100	\$ 7,027
AQMD Fund	\$ 4,149	\$ 7,200	\$ 11,349	\$ 7,200	\$ 4,149
COPS Fund	\$ 328,908	\$ 134,000	\$ 462,908	\$ 103,500	\$ 359,408
<b>SUBTOTAL</b>	<b>\$ 1,371,371</b>	<b>\$ 2,608,250</b>	<b>\$ 3,979,621</b>	<b>\$ 2,653,715</b>	<b>\$ 1,325,906</b>
Trust Agency Fund	\$ 53,585	\$ -	\$ 53,585	\$ -	\$ 53,585
Capital Facilities Fund	\$ 190,357	\$ -	\$ 190,357	\$ -	\$ 190,357
Capital Improvements Fund	\$ 506,891	\$ 282,400	\$ 789,291	\$ 736,900	\$ 52,391
<b>SUBTOTAL</b>	<b>\$ 750,833</b>	<b>\$ 282,400</b>	<b>\$ 1,033,233</b>	<b>\$ 736,900</b>	<b>\$ 296,333</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 2,122,204</b>	<b>\$ 2,890,650</b>	<b>\$ 5,012,854</b>	<b>\$ 3,390,615</b>	<b>\$ 1,622,239</b>

**General Fund**

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund.

**Gas Tax Fund**

The Gas Tax Fund accounts for revenues received for gasoline taxes under Section 2105, 2106, 2107 and 2107.5 of the Street and Highway Code to be used solely for transportation-related purposes.

**Aid to Cities Fund**

The Aid to Cities Fund accounts for revenue received from federal, state, county and other local agencies. To be used for specified projects and programs.

**Traffic Safety Fund**

The Traffic Safety Fund accounts for revenue received from traffic fines levied by County Municipal Courts. These funds are to be used for public safety purposes only.

**Measure "M" Fund**

The Measure "M" Fund accounts for revenue received from the County's 1/2% local sales tax for transportation and street maintenance purposes.

**Sewer Maintenance District 1**

The Sewer Maintenance District Fund accounts for revenue received from fees assessed for specified purposes - sewer maintenance programs.

**AQMD Fund**

The AQMD Fund accounts for revenues received from the South Coast Air Quality Management District to implement air quality improvement policies and programs.

**COPS Fund**

The COPS Fund accounts for revenue received from the State of California for front line law enforcement purposes and for technology grants.

**Trust/Agency Fund**

Trust/Agency Funds account for assets held in a trustee capacity. Villa Park monies relate to street improvements, swimming pool bonds, excavation bonds, and other.

**Capital Facilities Fund**

The Capital Facilities Fund accounts for revenue received from property owners and developers to be used solely for street improvements - curb & gutter.

**Capital Improvements Fund**

The Capital Improvement Fund accounts for expenditures designated as part of the City's 7-year Capital Improvement Plan.

**EXPENDITURE ANALYSIS BY FUND  
FY 2002-03 PROPOSED BUDGET**

<b>Department</b>	<b>2002-03 Proposed</b>	<b>General Fund (01)</b>	<b>Gas Tax (02)</b>	<b>Aid to Cities (03)</b>	<b>Traffic Safety (04)</b>	<b>Local Sales Tax (05)</b>	<b>Districts (06)</b>	<b>Capital Imp. (07)</b>	<b>AQMD (08)</b>	<b>COPS (09)</b>
CITY COUNCIL	\$ 7,200	\$ 7,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY MANAGER	\$ 45,580	\$ 45,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY CLERK	\$ 107,794	\$ 107,794	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FINANCE	\$ 92,906	\$ 92,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY ATTORNEY	\$ 41,000	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPORT SERVICES	\$ 132,400	\$ 132,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LAW ENFORCEMENT	\$ 853,620	\$ 700,120	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 103,500
BUILDING	\$ 153,510	\$ 153,510	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENGINEERING & PLANNING	\$ 123,751	\$ 123,751	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIVIC CENTER	\$ 53,053	\$ 53,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PUBLIC WORKS GENERAL	\$ 321,064	\$ 299,164	\$ -	\$ 14,700	\$ -	\$ -	\$ -	\$ -	\$ 7,200	\$ -
STREET MAINTENANCE	\$ 305,834	\$ 42,834	\$ 130,000	\$ 70,000	\$ -	\$ 63,000	\$ -	\$ -	\$ -	\$ -
STORM DRAIN MAINTENANCE	\$ 43,033	\$ 43,033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEWER MAINTENANCE	\$ 164,169	\$ 99,169	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEWER MAINTENANCE DIST. 1	\$ 9,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,100	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 2,454,015</b>	<b>\$ 1,941,515</b>	<b>\$ 130,000</b>	<b>\$ 149,700</b>	<b>\$ 50,000</b>	<b>\$ 63,000</b>	<b>\$ 9,100</b>	<b>\$ -</b>	<b>\$ 7,200</b>	<b>\$ 103,500</b>
CAPITAL PROJECTS	\$ 807,200	\$ -	\$ -	\$ 70,300	\$ -	\$ -	\$ -	\$ 736,900	\$ -	\$ -
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 3,261,215</b>	<b>\$ 1,941,515</b>	<b>\$ 130,000</b>	<b>\$ 220,000</b>	<b>\$ 50,000</b>	<b>\$ 63,000</b>	<b>\$ 9,100</b>	<b>\$ 736,900</b>	<b>\$ 7,200</b>	<b>\$ 103,500</b>

**Personnel Allocation Table**

<b>Administration</b>	<b>City Manager</b>	<b>City Clerk</b>	<b>City Accountant</b>	<b>Administrative Secretary</b>	<b>Street Superintendent</b>	<b>Maintenance Leadperson</b>
4110 - City Council						
4120 - City Manager	40%					
4130 - City Clerk		85%		100%		
4140 - Finance	10%		100%			
4150 - City Attorney						
4170 - Support Services						
4180 - Employee Benefits						
<b>Public Safety</b>						
4210 - Law Enforcement	10%					
4230 - Building/Code Enf.	5%					
<b>Planning</b>						
4310 - Planning/Engineering	25%	15%				
<b>Public Works</b>						
4410 - Civic Center					15%	15%
4420 - General	10%				65%	65%
4440 - Street Maintenance					5%	5%
4450 - Storm Drains					5%	5%
4460 - Sewer					10%	10%
	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

## SUMMARY OF REVENUES

Account	2000-01 Actual	2001-02 Budget	2001-02 Estimated	2002-03 Proposed
<b><u>GENERAL FUND - 01</u></b>				
<u>Taxes</u>				
3010 Secured - Property Tax	\$ 827,172	\$ 897,000	\$ 925,000	\$ 930,000
3020 Unsecured - Property Tax	\$ 46,069	\$ 45,000	\$ 45,000	\$ 45,000
3030 Prior Years Property Tax	\$ 9,682	\$ 10,000	\$ 10,000	\$ 10,000
3120 Sales & Use Tax	\$ 205,151	\$ 175,000	\$ 175,000	\$ 200,000
3121 Sales & Use Tax - Public S.	\$ 46,146	\$ 40,000	\$ 40,000	\$ 40,000
3151 Business License Tax	\$ 25,589	\$ 26,000	\$ 27,200	\$ 30,000
3160 Property Transfer Tax	\$ 33,340	\$ 32,000	\$ 35,000	\$ 32,000
SUBTOTAL	\$ 1,193,149	\$ 1,225,000	\$ 1,257,200	\$ 1,287,000
<u>Revenue from Other Agency</u>				
3531 State Motor Vehicle Fees (VLF)	\$ 347,744	\$ 300,000	\$ 322,000	\$ 345,000
3536 State Homeowners Property Relief	\$ 13,540	\$ 13,000	\$ 13,000	\$ 13,000
3537 State Educational Revenue Fund (ERAF)	\$ 24,746	\$ -	\$ -	\$ -
SUBTOTAL	\$ 386,030	\$ 313,000	\$ 335,000	\$ 358,000
<u>Licenses &amp; Permits</u>				
3210 Building Permits	\$ 217,759	\$ 150,000	\$ 177,000	\$ 200,000
3280 Street & Curb Permits	\$ 8,442	\$ 6,000	\$ 6,000	\$ 6,000
3140 Franchise Fees	\$ 148,110	\$ 150,000	\$ 167,000	\$ 150,000
SUBTOTAL	\$ 374,311	\$ 306,000	\$ 350,000	\$ 356,000
<u>Fines, Forfeitures, &amp; Penalties</u>				
3300 Miscellaneous Court Fines	\$ 1,367	\$ 1,500	\$ 1,500	\$ 1,500
3302 Parking Citation Fees	\$ 12,507	\$ 7,000	\$ 8,500	\$ 8,000
SUBTOTAL	\$ 13,874	\$ 8,500	\$ 10,000	\$ 9,500
<u>Charges for Current Services</u>				
3610 Zoning Fees	\$ 6,875	\$ 4,000	\$ 8,200	\$ 8,000
3611 Subdivision Fees	\$ -	\$ 1,000	\$ -	\$ -
3620 Engineering Fees	\$ 12,585	\$ 10,000	\$ 13,800	\$ 12,000
3630 Sewer Acreage Fees	\$ 985	\$ -	\$ 1,360	\$ -
3640 Administrative Service Fees	\$ 3,469	\$ 2,500	\$ 3,500	\$ 3,000
3642 Sale of Maps & Publications	\$ 531	\$ 300	\$ 300	\$ 250
3110 Weed Abatement	\$ -	\$ 1,000	\$ 2,000	\$ 1,000
SUBTOTAL	\$ 24,445	\$ 18,800	\$ 29,160	\$ 24,250
<u>Revenue from Use of Monies</u>				
3410 Investment Earnings	\$ 64,282	\$ 70,000	\$ 60,000	\$ 45,000
3420 Rents & Concessions	\$ 5,389	\$ -	\$ -	\$ -
3040 Interest/Penalties	\$ 8,188	\$ 3,000	\$ 3,500	\$ 3,000
SUBTOTAL	\$ 77,859	\$ 73,000	\$ 63,500	\$ 48,000
<u>Other Revenues</u>				
3900 Miscellaneous	\$ 26,182	\$ 5,000	\$ 2,000	\$ 2,500
3903 Summer Picnic	\$ 6,932	\$ 7,000	\$ 1,700	\$ 5,000

**SUMMARY OF REVENUES**

<b>Account</b>	<b>2000-01 Actual</b>	<b>2001-02 Budget</b>	<b>2001-02 Estimated</b>	<b>2002-03 Proposed</b>
3904 Boat Parade/Holiday Event	\$ 310	\$ 300	\$ 2,780	\$ 500
SUBTOTAL	\$ 33,424	\$ 12,300	\$ 6,480	\$ 8,000
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 2,103,092</b>	<b>\$ 1,956,600</b>	<b>\$ 2,051,340</b>	<b>\$ 2,090,750</b>

**GAS TAX FUND - 02**

3410 Interest	\$ 2,187	\$ 2,000	\$ 2,000	\$ 2,000
3534 Section 2105	\$ 40,551	\$ 36,000	\$ 34,000	\$ 41,000
3535 Section 2106	\$ 30,993	\$ 30,000	\$ 25,200	\$ 31,000
3536 Section 2107	\$ 53,595	\$ 50,000	\$ 44,000	\$ 54,000
3537 Section 2107.5	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL GAS TAX REVENUES</b>	<b>\$ 129,326</b>	<b>\$ 120,000</b>	<b>\$ 107,200</b>	<b>\$ 130,000</b>

**AID TO CITIES FUND - 03**

3410 Interest	\$ 2,583	\$ 300	\$ 300	\$ 300
3515 Traffic Congestion Relief	\$ 48,341	\$ 75,000	\$ 14,000	\$ -
3520 Other Local Agencies	\$ -	\$ -	\$ 10,000	\$ 65,000
3535 Other State Grants	\$ 10,000	\$ 5,000	\$ 5,000	\$ 79,000
<b>TOTAL AID TO CITIES REVENUES</b>	<b>\$ 60,924</b>	<b>\$ 80,300</b>	<b>\$ 29,300</b>	<b>\$ 144,300</b>

**TRAFFIC SAFETY FUND - 04**

3310 Motor Vehicle Code Fines	\$ 29,442	\$ 18,000	\$ 23,500	\$ 20,000
3410 Interest	\$ 797	\$ 300	\$ 300	\$ 300
<b>TOTAL TRAFFIC SAFETY REVENUES</b>	<b>\$ 30,239</b>	<b>\$ 18,300</b>	<b>\$ 23,800</b>	<b>\$ 20,300</b>

**LOCAL SALES TAX FUND - 05**

3132 Measure M Transportation	\$ 61,674	\$ 60,000	\$ 60,000	\$ 62,000
3410 Interest	\$ 1,825	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL LOCAL SALES TAX REVENUES</b>	<b>\$ 63,499</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>	<b>\$ 63,000</b>

**ASSESSMENT DISTRICTS FUND - 06**

3110 Sewer Maintenance Assessments	\$ 6,046	\$ 5,472	\$ 5,472	\$ 14,000
3112 Assessment No. 1 - Wulff Drive	\$ 873	\$ -	\$ -	\$ -
3410 Interest	\$ 140	\$ 300	\$ 300	\$ 300
3640 Administrative Service Fee	\$ (297)	\$ -	\$ 400	\$ -
3640 Operating Transfer In	\$ -	\$ -	\$ -	\$ 4,400
<b>TOTAL ASSESSMENT REVENUES</b>	<b>\$ 6,762</b>	<b>\$ 5,772</b>	<b>\$ 6,172</b>	<b>\$ 18,700</b>

**CAPITAL IMPROVEMENT FUND - 07**

3410 Interest	\$ 13,611	\$ 200	\$ 200	\$ 1,000
3520 Other Local Agencies	\$ 19,400	\$ -	\$ -	\$ -
3720 VPCATV Corporation	\$ 2,950	\$ 2,360	\$ 2,360	\$ 2,400

**SUMMARY OF REVENUES**

<b>Account</b>	<b>2000-01 Actual</b>	<b>2001-02 Budget</b>	<b>2001-02 Estimated</b>	<b>2002-03 Proposed</b>
3733 OCTA Arterial Highway Rehabilitation	\$ -	\$ 83,350	\$ -	\$ 72,000
3900 Miscellaneous	\$ -	\$ -	\$ -	\$ 82,000
3950 Operating Transfers In	\$ 700,388	\$ -	\$ -	\$ 125,000
<b>TOTAL CAPITAL IMPROVEMENT REVENUES</b>	<b>\$ 736,349</b>	<b>\$ 85,910</b>	<b>\$ 2,560</b>	<b>\$ 282,400</b>

**AIR QUALITY MANAGEMENT FUND - 08**

3410 Interest	\$ 798	\$ 200	\$ 200	\$ 200
3532 AB 2766 AQMD	\$ 5,435	\$ 7,000	\$ 5,500	\$ 7,000
3900 Miscellaneous	\$ -	\$ 14,094	\$ 3,000	\$ -
<b>TOTAL AQMD REVENUES</b>	<b>\$ 6,233</b>	<b>\$ 21,294</b>	<b>\$ 8,700</b>	<b>\$ 7,200</b>

**COPS FUND - 09**

3410 Interest	\$ 9,517	\$ 7,000	\$ 7,000	\$ 4,000
3532 AB 3229 COPS/SLESF	\$ 100,000	\$ 15,000	\$ 100,087	\$ 100,000
3533 Law Enforcement - High Tech	\$ 102,342	\$ -	\$ 31,888	\$ 30,000
<b>TOTAL COPS REVENUES</b>	<b>\$ 211,859</b>	<b>\$ 22,000</b>	<b>\$ 138,975</b>	<b>\$ 134,000</b>

**TOTAL ALL FUNDS \$ 3,348,283 ▼ \$ 2,371,176 \$ 2,429,047 \$ 2,890,650 ▲**

2000/2001 Footnote:  
This total includes an "Operating Transfer In" to the Capital Improvement Fund of \$700,388; without this transfer, total revenues are \$2,647,895.

2002/2003 Footnote:  
*Fund 03 Grants:*  
\*Trail Improvement - \$74,000  
\*LitterControl - \$5,000  
\*Sewer Monitoring - \$65,000  
*Fund 07 Grants:*  
\*OCTA/AHRP - \$72,000  
\*Loma Street - \$40,000  
\*Urban Runoff - \$42,000  
This total includes an "Operating Transfer In" to the Capital Improvement Fund/Sewer Fund of \$129,400. Without this transfer, total revenues are \$2,719,250

**SUMMARY OF EXPENDITURES**

<b>Department</b>	<b>2000-01 Actual</b>	<b>2001-02 Budget</b>	<b>2001-02 Estimated</b>	<b>2002-03 Proposed</b>
CITY COUNCIL	\$ 10,667	\$ 9,225	\$ 8,200	\$ 7,200
CITY MANAGER	\$ 112,227	\$ 176,457	\$ 184,350	\$ 45,580
CITY CLERK	\$ 114,318	\$ 118,018	\$ 125,065	\$ 107,794
FINANCE	\$ 88,457	\$ 71,706	\$ 67,550	\$ 92,906
CITY ATTORNEY	\$ 56,152	\$ 55,000	\$ 55,000	\$ 41,000
SUPPORT SERVICES	\$ 69,400	\$ 114,380	\$ 101,346	\$ 132,400
LAW ENFORCEMENT	\$ 670,303	\$ 672,309	\$ 686,500	\$ 853,620
BUILDING	\$ 167,243	\$ 137,850	\$ 146,846	\$ 153,510
ENGINEERING & PLANNING	\$ 52,999	\$ 65,000	\$ 78,350	\$ 123,751
CIVIC CENTER	\$ 33,848	\$ 39,650	\$ 38,150	\$ 53,053
PUBLIC WORKS GENERAL	\$ 272,620	\$ 337,209	\$ 301,840	\$ 321,064
STREET MAINTENANCE	\$ 258,632	\$ 307,676	\$ 298,500	\$ 305,834
STORM DRAIN MAINTENANCE	\$ 12,169	\$ 14,500	\$ 14,775	\$ 43,033
SEWER MAINTENANCE	\$ 28,547	\$ 162,400	\$ 10,300	\$ 164,169
SEWER MAINTENANCE DIST. 1	\$ 12,950	\$ 4,142	\$ 5,642	\$ 9,100
	<hr/>	<hr/>	<hr/>	<hr/>
<b>SUBTOTAL</b>	\$ 1,960,532	\$ 2,285,522	\$ 2,122,414	\$ 2,454,015
CAPITAL PROJECTS	\$ 206,432	\$ 506,000	\$ 353,300	\$ 807,200
<b>TOTAL ALL EXPENDITURES</b>	<hr/> <b>\$ 2,166,964</b>	<hr/> <b>\$ 2,791,522</b>	<hr/> <b>\$ 2,475,714</b>	<hr/> <b>\$ 3,261,215</b>

**Major Fiscal Changes:**

*Departmental Budgets:*

Law Enforcement	\$ 75,000	Motorcycle Officer (COPS)
	\$ 20,000	Special Assignment Teams (COPS)
	\$ 60,000	Sheriff Contract Increase (GF)
Code Enforcement	\$ 31,200	Full Year of Code Enforcement (GF)
Storm Drain Maintenance	\$ 20,000	NPDES Participation (GF)
Street Maintenance	\$ 75,000	Pavement Rehabilitation (Gas Tax/GF)
	<hr/>	
	\$ 281,200	

*Capital Projects:*

Sewer Improvements	\$ 200,000	
	<hr/>	
	\$ 481,200	<b>TOTAL</b>

Department  
Series  
ALL

Department  
ALL

Funding Sources  
VARIOUS

### ***FULL CITY BUDGET SUMMARY***

<u>Account No.</u>	<u>Account Title</u>	<u>2000-2001 Actual</u>	<u>2001-2002 Budget</u>	<u>2002-2003 Estimated</u>	<u>2002-2003 Approved</u>
	<u>Personnel Services</u>	\$ 420,347	\$ 443,165	\$ 441,901	\$ 395,365
	<u>Maintenance and Operations</u>	\$ 1,538,344	\$ 1,743,007	\$ 1,609,613	\$ 2,037,150
	<u>Capital Outlay</u>	\$ 1,851	\$ 99,350	\$ 70,900	\$ 21,500
	<u>Capital Projects</u>	\$ 206,432	\$ 506,000	\$ 353,300	\$ 807,200
	<i>Total Department Budget</i>	<u>\$ 2,166,974</u>	<u>\$ 2,791,522</u>	<u>\$ 2,475,714</u>	<u>\$ 3,261,215</u>

**Department  
Series**  
4100

**Department**  
*Administration*

**Funding Sources**  
*General Fund - 01*

***DEPARTMENTAL BUDGET SUMMARY***

<u>Account No.</u>	<u>Account Title</u>	<u>2000-2001 Actual</u>	<u>2001-2002 Budget</u>	<u>2001-2002 Estimated</u>	<u>2002-2003 Approved</u>
	<u>Personnel Services</u>	\$ 262,337	\$ 313,256	\$ 323,465	\$ 206,580
	<u>Maintenance and Operations</u>	\$ 188,894	\$ 231,180	\$ 218,046	\$ 220,300
	<u>Capital Outlay</u>	\$ -	\$ 350	\$ -	\$ -
	<i>Total Department Budget</i>	<u>\$ 451,231</u>	<u>\$ 544,786</u>	<u>\$ 541,511</u>	<u>\$ 426,880</u>

**Department****Series**

4100

**Division No.**

4110

**Department**

Administration

**Division**

City Council

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ -
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
5105	Operating Supplies	\$ 2,037	\$ 1,500	\$ 1,700	\$ 1,500
5701	Travel & Meetings	\$ 8,640	\$ 7,725	\$ 6,500	\$ 5,700
	<i>Total Maintenance and Operations</i>	\$ 10,677	\$ 9,225	\$ 8,200	\$ 7,200
	<i>Total Division Budget</i>	\$ 10,677	\$ 9,225	\$ 8,200	\$ 7,200

**Department**

**Series**

4100

**Division No.**

4110

**Department**

Administration

**Division**

City Council

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
None		100%			24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate
		100%	\$ -

**Total Salary & Benefits \$ -**

5105 - Operating Supplies
Cost of plaques, special items of recognition, City Council photos, badges, and business cards.

5701 - Travel & Meetings
Conferences, meetings; Annual League of California Cities Conference...\$3,000;
OC Division League of California Cities Monthly Meetings...\$1,400;
Local Meetings...\$300;
Miscellaneous...\$1,000

**Department****Series**

4100

**Division No.**

4120

**Department**

Administration

**Division**

City Manager

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ 96,307	\$ 116,788	\$ 119,000	\$ 36,000
4131	Fringe Benefits - Full Time	\$ 11,715	\$ 55,294	\$ 60,000	\$ 6,480
	<i>Total Personnel</i>	\$ 108,022	\$ 172,082	\$ 179,000	\$ 42,480
<u>Maintenance and Operations</u>					
5105	Operating Supplies	\$ -	\$ -	\$ -	\$ 100
5625	Dues & Publications	\$ 965	\$ 950	\$ 850	\$ 1,000
5630	Development Seminars	\$ -	\$ -	\$ -	\$ -
5701	Travel & Meetings	\$ 3,240	\$ 3,425	\$ 4,500	\$ 2,000
	<i>Total Maintenance and Operations</i>	\$ 4,205	\$ 4,375	\$ 5,350	\$ 3,100
	<i>Total Division Budget</i>	\$ 112,227	\$ 176,457	\$ 184,350	\$ 45,580

**Department**

**Series**

4100

**Division No.**

4120

**Department**

Administration

**Division**

City Manager

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	40%	\$ 3,750	130E	24				\$ 36,000
									\$ 36,000

**Benefits**

Position/Title	Individual	%	Benefit Rate	Total
City Manager	Rodericks	40%	18.00%	\$ 6,480
				\$ 6,480

**Total Salary & Benefits \$ 42,480**

<b>5105 - Operating Supplies</b>
Provides for various office supplies specific to the City Manager, to include business cards, calendar, etc.
<b>5630 - Development Seminars</b>
Technical Workshops, i.e. Financial, Personnel, Emergency Planning - None planned.

<b>5625 - Dues &amp; Publications</b>
Membership in professional organizations and purchase of professional journals and books - to include membership in ICMA.
<b>5701 - Travel &amp; Meetings</b>
CA City Manager's Meetings..\$900
OCLOC..\$275
ICMA..\$725
CC Meeting & Miscellaneous..\$100

**Department****Series**

4100

**Division No.**

4130

**Department**

Administration

**Division**

City Clerk

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ 81,281	\$ 85,765	\$ 85,765	\$ 82,918
4131	Fringe Benefits - Full Time	\$ 7,750	\$ 8,303	\$ 14,000	\$ 14,926
	<i>Total Personnel</i>	<i>\$ 89,031</i>	<i>\$ 94,068</i>	<i>\$ 99,765</i>	<i>\$ 97,844</i>
<u>Maintenance and Operations</u>					
5105	Operating Supplies	\$ 5,752	\$ 4,600	\$ 7,000	\$ 2,000
5107	Postage	\$ 2,257	\$ 2,000	\$ 2,000	\$ -
5108	Legal Notices/Recordings	\$ 2,958	\$ 1,800	\$ 2,000	\$ 1,800
5210	Maint./Office Equipment	\$ 3,193	\$ 3,200	\$ 3,200	\$ 150
5390	Contractual Svcs/Special	\$ 6,883	\$ 10,700	\$ 10,700	\$ 2,200
5625	Dues & Publications	\$ 170	\$ 300	\$ 350	\$ 300
5630	Development Seminars	\$ -	\$ 500	\$ -	\$ -
5701	Travel & Meetings	\$ -	\$ 300	\$ 50	\$ -
5710	Mileage	\$ 4,074	\$ -	\$ -	\$ -
5810	Election Expenses	\$ -	\$ 200	\$ -	\$ 3,500
	<i>Total Maintenance and Operations</i>	<i>\$ 25,287</i>	<i>\$ 23,600</i>	<i>\$ 25,300</i>	<i>\$ 9,950</i>
<u>Capital Outlay</u>					
6502	Office Equipment & Furniture	\$ -	\$ 350	\$ -	\$ -
	<i>Total Capital Outlay</i>	<i>\$ -</i>	<i>\$ 350</i>	<i>\$ -</i>	<i>\$ -</i>
	<i>Total Division Budget</i>	<i>\$ 114,318</i>	<i>\$ 118,018</i>	<i>\$ 125,065</i>	<i>\$ 107,794</i>

**Department**

**Series**

4100

**Division No.**

4130

**Department**

Administration

**Division**

City Clerk

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Clerk	Adrian	85%	\$ 2,237	79E	24				\$ 45,626
Admin Secretary	Sundstrom	100%	\$ 1,554	38E	24				\$ 37,292
									\$ 82,918

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Clerk	Adrian	85%	18.00%	\$ 8,213
Admin. Secretary	Sundstrom	100%	18.00%	\$ 6,713
				\$ 14,926

**Total Salary & Benefits \$ 97,844**

<b>5105 - Operating Supplies</b> Provides for various office supplies specific to the City Clerk function, to include business cards, calendars, and record books.
<b>5108 - Legal Notices/Recordings</b> Provides for various legal notices and recordings required for operation to include Variances, CUPS, Ordinances, and Negative Declarations. Some of these costs are reimbursed through the permitting process.
<b>5390 - Contractual Services/Special</b> Provides for microfilming of public records and documents (\$1,000) and for the California State Code Supplements (\$1,200)
<b>5630 - Development Seminars</b> Technical Workshops, i.e. Financial, Personnel, Emergency Planning - None Planned.

<b>5107 Postage</b> Provides for postage related to City Clerk activities.
<b>5210 - Maintenance/Office Equipment</b> Provides for periodic maintenance of equipment specifically used by the City Clerk - typewriters, color printer.
<b>5625 - Dues &amp; Publications</b> Provides for membership in professional organizations and purchase of professional journals and publications.
<b>5701 - Travel &amp; Meetings</b> None planned.

**Department**

**Series**

4100

**Division No.**

4130

**Department**

Administration

**Division**

City Clerk

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Clerk	Adrian	85%	\$ 2,050	79E	24				\$ 41,820
Admin Secretary	Sundstrom	100%	\$ 1,554	38E	24				\$ 37,292

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Clerk	Adrian	85%	18.00%	\$ 7,528
Admin. Secretary	Sundstrom	100%	18.00%	\$ 6,713

**Total Salary & Benefits \$ 93,352**

<b>5710 - Mileage</b>
Provides for mileage reimbursement at the IRS approved rate - None Planned.
<b>6502 - Office Equipment/Furniture</b>
None Planned.

<b>5810 - Election Expenses</b>
Provides for expenses related to the November 2002 City election.

**Department****Series**

4100

**Division No.**

4140

**Department**

Administration

**Division**

Finance

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001	2001-2002		2002-2003
		Actual	Budget	Estimated	Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ 45,495	\$ 40,000	\$ 40,000	\$ 53,607
4112	Temporary	\$ -	\$ 2,400	\$ -	\$ 2,400
4121	Overtime	\$ 315	\$ 600	\$ 200	\$ 600
4131	Fringe Benefits - Full Time	\$ 19,474	\$ 4,106	\$ 4,500	\$ 9,649
	<i>Total Personnel</i>	\$ 65,284	\$ 47,106	\$ 44,700	\$ 66,256
<u>Maintenance and Operations</u>					
5105	Operating Supplies	\$ 589	\$ 600	\$ 400	\$ 300
5110	Misc. Finance Charges	\$ 848	\$ 900	\$ 950	\$ 900
5112	Property Tax Admin. Fee	\$ 8,050	\$ 8,500	\$ 8,500	\$ 8,500
5301	Prof. Services - Audit	\$ 10,100	\$ 10,400	\$ 10,400	\$ 11,100
5390	Prof. Services - Payroll	\$ 2,228	\$ 1,400	\$ 1,400	\$ 1,400
5390	Contract Svcs - Software Spt.	\$ -	\$ -	\$ -	\$ 2,500
5625	Dues & Publications	\$ 100	\$ 100	\$ 100	\$ 100
5630	Development Seminars	\$ 100	\$ 300	\$ 350	\$ 400
5701	Travel & Meetings	\$ 25	\$ 300	\$ 200	\$ 300
5710	Mileage	\$ -	\$ -	\$ 50	\$ 50
5820	Interest Expense	\$ 1,133	\$ 2,000	\$ 500	\$ 1,000
5822	Business Lic. Adjustments	\$ -	\$ 100	\$ -	\$ 100
	<i>Total Maintenance and Operations</i>	\$ 23,173	\$ 24,600	\$ 22,850	\$ 26,650
	<i>Total Division Budget</i>	\$ 88,457	\$ 71,706	\$ 67,550	\$ 92,906

**Department****Series**

4100

**Division No.**

4140

**Department**

Administration

**Division**

Finance

**Funding Sources**

General Fund - 01

**Budget Backup****Personnel Services****Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	10%	\$ 3,750	130E	24				\$ 9,000
City Accountant	Desai	100%	\$ 1,859	56E	24				\$ 44,607
									\$ 53,607

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Manager	Rodericks	10%	18.00%	\$ 1,620
City Accountant	Desai	100%	18.00%	\$ 8,029
				\$ 9,649

**Total Salary & Benefits \$ 63,256**

<b>5105 - Operating Supplies</b> Provides for various office supplies specific to Finance, to include business cards, checks, and other accounting needs.	<b>5110 - Misc. Finance Charges</b> Miscellaneous bank charges throughout the fiscal year.
<b>5112 - Property Tax Admin. Fee</b> This account provides for the annual fees associated with property tax administration.	<b>5301 - Professional Services - Audit</b> This account provides for the contract annual audit as required by the State and Federal government.
<b>5390 - Professional Services - Payroll</b> This account provides for payroll services.	<b>5391 - Contract Svcs - Software Support</b> Provides for contract software support for the City's Finance Software systems.
<b>5625 - Dues &amp; Publications</b> Provides for membership in professional organizations and purchase of professional journals and publications.	<b>5630 - Development Seminars</b> Technical Workshops, i.e. Financial, CSMFO, Emergency Planning.

**Department**

**Series**

4100

**Division No.**

4140

**Department**

Administration

**Division**

Finance

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	10%	\$ 3,750	130E	24				\$ 9,000
City Accountant	Desai	100%	\$ 1,859	56E	24				\$ 44,607

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Manager	Rodericks	10%	18.00%	\$ 1,620
City Accountant	Desai	100%	18.00%	\$ 8,029

**Total Salary & Benefits \$ 63,256**

<b>5701 - Travel &amp; Meetings</b>
This account provides for meeting costs associated with the Finance function.
<b>5820 - Interest Expense</b>
This account provides for expenses related to interest in the City's accounts.

<b>5710 - Mileage</b>
Provides for mileage reimbursement at the IRS approved rate.
<b>5822 - Business License Adjustments</b>
This account provides for refunds and/or reimbursement related to business licenses.

**Department****Series**

4100

**Division No.**

4150

**Department**

Administration

**Division**

City Attorney

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ -
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
5303	Legal Services	\$ 33,630	\$ 35,000	\$ 30,000	\$ 36,000
5340	Other Legal Services	\$ 22,522	\$ 20,000	\$ 25,000	\$ 5,000
	<i>Total Maintenance and Operations</i>	\$ 56,152	\$ 55,000	\$ 55,000	\$ 41,000
	<i>Total Division Budget</i>	\$ 56,152	\$ 55,000	\$ 55,000	\$ 41,000

**Department**

**Series**

4100

**Division No.**

4150

**Department**

Administration

**Division**

City Attorney

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
		100%			24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate
		100%	18.00%

**Total Salary & Benefits \$ -**

5303 - Legal Services
This account provides for the legal retainer for Rutan & Tucker.

5340 - Other Legal Services
Special legal services for the City such as Code Enforcement, Nuisance Abatement, Personnel, or other legal services.

**Department****Series**

4100

**Division No.**

4170

**Department**

Administration

**Division**

Support Services

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ -
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
5107	Postage	\$ -	\$ -	\$ -	\$ 2,000
5112	Santa Parade Expense	\$ 1,363	\$ 1,400	\$ 2,600	\$ 1,500
5113	Holiday Events	\$ 6,456	\$ 7,500	\$ 14,000	\$ 7,500
5210	Maintenance/Office Equip.	\$ -	\$ -	\$ -	\$ 3,000
5322	Animal Control Services	\$ 11,518	\$ 14,000	\$ 7,000	\$ 14,000
5323	City Newsletter	\$ -	\$ -	\$ 1,500	\$ 4,800
5324	City Newsletter Postage	\$ -	\$ -	\$ 500	\$ 1,000
5325	City Historian	\$ -	\$ 9,346	\$ 9,000	\$ 18,000
5345	CATV Corporation	\$ 14,958	\$ 21,000	\$ 20,000	\$ 29,400
5350	Website Maintenance/Dev.	\$ -	\$ -	\$ 1,406	\$ 700
5368	Community Programs	\$ -	\$ 1,000	\$ 550	\$ 1,000
5390	Contract Services/Special	\$ -	\$ -	\$ -	\$ 2,000
5405	Insurance - P.L./P.D.	\$ 15,777	\$ 16,000	\$ 17,290	\$ 16,000
5406	Insurance - Bonds	\$ 1,018	\$ 1,000	\$ 1,000	\$ 1,000
5410	Budgeted Contingency	\$ -	\$ 10,000	\$ 1,400	\$ 10,000
5625	Dues & Publications	\$ 10,102	\$ 24,634	\$ 17,000	\$ 12,000
5801	Miscellaneous	\$ 3,776	\$ 1,000	\$ 600	\$ 1,000

**Department**  
**Series** 4100  
**Division No.** 4170  
**Department** Administration  
**Division** Support Services

**Funding Sources**  
 General Fund - 01

Account No.	Account Title	2000-2001	2001-2002		2002-2003
		Actual	Budget	Estimated	Approved
5802	Summer Picnic	\$ 4,432	\$ 5,000	\$ 5,000	\$ 5,000
5805	School Restoration Admin.	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
<i>Total Maintenance and Operations</i>		<u>\$ 69,400</u>	<u>\$ 114,380</u>	<u>\$ 101,346</u>	<u>\$ 132,400</u>
<i>Total Division Budget</i>		<u><u>\$ 69,400</u></u>	<u><u>\$ 114,380</u></u>	<u><u>\$ 101,346</u></u>	<u><u>\$ 132,400</u></u>

**Department**

**Series**

4100

**Division No.**

4170

**Department**

Administration

**Division**

Support Services

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
		100%			24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate
		100%	18.00%

**Total Salary & Benefits \$ -**

<b>5107 - Postage</b> The account provides for citywide general postage requirements to include the City newsletter.
<b>5113 - Holiday Event/Boat Parade</b> This account budgets for annual holiday event expenses to include the storage and display of holiday lighting (\$5,500) and the boat parade (\$2,000).
<b>5322 - Animal Control Services</b> This account provides for animal control services through the County of Orange.
<b>5324 - City Newsletter Postage</b> This account provides for postage for the City newsletter.

<b>5112 - Santa Parade Expense</b> This account budgets for the annual Santa Claus Parade (\$1,500).
<b>5210 - Maintenance/Office Equipment</b> This account provides for the routine maintenance of office equipment. This account combines the various accounts within the Admin function.
<b>5323 - City Newsletter</b> This account provides for the printing costs associated with the City newsletter (4 - 4-page quarterly editions).
<b>5325 - City Historian</b> This account provides for authorized expenditures by the City Historian. Project expenses are \$16,000 for the City Book and \$2,000 for annual expenses. Efforts will be made to have community groups buy into the book and the City can recoup expenditures.

**Department**

**Series**

4100

**Division No.**

4170

**Department**

Administration

**Division**

Support Services

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
		100%			24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate
		100%	18.00%

**Total Salary & Benefits \$ -**

<p><b>5345 - CATV Corporation</b></p> <p>This account provides funding for the CATV Corporation at 50% of the CATV revenues projected for the year and the estimated 1% PEG Grant (\$21,000 - 50% and \$8,400 PEG Grant)</p>
<p><b>5368 - Community Programs</b></p> <p>This account provides funding for various authorized community programs. In Fiscal Year 2002/2003 this amount is targeted toward the City Halloween Parade.</p>
<p><b>5405 - Insurance - P.L./P.D.</b></p> <p>This account provides for the Public Liability and Property Damage Insurance through the CJPIA.</p>
<p><b>5410 - Budgeted Contingency</b></p> <p>This account provides for various contingencies throughout the year on a support service level.</p>

<p><b>5350 - Website Maintenance/Development</b></p> <p>This account provides for the hosting and email management of the City's website - (\$50 per month plus \$100 in services).</p>
<p><b>5390 - Contract Services Special</b></p> <p>This account provides for the City's computer consultant and miscellaneous software and hardware support. This is not an annual contract, but is used on an as-needed basis.</p>
<p><b>5406 - Insurance - Bonds</b></p> <p>This account provides for the cost of bonds for the City Treasurer and any other identified employee.</p>
<p><b>5625 - Dues &amp; Publications</b></p> <p>This account provides for various dues and publications to which the City prescribes: LOCC State (\$3,780), LOCCOC (\$4,800), LAFCO (\$1,000), Employee Relations Committee (\$800)</p>

**Department**

**Series**

4100

**Division No.**

4170

**Department**

Administration

**Division**

Support Services

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
		100%			24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate
		100%	18.00%

**Total Salary & Benefits \$ -**

<b>5801 - Miscellaneous</b>
This account provides for miscellaneous administrative costs associated with support services.
<b>5805 - School Restoration Administration</b>
This account provides for contributions to the School Restoration Committee.

<b>5802 - Summer Picnic</b>
This account provides funding for the City's annual City Picnic.

**Department**

**Series**

4100

**Division No.**

4180

**Department**

Administration

**Division**

Employee Benefit Fund

**Funding Sources**

General Fund - 01

**DEPARTMENTAL BUDGET SUMMARY**

Account No.	Account Title	2000-2001	2001-2002		2002-2003
		Actual	Budget	Estimated	Approved
	<u>Personnel Services</u>	\$ -	\$ -	\$ -	\$ -
	<u>Maintenance and Operations</u>	\$ -	\$ -	\$ -	\$ 78,200
	<u>Capital Outlay</u>	\$ -	\$ -	\$ -	\$ -
	<i>Total Department Budget</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 78,200</u>

**Department Series**  
 4100  
**Division No.**  
 4180

**Department**  
 Administration  
**Division**  
 Employee Benefit Fund

**Funding Sources**  
 Employee Benefit Fund - 10

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
		\$ -	\$ -	\$ -	\$ -
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
2385	Worker's Compensation	\$ -	\$ -	\$ -	\$ 3,200
2075	FICA & Medicare	\$ -	\$ -	\$ -	\$ 5,150
2065	Social Security	\$ -	\$ -	\$ -	\$ 350
2408	Deferred Compensation	\$ -	\$ -	\$ -	\$ 13,800
2375	Medical & Dental Coverage	\$ -	\$ -	\$ -	\$ 28,400
2365	Life Insurance	\$ -	\$ -	\$ -	\$ 2,300
2355	Retirement Benefits	\$ -	\$ -	\$ -	\$ 25,000
	<i>Total Maintenance and Operations</i>	\$ -	\$ -	\$ -	\$ 78,200
	<i>Total Division Budget</i>	\$ -	\$ -	\$ -	\$ 78,200

**Department**

**Series**

4100

**Division No.**

4180

**Department**

Administration

**Division**

Employee Benefit Fund

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
		100%			24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate
		100%	18.00%

**Total Salary & Benefits \$ -**

<b>2385 - Worker's Compensation</b> Provides a total benefit amount for the City's Worker's Compensation benefits under California Law.
<b>5903 - Deferred Compensation</b> This is a reimbursable account where the City pays upfront costs and deductions are made from the employee's payroll check.
<b>5907 - Life Insurance</b> This account provides for the City's cost to provide life insurance for employees under the City's benefits package.

<b>2075 - FICA &amp; Medicare</b> The City is required to process new staff with enrollments in Medicare deductions.
<b>5906 - Medical &amp; Dental Coverage</b> This account provides for the City's cost for enrolling employees in medical and dental coverages under the City's benefits package.
<b>5908 - Retirement Benefits</b> This account pays for the City and employee's share of CALPERS retirement. This City is currently superfunded with CALPERS.

Department  
Series  
4200

Department  
Public Safety

Funding Sources  
General Fund - 01  
Traffic Safety Fund - 04  
COPS - 09

### **DEPARTMENTAL BUDGET SUMMARY**

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
	<u>Personnel Services</u>	\$ 5,167	\$ 16,500	\$ 3,046	\$ 15,930
	<u>Maintenance and Operations</u>	\$ 832,379	\$ 793,659	\$ 830,300	\$ 991,200
	<u>Capital Outlay</u>	\$ -	\$ -	\$ -	\$ -
	<i>Total Department Budget</i>	<u>\$ 837,546</u>	<u>\$ 810,159</u>	<u>\$ 833,346</u>	<u>\$ 1,007,130</u>

<b>Department Series</b> 4200	<b>Department</b> Public Safety	<b>Funding Sources</b> General Fund - 01
<b>Division No.</b> 4210	<b>Division</b> Law Enforcement	Traffic Safety Fund - 04 COPS - 09

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ 9,000
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ 1,620
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ 10,620
<u>Maintenance and Operations</u>					
5335	Cont. Services - Sheriff	\$ 648,615	\$ 657,809	\$ 660,000	\$ 806,000
5336	Cont. Services - Crossing Gd.	\$ 6,082	\$ 7,500	\$ 7,500	\$ 7,500
5339	Cont. Services - Parking	\$ 1,969	\$ 1,500	\$ 1,000	\$ 1,500
5345	Bicycle Patrol	\$ 3,278	\$ 3,000	\$ 3,000	\$ 3,000
5338	Special Assignment	\$ 2,910	\$ -	\$ -	\$ 20,000
5347	Law Enforcement High Tech	\$ 7,449	\$ 2,500	\$ 15,000	\$ 5,000
	<i>Total Maintenance and Operations</i>	\$ 670,303	\$ 672,309	\$ 686,500	\$ 843,000
	<i>Total Division Budget</i>	\$ 670,303	\$ 672,309	\$ 686,500	\$ 853,620

**Department**

**Series**

4200

**Division No.**

4210

**Department**

Public Safety

**Division**

Law Enforcement

**Funding Sources**

General Fund - 01

Traffic Safety Fund - 04

COPS - 09

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	10%	\$ 3,750	130E	24				\$ 9,000
									\$ 9,000

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Manager	Rodericks	10%	18.00%	\$ 1,620
				\$ 1,620
<b>Total Salary &amp; Benefits</b>				<b>\$ 10,620</b>

<b>5335 - Contract Services - Sheriff</b>
This account provides for the annual contract with the Orange County Sheriff's Department and includes deployment of 2.4 deputies and 0.5 motorcycle officer.
<b>5339 - Contract Services - Parking Citations</b>
This account provides for the parking citation contract
<b>- Special Assignment</b>
This account provides for various special assignment activities by the Sheriff Department using SLESF grant funds.

<b>5336 - Contract Services - Crossing Guard</b>
This account provides for the Orange County Crossing Guard contract.
<b>5345 - Bicycle Patrol</b>
This account provides funding for the City's bicycle patrol
<b>5347 - Technology Expenditures</b>
This account provides funding for various technology purchases under the CLEEP grant.

**Department**  
**Series**            **Department**  
 4200                *Public Safety*  
**Division No.**    **Division**  
 4230                *Building & Code Enforcement*

**Funding Sources**  
*General Fund - 01*

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4111	Salaries - Hourly	\$ 4,800	\$ 15,000	\$ 2,753	\$ 4,500
4132	Fringe Benefits - Hourly	\$ 367	\$ 1,500	\$ 293	\$ 810
	<i>Total Personnel</i>	<i>\$ 5,167</i>	<i>\$ 16,500</i>	<i>\$ 3,046</i>	<i>\$ 5,310</i>
<u>Maintenance and Operations</u>					
5105	Operating Supplies	\$ 813	\$ 750	\$ 100	\$ 500
5308	Cont. Services - Building	\$ 160,949	\$ 120,000	\$ 130,000	\$ 120,000
5309	Cont. Services - Code Enf.	\$ -	\$ -	\$ 13,450	\$ 27,600
5625	Dues & Publications	\$ 125	\$ 100	\$ 100	\$ 100
5701	Travel & Meetings	\$ -	\$ -	\$ -	\$ -
5710	Mileage	\$ 189	\$ 500	\$ 150	\$ -
	<i>Total Maintenance and Operations</i>	<i>\$ 162,076</i>	<i>\$ 121,350</i>	<i>\$ 143,800</i>	<i>\$ 148,200</i>
	<i>Total Division Budget</i>	<i>\$ 167,243</i>	<i>\$ 137,850</i>	<i>\$ 146,846</i>	<i>\$ 153,510</i>

**Department**

**Series**

4200

**Division No.**

4230

**Department**

Public Safety

**Division**

Building & Code Enforcement

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	5%	\$ 3,750	130E	24				\$ 4,500
									\$ 4,500

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Manager	Rodericks	5%	18.00%	\$ 810
				\$ 810
<b>Total Salary &amp; Benefits</b>				<b>\$ 5,310</b>

<b>5105 - Operating Supplies</b>
This account provides for operational supplies directly related to the Building Department to include business cards.
<b>5309 - Contract Services - Code Enforcement</b>
This account provides for the Code Enforcement contract services - 10 hours per week.
<b>5701 - Travel &amp; Meetings</b>
This account provides for meeting costs associated with the Building & Code Enforcement Function - None Planned.

<b>5308 - Contract Services - Building</b>
This account provides for the Building Department contract services. These costs are reimbursed through the permitting process.
<b>5625 - Dues &amp; Publications</b>
This account provides for dues & publication subscriptions for the Planning/Engineering function.
<b>5710 - Mileage</b>
This account provides for mileage costs at the IRS approved rate - None Planned.

Department  
Series  
4300

Department  
Planning & Engineering

Funding Sources  
General Fund - 01

### **DEPARTMENTAL BUDGET SUMMARY**

<u>Account No.</u>	<u>Account Title</u>	<u>2000-2001 Actual</u>	<u>2001-2002 Budget</u>	<u>2001-2002 Estimated</u>	<u>2002-2003 Approved</u>
	<u>Personnel Services</u>	\$ 42,411	\$ -	\$ -	\$ 36,051
	<u>Maintenance and Operations</u>	\$ 10,588	\$ 65,000	\$ 78,350	\$ 87,700
	<u>Capital Outlay</u>	\$ -	\$ -	\$ -	\$ -
	<i>Total Department Budget</i>	<u>\$ 52,999</u>	<u>\$ 65,000</u>	<u>\$ 78,350</u>	<u>\$ 123,751</u>

**Department****Series**

4300

**Division No.**

4310

**Department**

Planning &amp; Engineering

**Division**

Planning &amp; Engineering

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ 41,644	\$ -	\$ -	\$ 30,552
4131	Fringe Benefits - Full Time	\$ 767	\$ -	\$ -	\$ 5,499
	<i>Total Personnel</i>	\$ 42,411	\$ -	\$ -	\$ 36,051
<u>Maintenance and Operations</u>					
5105	Operating Supplies	\$ 409	\$ 500	\$ 250	\$ 500
5305	Engineering Retainer	\$ -	\$ 35,000	\$ 37,000	\$ 45,000
5350	Engineering - Extraordinary	\$ -	\$ 15,000	\$ 5,000	\$ -
5352	Traffic Engineering	\$ 1,615	\$ 4,000	\$ 6,500	\$ 7,000
5353	Tract Engineering & Insp.	\$ 634	\$ 4,000	\$ 15,000	\$ 5,000
5355	Special Studies & Reports	\$ 6,415	\$ 5,000	\$ 14,000	\$ 30,000
5366	Engineering Services - Misc.	\$ -	\$ 1,000	\$ 500	\$ -
5701	Travel & Meetings	\$ 1,126	\$ 500	\$ 50	\$ 200
5710	Mileage	\$ 389	\$ -	\$ 50	\$ -
	<i>Total Maintenance and Operations</i>	\$ 10,588	\$ 65,000	\$ 78,350	\$ 87,700
	<i>Total Division Budget</i>	\$ 52,999	\$ 65,000	\$ 78,350	\$ 123,751

**Department****Series**

4300

**Division No.**

4310

**Department**

Planning &amp; Engineering

**Division**

Planning &amp; Engineering

**Funding Sources**

General Fund - 01

**Budget Backup****Personnel Services****Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	25%	\$ 3,750	130E	24				\$ 22,500
City Clerk	Adrian	15%	\$ 2,237	79E	24				\$ 8,052
									\$ 30,552

**Benefits**

Position/Title	Individual	%	Benefit Rate	Total
City Manager	Rodericks	25%	18.00%	\$ 4,050
City Clerk	Adrian	15%	18.00%	\$ 1,449
				\$ 5,499

**Total Salary & Benefits \$ 36,051****5105 - Operating Supplies**

This account provides for miscellaneous office supplies directly related to the Engineering function to include business cards.

**5350 - Engineering - Extraordinary**

This account has been combined with the engineering retainer. These funds are used on a cost reimbursement basis.

**5353 - Tract Engineering & Inspection**

This provides funds for tract engineering studies. It is anticipated that there will be very little activity in the 2002/2003 fiscal year.

**5366 - Engineering Services - Miscellaneous**

This account has been combined with Special Studies & Reports.

**5305 - Engineering Retainer**

This account provides for general City engineering services under a basic retainer. Most engineering services are on a cost reimbursed basis. The Engineering Extraordinary costs have been added to this account.

**5352 - Traffic Engineering**

This account provides funding for select traffic engineering studies.

**5355 - Special Studies & Reports**

This provides funds for various engineering studies throughout the City related to traffic, parking, speed surveys, and street projects. The money from Street Maintenance Engineering has been moved to this account.

**5701 - Travel & Meetings**

This account provides for local conferences for the City Engineer.

**Department**

**Series**

4300

**Division No.**

4310

**Department**

*Planning & Engineering*

**Division**

*Planning & Engineering*

**Funding Sources**

*General Fund - 01*

**Budget Backup**

**Personnel Services**

**Salary**

<i>Position/Title</i>	<i>Individual</i>	<i>%</i>	<i>Salary</i>	<i>Range</i>	<i>PP</i>	<i>Salary</i>	<i>Range</i>	<i>PP</i>	<i>Total</i>
City Manager	Rodericks	25%	\$ 3,750	130E	24				\$ 22,500
City Clerk	Adrian	15%	\$ 2,237	79E	24				\$ 8,052

**Benefits**

<i>Position/Title</i>	<i>Individual</i>	<i>%</i>	<i>Benefit Rate</i>	
City Manager	Rodericks	25%	18.00%	\$ 4,050
City Clerk	Adrian	15%	18.00%	\$ 1,449

**Total Salary & Benefits \$**

**36,051**

<i>5710 - Mileage</i>		
None Planned.		

**Department Series**  
4400 & 4500

**Department**  
Public Works

**Funding Sources**  
General Fund - 01  
Gas Tax Fund - 02; AQMD Fund - 08  
Measure M Fund - 05; Aid to Cities - 03  
Assessment District - 06

**DEPARTMENTAL BUDGET SUMMARY**

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
	<u>Personnel Services</u>	\$ 110,432	\$ 113,409	\$ 115,390	\$ 136,803
	<u>Maintenance and Operations</u>	\$ 506,483	\$ 653,168	\$ 482,917	\$ 737,950
	<u>Capital Outlay</u>	\$ 1,851	\$ 99,000	\$ 70,900	\$ 21,500
	<i>Total Department Budget</i>	<u>\$ 618,766</u>	<u>\$ 865,577</u>	<u>\$ 669,207</u>	<u>\$ 896,253</u>

**Department Series**  
4300  
**Division No.**  
4315

**Department**  
*Public Works*  
**Division**  
*Civic Center*

**Funding Sources**  
*General Fund - 01*

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ 14,708
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ 2,795
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ 17,503
<u>Maintenance and Operations</u>					
5101	Custodial Supplies	\$ 821	\$ 900	\$ 1,000	\$ -
5105	Operating Supplies	\$ 1,545	\$ 1,800	\$ 1,000	\$ 2,400
5201	Building Maintenance	\$ 5,157	\$ 4,000	\$ 4,500	\$ 4,000
5390	Custodial Services	\$ 3,717	\$ 3,800	\$ 3,800	\$ 3,800
5501	Telephone Utilities	\$ 8,670	\$ 8,000	\$ 3,200	\$ 8,000
5505	Electric Utilities	\$ 11,394	\$ 20,000	\$ 18,000	\$ 15,000
5520	Gas Utilities	\$ 418	\$ 800	\$ 300	\$ 500
5530	Water Utilities	\$ 275	\$ 350	\$ 350	\$ 350
	<i>Total Maintenance and Operations</i>	\$ 31,997	\$ 39,650	\$ 32,150	\$ 34,050
<u>Capital Outlay</u>					
6100	Office Equipment & Furniture	\$ 1,851	\$ -	\$ 6,000	\$ 1,500
	<i>Total Capital Outlay</i>	\$ 1,851	\$ -	\$ 6,000	\$ 1,500
	<i>Total Division Budget</i>	\$ 33,848	\$ 39,650	\$ 38,150	\$ 53,053

**Department****Series**

4300

**Division No.**

4315

**Department**

Public Works

**Division**

Civic Center

**Funding Sources**

General Fund - 01

**Budget Backup****Personnel Services****Salary**

<b>Position/Title</b>	<b>Individual</b>	<b>%</b>	<b>Salary</b>	<b>Range</b>	<b>PP</b>	<b>Salary</b>	<b>Range</b>	<b>PP</b>	<b>Total</b>
St. Superint.	Hagley	15%	\$ 2,245	75E	24				\$ 8,083
Maint. Leadman	Knowles	15%	\$ 1,840	55E	24				\$ 6,625
Maint. Worker	Selevos	0%	\$ 193		24				\$ -
									\$ 14,708

**Benefits**

<b>Position/Title</b>	<b>Individual</b>	<b>%</b>	<b>Benefit Rate</b>	
St. Superint.	Hagley	15%	19.00%	\$ 1,536
Maint. Leadman	Knowles	15%	19.00%	\$ 1,259
Maint. Worker	Selevos	0%	19.00%	\$ -
				\$ 2,795
<b>Total Salary &amp; Benefits</b>				<b>\$ 17,503</b>

<b>5101 - Custodial Supplies</b> This provides for general cleaning supplies for City Hall. This account is being eliminated and combined with Operating Supplies.
<b>5201 - Building Maintenance</b> This account provides for on-going maintenance activities & certain minor repair work at City Hall.
<b>5501 - Telephone Utilities</b> Utility costs for telephone services at City Hall.
<b>5520 - Gas Utilities</b> Utility costs for gas services at City Hall.

<b>5105 - Operating Supplies</b> This provides for various day-to-day operating supplies for City Hall.
<b>5390 - Custodial Services</b> This provides for twice a week custodial services for City Hall.
<b>5505 - Electric Utilities</b> Utility costs for electric services at City Hall.
<b>5530 - Water Utilities</b> Utility costs for water services at City Hall.

<b>Department Series</b> 4300	<b>Department</b> Public Works	<b>Funding Sources</b> General Fund - 01
<b>Division No.</b> 4320	<b>Division</b> Public Works General	Gas Tax Fund - 02; AQMD Fund - 08 Aid to Cities Fund - 03

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ 90,888	\$ 93,099	\$ 94,000	\$ 72,736
4111	Salaries - Hourly	\$ 2,500	\$ 4,620	\$ 4,700	\$ 2,772
4121	Overtime	\$ 4,209	\$ 3,000	\$ 4,000	\$ 4,000
4131	Fringe Benefits - Full Time	\$ 12,835	\$ 12,690	\$ 12,690	\$ 13,730
4132	Fringe Benefits - Hourly	\$ -	\$ -	\$ -	\$ 527
	<i>Total Personnel</i>	\$ 110,432	\$ 113,409	\$ 115,390	\$ 93,764

Maintenance and Operations

5105	Operating Supplies	\$ 23,935	\$ 14,000	\$ 14,000	\$ 13,000
5110	Miscellaneous	\$ 275	\$ 1,000	\$ 300	\$ -
5115	Uniform Expense	\$ 1,206	\$ 1,400	\$ 1,400	\$ 1,400
5201	Building Repairs	\$ -	\$ 800	\$ -	\$ 800
5205	Vehicle Operation & Maint.	\$ 16,751	\$ 16,000	\$ 25,000	\$ 13,000
5210	Equipment Maintenance	\$ 325	\$ 600	\$ 600	\$ 600
5215	Traffic Signal Maintenance	\$ 9,198	\$ 26,000	\$ 26,000	\$ 26,000
5220	Equipment Rental	\$ -	\$ 300	\$ 1,000	\$ 300
5225	Recreational Trail Maint.	\$ 3,625	\$ 2,000	\$ 50	\$ -
5309	Contract Services - S. Sw.	\$ -	\$ -	\$ -	\$ 30,600
5370	Weed Abatement	\$ 925	\$ 600	\$ -	\$ 600
5371	Tree Trimming/Spraying	\$ 27,943	\$ 28,000	\$ 28,000	\$ 28,000
5372	Traffic Striping	\$ 18,170	\$ 3,500	\$ -	\$ 28,000
5380	Landscape Maintenance	\$ 35,421	\$ 40,000	\$ 34,200	\$ 38,400
5505	Electric Utilities	\$ 9,698	\$ 11,500	\$ 4,000	\$ 11,500
5530	Water Utilities	\$ 14,716	\$ 15,000	\$ 15,300	\$ 15,000

**Department****Series**

4300

**Division No.**

4320

**Department**

Public Works

**Division**

Public Works General

**Funding Sources**

General Fund - 01

Gas Tax Fund - 02; AQMD Fund - 08

Aid to Cities Fund - 03

Account No.	Account Title	2000-2001	2001-2002		2002-2003
		Actual	Budget	Estimated	Approved
5630	Development Seminars	\$ -	\$ -	\$ -	\$ -
5701	Travel & Meetings	\$ -	\$ 100	\$ -	\$ 100
<i>Total Maintenance and Operations</i>		<u>\$ 162,188</u>	<u>\$ 160,800</u>	<u>\$ 149,850</u>	<u>\$ 207,300</u>
<u>Capital Outlay</u>					
6202	Equipment Replacement	\$ -	\$ 12,000	\$ -	\$ 5,000
6300	Vehicle Replacement	\$ -	\$ 22,000	\$ 22,600	\$ -
6301	Roadway Fence & Wall	\$ -	\$ 29,000	\$ 14,000	\$ 15,000
<i>Total Capital Outlay</i>		<u>\$ -</u>	<u>\$ 63,000</u>	<u>\$ 36,600</u>	<u>\$ 20,000</u>
<i>Total Division Budget</i>		<u><u>\$ 272,620</u></u>	<u><u>\$ 337,209</u></u>	<u><u>\$ 301,840</u></u>	<u><u>\$ 321,064</u></u>

**Department**

**Series**

4300

**Division No.**

4320

**Department**

Public Works

**Division**

Public Works General

**Funding Sources**

General Fund - 01

Gas Tax Fund - 02; AQMD Fund - 08

Aid to Cities Fund - 03

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	10%	\$ 3,750	130E	24				\$ 9,000
St. Superint.	Hagley	65%	\$ 2,245	75E	24				\$ 35,028
Maint. Leadman	Knowles	65%	\$ 1,840	55E	24				\$ 28,707
Maint. Worker	Selevos	60%	\$ 193		24				\$ 2,772
									\$ 75,508

**Benefits**

Position/Title	Individual	%	Benefit Rate	Total
City Manager	Rodericks	10%	18.00%	\$ 1,620
St. Superint.	Hagley	65%	19.00%	\$ 6,655
Maint. Leadman	Knowles	65%	19.00%	\$ 5,454
Maint. Worker	Selevos	60%	19.00%	\$ 527
				\$ 14,256
<b>Total Salary &amp; Benefits</b>				<b>\$ 89,764</b>

<b>5105 - Operating Supplies</b>
This account provides for various operational supplies directly related to the Public Works General function, to include signs, chemicals, pavement markers, tools, etc.
<b>5115 - Uniform Expense</b>
This account provides for uniform cleaning and rental.
<b>5205 - Vehicle Operation &amp; Maintenance</b>
This account provides for fuel, various repairs, and replacement of minor parts of vehicles.
<b>5215 - Traffic Signal Maintenance</b>
This is a contract account for traffic signal maintenance.

<b>5110 - Miscellaneous</b>
This account has been eliminated and combined with the Operating Supplies account.
<b>5201 - Building Repairs</b>
This account provides for various building repairs of City facilities.
<b>5210 - Equipment Maintenance</b>
This account provides for repair of small equipment, welding services, sandblasting.
<b>5220 - Equipment Rental</b>
This account provides for highway sign rental and miscellaneous equipment.

**Department**

**Series**

4300

**Division No.**

4320

**Department**

Public Works

**Division**

Public Works General

**Funding Sources**

General Fund - 01

Gas Tax Fund - 02; AQMD Fund - 08

Aid to Cities Fund - 03

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	10%	\$ 3,750	130E	24				\$ 9,000
St. Superint.	Hagley	65%	\$ 2,245	75E	24				\$ 35,028
Maint. Leadman	Knowles	65%	\$ 1,840	55E	24				\$ 28,707
Maint. Worker	Selevos	60%	\$ 193		24				\$ 2,772

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Manager	Rodericks	10%	18.00%	\$ 1,620
St. Superint.	Hagley	65%	19.00%	\$ 6,655
Maint. Leadman	Knowles	65%	19.00%	\$ 5,454
Maint. Worker	Selevos	60%	19.00%	\$ 527

**Total Salary & Benefits \$ 89,764**

<p><b>5225 - Recreational Trail Maintenance</b></p> <p>This account provides for expenditures related to trail maintenance. These expenditures will be allocated as part of the Capital Project for Recreational Trail Improvement.</p>
<p><b>5370 - Weed Abatement</b></p> <p>This account provides for expenditures related to weed abatement.</p>
<p><b>5372 - Traffic Striping</b></p> <p>This account provides for contract traffic striping. Every other year, all portions of the City that were not striped in the prior year are restriped as needed.</p>
<p><b>5505 - Electric Utilities</b></p> <p>This account provides for electric utilities for various off-premise meters.</p>

<p><b>5309 - Contract Services - Street Sweeping</b></p> <p>This account provides for expenditures related to the City's street sweeping contract - \$2,550 per month.</p>
<p><b>5371 - Tree Trimming/Spraying</b></p> <p>This account provides for contract maintenance services, including tree and tree stump removal, trimming, and spraying.</p>
<p><b>5380 - Landscape Maintenance</b></p> <p>This account provides for contract landscape maintenance services. (\$3,193 per month)</p>
<p><b>5530 - Water Utilities</b></p> <p>This account provides for water services for various park and median landscaping.</p>

**Department**

**Series**

4300

**Division No.**

4320

**Department**

Public Works

**Division**

Public Works General

**Funding Sources**

General Fund - 01

Gas Tax Fund - 02; AQMD Fund - 08

Aid to Cities Fund - 03

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
City Manager	Rodericks	10%	\$ 3,750	130E	24				\$ 9,000
St. Superint.	Hagley	65%	\$ 2,245	75E	24				\$ 35,028
Maint. Leadman	Knowles	65%	\$ 1,840	55E	24				\$ 28,707
Maint. Worker	Selevos	60%	\$ 193		24				\$ 2,772

**Benefits**

Position/Title	Individual	%	Benefit Rate	
City Manager	Rodericks	10%	18.00%	\$ 1,620
St. Superint.	Hagley	65%	19.00%	\$ 6,655
Maint. Leadman	Knowles	65%	19.00%	\$ 5,454
Maint. Worker	Selevos	60%	19.00%	\$ 527

**Total Salary & Benefits \$ 89,764**

<b>5630 - Development Seminars</b>
None planned.
<b>6202 - Equipment Replacement</b>
This account is for the replacement of large equipment. Refrigerator (\$250); Generator (\$2,000); Other (\$2,750)
<b>6301 - Roadway Fence &amp; Wall</b>
This account is for various roadway fence and wall improvements around the City - Villa Park Road painting, entry signage repair, City Hall Shopping Plaza signage, Meats/Santiago Entry Sign repair.

<b>5701 - Travel &amp; Meetings</b>
This account provides for various public works meetings.
<b>6300 - Vehicle Replacement</b>
None.

<b>Department Series</b> 4300	<b>Department</b> Public Works	<b>Funding Sources</b> General Fund - 01
<b>Division No.</b> 4340	<b>Division</b> Street Maintenance	Gas Tax Fund - 02 Measure M Fund - 05

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ 4,903
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ 932
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ 5,834
<u>Maintenance and Operations</u>					
5367	Project Engineering	\$ 19,283	\$ 20,000	\$ 8,000	\$ -
5373	Street Patching Program	\$ 6,571	\$ 10,000	\$ 8,200	\$ 20,000
5375	Street Sealing Program	\$ -	\$ 61,676	\$ 57,000	\$ 80,000
5376	Pavement Rehabilitation	\$ 232,778	\$ 180,000	\$ 197,000	\$ 200,000
	<i>Total Maintenance and Operations</i>	\$ 258,632	\$ 271,676	\$ 270,200	\$ 300,000
<u>Capital Outlay</u>					
6300	Mesa Guardrail	\$ -	\$ -	\$ -	\$ -
6500	Streets & Roads	\$ -	\$ 16,000	\$ 19,500	\$ -
6900	Parks & Greenbelts	\$ -	\$ 20,000	\$ 8,800	\$ -
	<i>Total Capital Outlay</i>	\$ -	\$ 36,000	\$ 28,300	\$ -
	<i>Total Division Budget</i>	\$ 258,632	\$ 307,676	\$ 298,500	\$ 305,834

**Department**

**Series**

4300

**Division No.**

4340

**Department**

Public Works

**Division**

Street Maintenance

**Funding Sources**

General Fund - 01

Gas Tax Fund - 02

Measure M Fund - 05

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
St. Superint.	Hagley	5%	\$ 2,245	75E	24				\$ 2,694
Maint. Leadman	Knowles	5%	\$ 1,840	55E	24				\$ 2,208
Maint. Worker	Selevos	0%	\$ 193		24				\$ -
									\$ 4,903

**Benefits**

Position/Title	Individual	%	Benefit Rate	Total
St. Superint.	Hagley	5%	19.00%	\$ 512
Maint. Leadman	Knowles	5%	19.00%	\$ 420
Maint. Worker	Selevos	0%	19.00%	\$ -
				\$ 932
<b>Total Salary &amp; Benefits</b>				<b>\$ 5,834</b>

<p><b>5367 - Project Engineering</b></p> <p>This account has been moved to Special Studies and Engineering in the Engineering function.</p>
<p><b>5375 - Street Sealing Program</b></p> <p>This account is for the annual street sealing program. This amount is increased to reflect additional costs related to street maintenance. In FY 2002/03, the City will participate in a new street maintenance program inventory.</p>
<p><b>6300 - Mesa Guardrail</b></p> <p>This account is for the replacement of the Mesa Guardrail. This will be done as part of the trail improvement program and is budgeted within the Capital Project.</p>
<p><b>6900 - Parks &amp; Greenbelts</b></p> <p>All park and greenbelt projects are listed either under capital projects or street/pavement rehabilitation.</p>

<p><b>5373 - Street Patching Program</b></p> <p>This is the annual amount for the City's miscellaneous pot-hole repair &amp; minor resurfacing projects.</p>
<p><b>5376 - Pavement Rehabilitation</b></p> <p>This account is for major pavement rehabilitation projects.</p>
<p><b>6500 - Streets &amp; Roads</b></p> <p>All street and road improvements are listed either in the capital projects list or under street rehabilitation.</p>

**Department****Series**

4300

**Division No.**

4350

**Department**

Public Works

**Division**

Storm Drain Maintenance

**Funding Sources**

General Fund - 01

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ 4,903
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ 932
4111	Salaries - Hourly	\$ -	\$ -	\$ -	\$ 1,848
4132	Fringe Benefits - Hourly	\$ -	\$ -	\$ -	\$ 351
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ 8,033
<u>Maintenance and Operations</u>					
5378	Storm Drain Maintenance	\$ 9,300	\$ 10,000	\$ 10,275	\$ 10,000
5379	NPDES Participation	\$ 2,869	\$ 4,500	\$ 4,500	\$ 25,000
	<i>Total Maintenance and Operations</i>	\$ 12,169	\$ 14,500	\$ 14,775	\$ 35,000
	<i>Total Division Budget</i>	\$ 12,169	\$ 14,500	\$ 14,775	\$ 43,033

**Department**

**Series**

4300

**Division No.**

4350

**Department**

Public Works

**Division**

Storm Drain Maintenance

**Funding Sources**

General Fund - 01

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
St. Superint.	Hagley	5%	\$ 2,245	75E	24				\$ 2,694
Maint. Leadman	Knowles	5%	\$ 1,840	55E	24				\$ 2,208
Maint. Worker	Selevos	40%	\$ 193		24				\$ 1,848
									\$ 6,751

**Benefits**

Position/Title	Individual	%	Benefit Rate	Total
St. Superint.	Hagley	5%	19.00%	\$ 512
Maint. Leadman	Knowles	5%	19.00%	\$ 420
Maint. Worker	Selevos	40%	19.00%	\$ 351
				\$ 1,283
<b>Total Salary &amp; Benefits</b>				<b>\$ 8,033</b>

5378 - Storm Drain Maintenance
Miscellaneous cleaning and flushing of storm drain systems.

5379 - NPDES Participation
Participation in the countywide National Pollution Discharge and Elimination System. These costs are increased due to the Santa Ana Storm Water and Urban Runoff Permit requirements.

**Department****Series**

4300

**Division No.**

4360

**Department**

Public Works

**Division**

Sewer Maintenance

**Funding Sources**

General Fund - 01

Aid to Cities Fund - 03

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ 9,806
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ 1,863
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ 11,669
<u>Maintenance and Operations</u>					
5355	Sewer Master Plan Update	\$ 17,492	\$ -	\$ 3,600	\$ -
5377	Major Sewer Repair	\$ 2,893	\$ 4,000	\$ 250	\$ 4,000
5378	Minor Sewer Repair	\$ 8,162	\$ 8,400	\$ 3,000	\$ 8,500
5379	Sewer Flow Monitoring	\$ -	\$ 30,000	\$ 3,000	\$ 20,000
5380	Sewer Condition Monitoring	\$ -	\$ 120,000	\$ 450	\$ 120,000
	<i>Total Maintenance and Operations</i>	\$ 28,547	\$ 162,400	\$ 10,300	\$ 152,500
	<i>Total Division Budget</i>	\$ 28,547	\$ 162,400	\$ 10,300	\$ 164,169

**Department**

**Series**

4300

**Division No.**

4360

**Department**

Public Works

**Division**

Sewer Maintenance

**Funding Sources**

General Fund - 01

Aid to Cities Fund - 03

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
St. Superint.	Hagley	10%	\$ 2,245	75E	24				\$ 5,389
Maint. Leadman	Knowles	10%	\$ 1,840	55E	24				\$ 4,417
Maint. Worker	Selevos	0%	\$ 193		24				\$ -
									\$ 9,806

**Benefits**

Position/Title	Individual	%	Benefit Rate	
St. Superint.	Hagley	10%	19.00%	\$ 1,024
Maint. Leadman	Knowles	10%	19.00%	\$ 839
Maint. Worker	Selevos	0%	19.00%	\$ -
				\$ 1,863
<b>Total Salary &amp; Benefits</b>				<b>\$ 11,669</b>

<p><b>5355 - Sewer Master Plan Update</b></p> <p>This project was completed in the 2001/2002 fiscal year.</p>
<p><b>5378 - Minor Sewer Repair</b></p> <p>This account provides for the annual sewer cleaning program.</p>
<p><b>5380 - Sewer Condition Monitoring</b></p> <p>This project has been moved out into the 2002/03 fiscal year.</p>

<p><b>5377 - Major Sewer Repair</b></p> <p>This account provides for major sewer repair items not accounted for under capital improvements.</p>
<p><b>5379 - Sewer Flow Monitoring</b></p> <p>The majority of this project was scheduled in fiscal year 2001/02, but the wet monitoring is to be done in the 2002/03 fiscal year.</p>

**Department****Series**

4500

**Division No.**

4500

**Department**

Public Works

**Division**

Sewer Maintenance District No. 1

**Funding Sources**

Assessment District - 06

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
4101	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -
4131	Fringe Benefits - Full Time	\$ -	\$ -	\$ -	\$ -
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
5302	Administrative Services	\$ -	\$ 342	\$ 342	\$ 350
5390	Contractual Services	\$ 1,863	\$ 1,800	\$ 1,800	\$ 1,800
5391	Miscellaneous Contractual	\$ 9,610	\$ 500	\$ 3,000	\$ 500
5505	Electric Utilities	\$ 1,477	\$ 1,500	\$ 500	\$ 450
6200	Machinery & Equipment	\$ -	\$ -	\$ -	\$ 6,000
	<i>Total Maintenance and Operations</i>	\$ 12,950	\$ 4,142	\$ 5,642	\$ 9,100
	<i>Total Division Budget</i>	\$ 12,950	\$ 4,142	\$ 5,642	\$ 9,100

**Department**

**Series**

4500

**Division No.**

4500

**Department**

Public Works

**Division**

Sewer Maintenance District No. 1

**Funding Sources**

Assessment District - 06

**Budget Backup**

**Personnel Services**

**Salary**

Position/Title	Individual	%	Salary	Range	PP	Salary	Range	PP	Total
St. Superint.	Hagley	0%	\$ 2,245	75E	24				\$ -
Maint. Leadman	Knowles	0%	\$ 1,840	55E	24				\$ -
Maint. Worker	Selevos	0%	\$ 193		24				\$ -

**Benefits**

Position/Title	Individual	%	Benefit Rate	
St. Superint.	Hagley	0%	19.00%	\$ -
Maint. Leadman	Knowles	0%	19.00%	\$ -
Maint. Worker	Selevos	0%	19.00%	\$ -

**Total Salary & Benefits \$ -**

<b>5302 - Administrative Services</b>
Miscellaneous administrative expenses related to the sewer maintenance district.
<b>5391 - Miscellaneous Contractual</b>
Emergency repairs.
<b>6200 - Machinery &amp; Equipment</b>
Pump Replacement Account

<b>5390 - Contractual Services</b>
Construction and maintenance services.
<b>5505 - Electric Utilities</b>
Utilities for the pumping station.

**Department Series**  
7000 & 8000

**Department**  
Capital Projects

**Funding Sources**  
General Fund - 01  
Capital Improvement Fund - 07

### **DEPARTMENTAL BUDGET SUMMARY**

<u>Account No.</u>	<u>Account Title</u>	<u>2000-2001 Actual</u>	<u>2001-2002 Budget</u>	<u>2001-2002 Estimated</u>	<u>2002-2003 Approved</u>
	<u>Personnel Services</u>	\$ -	\$ -	\$ -	\$ -
	<u>Maintenance and Operations</u>	\$ -	\$ -	\$ -	\$ -
	<u>Capital Outlay</u>	\$ 206,432	\$ 506,000	\$ 353,300	\$ 807,200
	<i>Total Department Budget</i>	<u>\$ 206,432</u>	<u>\$ 506,000</u>	<u>\$ 353,300</u>	<u>\$ 807,200</u>

**Department****Series**

7000

**Division No.**

7000

**Department**

Capital Projects

**Division**

Streets &amp; Roads

**Funding Sources**

General Fund - 01

Capital Improvement Fund - 07

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
	<i>Total Maintenance and Operations</i>	\$ -	\$ -	\$ -	\$ -
<u>Capital Projects</u>					
7002	Traffic Control - Vida/Fran.	\$ 20,881	\$ -	\$ -	\$ -
7004	Taft Avenue Median	\$ 35,001	\$ -	\$ -	\$ -
7005	Wanda Road - Collins	\$ -	\$ 147,000	\$ 5,000	\$ 143,000
7006	Wanda/Collins - Design	\$ -	\$ 19,000	\$ 3,800	\$ 15,200
7011	Cannon Street	\$ 1,094	\$ -	\$ -	\$ -
7014	Taft Avenue Widen	\$ 39,456	\$ -	\$ -	\$ -
7015	Loma Street	\$ 10,000	\$ 80,000	\$ 9,000	\$ 144,000
7016	Loma Street/Cerro Villa	\$ 100,000	\$ -	\$ -	\$ -
7017	Storm Drain/Aubrey Circle	\$ -	\$ -	\$ -	\$ 116,000
7018	Wanda/Santiago	\$ -	\$ -	\$ -	\$ 107,000
7019	Sewer Improvement	\$ -	\$ -	\$ -	\$ 200,000
7020	Trail Improvement Project	\$ -	\$ -	\$ -	\$ 82,000
	<i>Total Capital Projects</i>	\$ 206,432	\$ 246,000	\$ 17,800	\$ 807,200
	<i>Total Division Budget</i>	\$ 206,432	\$ 246,000	\$ 17,800	\$ 807,200

**Department****Series**

8000

**Division No.**

8000

**Department***Capital Projects***Division***Other***Funding Sources***Capital Improvement Fund - 07*

Account No.	Account Title	2000-2001 Actual	2001-2002 Budget	2001-2002 Estimated	2002-2003 Approved
<u>Personnel Services</u>					
	<i>Total Personnel</i>	\$ -	\$ -	\$ -	\$ -
<u>Maintenance and Operations</u>					
	<i>Total Maintenance and Operations</i>	\$ -	\$ -	\$ -	\$ -
<u>Capital Projects</u>					
8046	800 MHz Comm. System	\$ -	\$ -	\$ -	\$ -
8049	Taft Avenue Storm Drain	\$ -	\$ -	\$ -	\$ -
8050	Serrano Avenue Storm Drain	\$ -	\$ 260,000	\$ 335,500	\$ -
	<i>Total Capital Projects</i>	\$ -	\$ 260,000	\$ 335,500	\$ -
	<i>Total Division Budget</i>	\$ -	\$ 260,000	\$ 335,500	\$ -

**Department****Series**

7000

**Division No.**

7005 &amp; 7006

**Department**

Capital Projects

**Project Name**

Wanda-Collins Improvement Project

**Funding Sources**

Capital Improvement Fund - 07

Measure M AHRP - 07

**Budget Backup****PROJECT PURPOSE**

Reconstruction and resurfacing of Wanda Road from Collins Avenue to Santiago Boulevard and Collins Avenue from Kathleen to Wanda Road.

**PROJECT DETAILED DESCRIPTION****PROJECT FUNDING**

General Fund	
Capital Improvement Fund	\$ 94,000.00
Gas Tax Fund	
Traffic Safety Fund	
Measure M Fund	
AQMD Fund	
Capital Facilities Fund	
Trust & Agency Fund	
Other (AHRP)	\$ 72,000.00
	<b>\$ 166,000.00</b>

**FUNDING ALLOCATION BY CATEGORY**

0%	Acquisition & Capital Costs
8%	Project Admin & Inspection
11%	Design & Engineering
76%	Actual Construction
5%	Project Closeout
<b>100%</b>	

**PROJECT TIMELINE TARGETS**

Quarter	Fiscal Year				
	01/02	02/03	03/04	04/05	05/06
1st Quarter	0%	50%			
2nd Quarter	0%	37%			
3rd Quarter	0%				
4th Quarter	13%				
	13%	87%	0%	0%	0%

**Department****Series**

7000

**Division No.**

7015

**Department**

Capital Projects

**Project Name**

Loma Street Improvement

**Funding Sources**

Capital Improvement Fund - 07

**Budget Backup****PROJECT PURPOSE**

Improve Loma/Mesa and Loma/Cannon Intersections

**PROJECT DETAILED DESCRIPTION**

Reconstruct southerly half-street Mesa Drive to Cannon Street.

**PROJECT FUNDING**

General Fund	
Capital Improvement Fund	\$ 113,000.00
Gas Tax Fund	
Traffic Safety Fund	
Measure M Fund	
AQMD Fund	
Capital Facilities Fund	
Trust & Agency Fund	
Other (Property Bond)	\$ 40,000.00
	<b>\$ 153,000.00</b>

**FUNDING ALLOCATION BY CATEGORY**

0%	Acquisition & Capital Costs
8%	Project Admin & Inspection
11%	Design & Engineering
76%	Actual Construction
5%	Project Closeout
<b>100%</b>	

**PROJECT TIMELINE TARGETS**

Quarter	Fiscal Year				
	01/02	02/03	03/04	04/05	05/06
1st Quarter	0%	64%			
2nd Quarter	0%	30%			
3rd Quarter	0%				
4th Quarter	6%				
	6%	94%	0%	0%	0%

**Department****Series**

7000

**Division No.**

7017

**Department**

Capital Projects

**Project Name**

Aubrey Circle-Loma Street Storm Drain

**Funding Sources**

Capital Improvement Fund - 07

Urban Runoff Grant - 07

**Budget Backup****PROJECT PURPOSE**

Improvement of drainage issues at Aubrey Circle &amp; Loma Street

**PROJECT DETAILED DESCRIPTION**

Design and construction of storm drain to replace open/natural drainage channel west of Aubrey Circle properties.

**PROJECT FUNDING**

General Fund	
Capital Improvement Fund	\$ 74,000.00
Gas Tax Fund	
Traffic Safety Fund	
Measure M Fund	
AQMD Fund	
Capital Facilities Fund	
Trust & Agency Fund	
Other (Urban Runoff Matching)	\$ 42,000.00
NPDES Grant	
	<b>\$ 116,000.00</b>

**FUNDING ALLOCATION BY CATEGORY**

3%	Acquisition & Capital Costs
13%	Project Admin & Inspection
17%	Design & Engineering
65%	Actual Construction
2%	Project Closeout
<b>100%</b>	

**PROJECT TIMELINE TARGETS**

Quarter	Fiscal Year				
	01/02	02/03	03/04	04/05	05/06
1st Quarter	0%	0%			
2nd Quarter	0%	20%			
3rd Quarter	0%	70%			
4th Quarter	0%	10%			
	0%	100%	0%	0%	0%

**Department****Series**

7000

**Division No.**

7018

**Department**

Capital Projects

**Project Name**

Wanda-Santiago Improvement Proj

**Funding Sources**

Capital Improvement Fund - 07

**Budget Backup****PROJECT PURPOSE**

Reconstruction and resurfacing of Wanda Road from Villa Park Road to Santiago Boulevard.

**PROJECT DETAILED DESCRIPTION**

Cooperative project with the City of Orange - the City of Orange serves as the lead agency.

**PROJECT FUNDING**

General Fund	
Capital Improvement Fund	\$ 107,000.00
Gas Tax Fund	
Traffic Safety Fund	
Measure M Fund	
AQMD Fund	
Capital Facilities Fund	
Trust & Agency Fund	
Other (AHRP)	
	<b>\$ 107,000.00</b>

**FUNDING ALLOCATION BY CATEGORY**

0%	Acquisition & Capital Costs
15%	Project Admin & Inspection
3%	Design & Engineering
80%	Actual Construction
2%	Project Closeout
<b>100%</b>	

**PROJECT TIMELINE TARGETS**

Quarter	Fiscal Year				
	01/02	02/03	03/04	04/05	05/06
1st Quarter	0%	97%			
2nd Quarter	0%	3%			
3rd Quarter	0%	0%			
4th Quarter	0%				
	0%	100%	0%	0%	0%

**Department****Series**

7000

**Division No.**

7019

**Department**

Capital Projects

**Project Name**

Sewer Improvement Program

**Funding Sources**

Capital Improvement Fund - 07

OC Sanitation District Grant - 07

**Budget Backup****PROJECT PURPOSE**

Improvement of various sewer locations using noted deficient areas in the Master Plan.

**PROJECT DETAILED DESCRIPTION****PROJECT FUNDING**

General Fund	
Capital Improvement Fund	\$ 200,000.00
Gas Tax Fund	
Traffic Safety Fund	
Measure M Fund	
AQMD Fund	
Capital Facilities Fund	
Trust & Agency Fund	
Other (AHRP)	
OC Sanitation District Grant	
	<b>\$ 200,000.00</b>

**FUNDING ALLOCATION BY CATEGORY**

0%	Acquisition & Capital Costs
10%	Project Admin & Inspection
24%	Design & Engineering
61%	Actual Construction
5%	Project Closeout
<b>100%</b>	

**PROJECT TIMELINE TARGETS**

Quarter	Fiscal Year				
	01/02	02/03	03/04	04/05	05/06
1st Quarter	0%	0%			
2nd Quarter	0%	50%			
3rd Quarter	0%	25%			
4th Quarter	0%	25%			
	0%	100%	0%	0%	0%

**Department****Series**

7000

**Division No.**

7020

**Department**

Capital Projects

**Project Name**

Regional Trail Improvement Program

**Funding Sources**

Capital Improvement Fund - 07

State Dept. of Conservation Grant - 07

**Budget Backup****PROJECT PURPOSE**

Reconstruction and enhancement of local multi-use recreational trail system.

**PROJECT DETAILED DESCRIPTION**

Perform study of trail system to determine needs and areas of improvement. Prepare construction specifications for public bid and construction of improvements.

**PROJECT FUNDING**

General Fund	
Capital Improvement Fund	\$ 8,000.00
Gas Tax Fund	
Traffic Safety Fund	
Measure M Fund	
AQMD Fund	
Capital Facilities Fund	
Trust & Agency Fund	
Other (AHRP)	
Dept. of Conservation Grant	\$ 74,000.00
	<b>\$ 82,000.00</b>

**FUNDING ALLOCATION BY CATEGORY**

0%	Acquisition & Capital Costs
10%	Project Admin & Inspection
12%	Design & Engineering
76%	Actual Construction
2%	Project Closeout
<b>100%</b>	

**PROJECT TIMELINE TARGETS**

Quarter	Fiscal Year				
	01/02	02/03	03/04	04/05	05/06
1st Quarter	0%	25%			
2nd Quarter	0%	50%			
3rd Quarter	0%	25%			
4th Quarter	0%				
	0%	100%	0%	0%	0%