

PUBLIC HEARINGS

**CITY COUNCIL
August 27, 2002**

To: Mayor and City Council

From: George J. Rodericks, City Manager

**SUBJECT: ADJUSTMENT TO FEE SCHEDULE – STREET IMPROVEMENTS
RESOLUTION NO. 2002-2641**

BACKGROUND

Section 23-12 of the Villa Park Municipal Code authorizes the collection of a cash bond or an irrevocable letter of credit from a financial institution approved by the City Manager in an amount determined by resolution of the City Council to protect the City from any damages to any public improvements and to provide for cleaning or other maintenance required on any street, sewer, drainage easement or other public improvement which may be affected either directly or indirectly by the proposed improvements.

This fee is required when construction work on a property exceeds three hundred (300) square feet of floor area. This fee is in addition to the requirement that the property owner constructs or causes to be constructed, where required, sidewalks, curbs and gutters, pavement, driveway approaches, sewers, and necessary drainage facilities.

The \$575 fee includes a nonrefundable \$75 administrative overhead charge. At the conclusion of the project, if all work is completed in accordance with City requirements and there is no impact on any public improvements, the \$500 fee shall be refunded.

FISCAL IMPACT

Fees are collected based on recovery of actual costs. There is no fiscal impact to the changing of fees other than a more accurate match of costs incurred to fees collected.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 2002-2641, a Resolution of the City Council of the City of Villa Park establishing bond amounts and fees for various permits, approvals, and processes.