

CONSENT CALENDAR

CITY COUNCIL
August 27, 2002

To: Mayor and City Council

From: George J. Rodericks, City Manager

SUBJECT: WAIVER OF MONTHLY FEES FOR LEASE AGREEMENT GA 621-2 FOR THE VILLA PARK BRANCH LIBRARY

BACKGROUND

In 1972, the City entered into a lease agreement with the County of Orange for the Villa Park Branch Library to lease approximately 1,624 square feet of the City Hall facility.

FINDINGS

Pursuant to Section 4 of the lease agreement, the County is to make monthly payments to the City for "Rent, Janitorial, Utility, Maintenance, and Repair." In June 2001, the City agreed to waive the monthly payments under the agreement for Fiscal Year 2001/2002.

The County has again requested that the City waive the monthly payments under the agreement for Fiscal Year 2002/2003.

FISCAL IMPACT

During Fiscal Year 2001/2002 the City waived fees totaling approximately \$5,400. The fees are consistent with the 2002/2003 estimate of costs.

RECOMMENDATION

It is recommended that the City Council authorize staff to waive the monthly payments for "Rent, Janitorial, Utility, Maintenance, and Repair" under Section 4 of the Lease Agreement GA 621-2 for the Villa Park Branch Library.