

STAFF REPORT

CITY COUNCIL
August 26, 2003

To: Mayor and City Council

From: George J. Rodericks, City Manager

Originated By: Warren W. Repke, City Engineer

**SUBJECT: AUTHORIZATION TO ADVERTISE VILLA ISLE / CANYON DRIVE
STORM DRAIN.**

BACKGROUND

At its July 22, 2003 meeting, the City Council directed staff to proceed with design and construction of a storm drain within the easement located in the rear of the properties on Villa Isle Drive that is parallel to and just south of Canyon Drive (see attached map). The project was authorized for addition to the Capital Projects Budget as a cooperative project with the four properties owners on a 60% property owner / 40% City cost sharing basis.

FINDINGS

In order to meet the request of the property owners and in an attempt to have the project complete prior to the period where significant rain can be expected, staff is expediting the project. The proposed schedule is as follows:

- | | |
|------------------------------|--------------------|
| • Authorization to Advertise | August 26, 2003 |
| • Open Bids | September 16, 2003 |
| • Award Contract | September 23, 2003 |
| • Start Construction | October 6, 2003 |
| • End Construction | November 7, 2003 |

The construction plans and specifications have been prepared and are ready for advertisement for construction bids. Due to the potential of the owner at 9492 Villa Isle Drive not participating, an alternative design has been prepared excluding this property. Construction bids will be obtained for the total project as well as the alternate project.

A Cooperative Agreement with the property owners is required including a cash deposit for their share of the project costs. These documents must be in place prior to award of a construction contract at the September 23rd Council meeting.

CEQA COMPLIANCE

An Initial Environmental Study has been prepared in accordance with CEQA requirements. The project has been found not to have a substantial adverse impact on the environment and a Negative Declaration will be prepared for adoption at the time of contract award.

FISCAL IMPACT

Estimated costs for the project are \$125,000, including preparation of the construction plans and specifications, construction, construction administration, inspection, and testing. The City share based on the 60% / 40% split would be \$50,000. These funds were added to the Capital Projects Budgeted by the Council at the July 22, 2003 meeting.

RECOMMENDATION

It is recommended that the City Council take the following actions:

1. Approve the plans and specifications and contract documents entitled, "Villa Isle Drive / Canyon Drive Storm Drain Improvement" ; and
2. Authorize the City Engineer and City Clerk to advertise for construction bids.