

MINUTES OF THE BOARD OF DIRECTOR'S  
OF THE VPTV  
VILLA PARK COMMUNITY ACCESS TELEVISION CORPORATION

DATE: August 01, 2007

7:00p.m.

Villa Park Community Chambers

MINUTES: *Teri Elmendorf*, President, called the meeting to order at 7:05pm. at the Villa Park City Hall Council Chambers. The following members constituting a quorum attended; Don Coppersmith, Packy McFarland, Jim Mongell, Claude Prettyman, Ray Adame and Penny Wentworth. Carl Odiam, Program Coordinator. Deborah Pauly, Council Representative. Perla Resendiz and Wally Courtney. Dr. Linda Bartrom appointed Liaison with VP High School.

FINANCIAL REPORT: Donald Coppersmith, Treasurer, presented the Financial Report. Carl Odiam purchased a new Dell computer with 64 dual processor in the amount of \$1,671.68. A copy of the report has been received and included with the minutes. Villa Park City is researching to see if check was received from Time Warner. Don to schedule a meeting with Ken Domer to request additional funds so that VPTV will be able to meet their expenses. Teri Elmendorf stated we are a 501c3 held character and not a public Utility. Teri will follow up as this designation will allow for tax deductible donations. Times Warner is a privately held company and this would allow for a tax write off. Teri is investigation other avenue of income through donations. Linda Bartrom stated Alex is interested in editing, Dusty Downing, and Jeff Pesner is interested in Video as a profession. Eli can work as Crew and Eric Sundrom.

DISCUSSION: Carl presented the idea of having collared vests for the camera crew. Teri Elmendorf requested we develop a work policy and two of the conditions be no cell phones and no video games. Linda Bartrom suggested we appoint a crew coordinator chosen from one of the video class students. Sheriff Corona to attend the August Rotary club meeting. He has given the VPTV a DVD about the Sherriff's Operations. Teri Elmendorf suggested that we start with Camera Kids from the 8<sup>th</sup> grade; this way we could have the interface for four years with the operations of VPTV. Teri reported that the Council meeting going too long; suggestions were made to break down the camera at 10p. and continue with a safe shot. A letter of agreement to be signed as to proper procedure to be agreed upon and signed by paid Camera Kids and Crew. Packy stated he would help with a user friendly patch panel, Video and Audio. Council Meeting could be filmed and aired in a better way.

ACTIONS AND MOTIONS: Packy to redesign our ad for the Villa Park High School Football Magazine. The ad was approved at a cost of \$125.00. Carl Odiam stated for video applications it was necessary to have a 64 bit dual processor from Dell to perform operations. Funds needed to replace the Character Generator and upgrade the processor; an additional \$800.00 was

approved. Packy McFarland made a motion that the student directing and in charge of the City Council production or any other scheduled event to be paid a higher fee of \$55.00. Closed meeting discussion on how to upgrade procedures of studio and taping.

COORDINATOR'S REPORT, *Programming and Equipment*: 714-998-4880

Carl Odiam presented the Coordinator's Report. A Copy of the report has been received and included with the minutes. The following programs are scheduled and planned to be recorded, digitized and shown on VPTV Network on Channel Three; Prerecorded Music, Villa Park City Council Meeting on the fourth Tuesday, Meet the Mayor-Rich Ulmer, with Jim Christensen, Who's Who in Villa Park with Rich Freschi, Villa Park High School Katie and Parker Show, Head to Toe Styling Program with Ray Adame and Perla Resendiz, Dr. Brodsky's Medical Health Series with Teri Elmendorf, He Cooks-She Cooks with Teri Elmendorf and Dr. Lawrence Ehrlich, Town Hall Meeting with City Manager Ken Domer, 998-1500, Villa Park Events such as Fireman's Annual Meeting and Pancake Breakfast, The Villa Park Santa's Parade, Villa Park Boat Parade and Stage Show, Villa Park Home Christmas Lights and Decorations, Annual Picnic, Villa Park Women's League Home Tour, Community Emergency Response Team with Elizabeth Ussher-633-0083 Gatherings and other Events call Jill Kuli-998-4956. Susan Schwartz Productions-633-4791-Villa Park Pets and Their Back Yards.

Respectively Submitted by *Penny Wentworth*  
September 05, 2007

Next Board Meeting