



Application for Business License

Please fill out this form completely in order to be considered for a Business License. Under Chapter VIII, Section 8-1, of the Villa Park Municipal Code, each company, partnership or individual owning or operating any type of commercial business within the City of Villa Park, must pay an annual license fee.

Applicant Information				
Firm/Name of Business:				
Name of Owner(s):				
Location of Business				
Address:				
City:	Zip:	Phone:		
Type of Business:				
Ownership Type:	Sole Proprietorship	Partnership	Corporation	Trust
Mailing Address (if different from above)				
Address:				
City:	Zip:	State:		
Phone:	Fax:			
Email:	Website:			
Other Information				
State Contractor's License #:		Expiration:		
State Employer ID#:		Federal Employer #:		
Home Occupation Affidavit				
I have read and understand Villa Park Municipal Code Section 23-14 regarding operating a Home Occupation in a residential zone. I agree that I will operate it in a manner in accordance with VPMC 23-14 and that failure to do so will result in administrative fine.				

Signature

Date

Signature of Owner, Partner, or Officer		Date	
<i>Six months in jail and/or a \$500.00 fine for falsification of this statement or for non-payment of license fee.</i>		Office Use Only	
		License No.	Expiration:
		Receipt No.	

CONTACT INFORMATION

CITY OF VILLA PARK	17855 Santiago Blvd. Villa Park, CA 92861 (714) 998-1500 fax: (714) 998-1508	8am – 5 pm Mon - Fri www.villapark.org
RESALE NUMBER/SELLER'S PERMIT	State Board of Equalization 16715 Von Karman Ave. #200 Irvine, CA 92606 (949) 440-3473	8 am – 5 pm Mon - Fri www.boe.ca.gov
FICTICIOUS BUSINESS NAME/DBA	County Clerk Recorder 12 Civic Center Plaza, Rooms 101/106 Santa Ana, CA 92701 (714) 834-2889	8 am – 4:30 pm Mon – Fri www.oc.ca.gov/recorder
HEALTH AND FOOD CONCERNS	Orange County Health Department 1241 E. Dyer Rd. Suite 120 Santa Ana, CA 92705 (714) 433-6000	8 am – 5 pm Mon – Fri www.ochealthinfo.com
SMALL BUSINESS ADMINISTRATION	(800) 827-5722	www.sbaonline.sba.gov
BUREAU OF AUTOMOTIVE REPAIR/ELECTRONIC REPAIR LICENSE	(800) 952-5210	
STATE OF CA PERMIT ASSISTANCE CENTER		www.calgold.ca.gov
CONTRACTOR'S LICENSING INFORMATION	State of CA Contractors Licensing Board (800) 321-2752	www.cslb.ca.gov
FEDERAL EMPLOYER'S IDENTIFICATION	Internal Revenue Service Tax Information (800) 829-1040	www.irs.gov

FEES:

MAKE CHECKS PAYABLE TO: City of Villa Park

<u>License:</u>	<u>Administrative Fee:</u>	<u>License Fee:</u>	<u>Annual Renewal:</u>
General Business License WITHIN Villa Park	\$30	\$50	Based on gross receipts (see chart below)
General Business License OUTSIDE Villa Park	\$30	\$50	License Fee + Admin. Fee
Solicitor's/Peddler's Permit **Must also attain a Business License		\$100	\$100

GROSS RECEIPTS:

****Professional Businesses/services****

<u>GROSS RECEIPTS:</u>	<u>LICENSE TAX</u>
\$0 - \$15,000	\$25
\$15,000 - \$30,000	\$35
\$30,000 - \$75,000	\$50
\$75,000 - \$150,000	\$75
\$150,000 - \$300,000	\$100

*****Retail Sales Generally*****

<u>GROSS RECEIPTS:</u>	<u>LICENSE TAX</u>
\$0 - \$15,000	\$30.00
\$15,000 - \$25,000	\$47.50
\$25,000 - \$75,000	\$67.50
\$75,000 - \$100,000	\$82.50

^^For additional gross receipts up to \$500,000 \$0.20 per \$1,000
For additional gross receipts over \$500,000 \$0.10 per \$1,000