

## Villa Park City Council Regular Meeting

April 26, 2016  
5:30 p.m. – Closed Session  
6:30 p.m. – General Session



Greg Mills, *Mayor*  
Rick Barnett, *Mayor Pro Tem*  
Robert Collacott, *Councilman*  
Diana Fascenelli, *Councilwoman*  
Bill Nelson, *Councilman*

City of Villa Park, 17855 Santiago Boulevard, Villa Park, CA

### GENERAL PROTOCOL

The City of Villa Park City Council welcomes you to this meeting and encourages your participation. Regular City Council meetings are held on the fourth Tuesday of each month at 6:30 p.m.

### Agenda Information

This agenda contains a brief general description of each item to be considered. The Agenda and supporting documentation is available at 4:00 p.m. on the Friday prior to the Council meeting at the City Clerk's Office located at City Hall, 17855 Santiago Blvd, Villa Park, during regular business hours, 8:00 a.m. - 5:00 p.m. Monday through Friday, as well as on the City's Website [www.villapark.org](http://www.villapark.org). Any documents received after the agenda packet distribution, are available at the Council meeting, City Clerk Office counter, and are posted on the City's Website. Information may be obtained by calling the City Clerk's Office at (714) 998-1500.

### Public Testimony

Pursuant to Government Code Section 54954.3, the public may comment on any agenda item before or during consideration by the City Council, and on any other matters under the Council's jurisdiction. Applicants making presentations to the Council on agenda items are given sufficient time to address the Council and are also provided an opportunity to address questions from the public. The public is then allowed up to five (5) minutes to speak on that specific agenda item. General public comments are agendized under Public Comments section at the **beginning** of the 6:30 p.m. Session. WHEN SPEAKING, please face the City Council and state your name and address for the record.

**TO SPEAK ON ANY ITEM ON THE AGENDA**, complete a speaker's card located at the entrance to the Council Chambers. Enter the item's Agenda number on your speaker card and give it to the City Clerk. WHEN SPEAKING, please face the City Council and state your name and address for the record. *The Mayor will call on you to speak when that Agenda item is considered.*

### Televised Meeting Schedule

City Council meetings are televised live on Time Warner Cable Channel 3 and AT&T U-verse Channel 99 and streamed live and on-demand on the City's website.

*Any writings or documents provided to a majority of the Villa Park City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 17855 Santiago Boulevard, Villa Park, California during normal business hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the City's website at [www.villapark.org](http://www.villapark.org).*

## **CLOSED SESSION**

5:30 p.m. – City Council Chambers / Conference Room

### **CALL TO ORDER / ROLL CALL**

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.**  
Significant exposure to litigation pursuant to Subdivision (b) of Section 54956.9 of the Government Code where, in the opinion of the City Council based on advice of the City Attorney, based in existing facts and circumstances, there is a significant exposure to litigation against the City. (One potential case)

## **GENERAL SESSION**

6:30 p.m. – City Council Chambers

### **CALL TO ORDER / ROLL CALL**

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

### **PRESENTATIONS/ ANNOUNCEMENTS/ INTRODUCTIONS/ COMMITTEE REPORTS**

- Orange County Sheriff's Department
- Orange County Fire Authority
- OC Mosquito & Vector Control District
- Orange County Sanitation District
- OC Library Advisory Board
- Budget & Finance
- Community Development & Public Safety
- Human Resources
- City Schools Advisory
- Law Enforcement Advisory
- Investment Advisory
- VP Community Services Foundation
- Friends of the VP Library

### **PUBLIC COMMENTS**

At this time, members of the public may address the Council on any off-agenda items within the subject matter jurisdiction of the Council, provided that NO action may be taken on off-agenda items unless authorized by law. Comments are limited to five minutes per person and thirty minutes for all comments.

### **PUBLIC HEARINGS**

- 2. [Waive reading in full of all ordinances and resolutions on the agenda.](#)**

RECOMMENDATION: Motion to waive the reading in full of all ordinances, resolutions and meeting minutes on the agenda, and direct the City Clerk to read by title only.

### **CONSENT CALENDAR (ITEMS #3-10)**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

3. **[Warrants and disbursements from March 10, 2016 through April 11, 2016.](#)**

RECOMMENDATION: Approve warrants and disbursements in the amount of \$734,532.15.

4. **[Monthly Financial and Capital Project Status reports.](#)**

RECOMMENDATION: Receive and file.

5. **[Monthly Cash and Investment Transparency.](#)**

RECOMMENDATION: Receive and file.

6. **[Request approval of City Council Minutes of March 22, 2016.](#)**

RECOMMENDATION: Approve.

7. **[OCTA Senior Mobility Program Agency Service Plan.](#)**

RECOMMENDATION: Approve and adopt the OCTA Senior Mobility Program Agency Service Plan to continue receiving grant funding for the SMP upon renewal of the agreement.

8. **[Designation of Voting Delegate for the Southern California Association of Governments \(SCAG\) 2016 Regional Conference and General Assembly.](#)**

RECOMMENDATION: Designate Councilwoman Diana Fascenelli as the delegate for the 2016 Annual SCAG Regional Conference & General Assembly.

9. **[Support of AB 2772 \(Chang\) Alcohol and Other Drug Treatment Facilities.](#)**

RECOMMENDATION: Direct the City Manager to send letter of support for AB 2772.

**10. Pavement Management Plan Update Contract Award.**

RECOMMENDATION: Approve and authorize the Mayor to execute an agreement with CivilSource, Inc. in the amount of \$40,169 for the Pavement Management Plan Update.

**NEW BUSINESS**

**11. Approval of the Participation Agreement and Agreement for Provision of Animal Care Services Between The City of Villa Park and The County of Orange for a New Regional Animal Shelter.**

RECOMMENDATION: That the City Council:

1. Approve and authorize the City Manager to sign the Participation Agreement between the County of Orange and City of Villa Park, to fund the City's proportionate share of construction costs for the new regional animal shelter at the former Tustin Marine Corps Air Station, and;

2. Approve and authorize the City Manager to sign the Agreement for Provision of Orange County Animal Control Care Services between the County of Orange and City of Villa Park to provide animal care and shelter services for a term of ten (10) years.

3. Authorize the Finance Director to set up an Animal Care Shelter designated reserve of \$40,000 to be set-aside for the future payments of the shelter of the next 10 years.

**12. Request Approval for Neighborhood Identification Sign at Town Center.**

RECOMMENDATION: That the City Council:

1. Select a design option, and;

2. Authorize the City Manager to execute a standard form contract with Bravo Sign and Design, Inc. for the fabrication and installation of the new neighborhood identification sign at the Villa Park Town Center.

**13. Consideration of a Professional Services Agreement with J.H. Douglas and Associates for Housing Element Update Services.**

RECOMMENDATION: Approve a Professional Services Agreement with J.H. Douglas and Associates in the amount of \$24,950 to prepare the 2013-2021 Housing Element Update, and authorize the City Manager to execute the agreement.

14. [Resolution No. 2016-3356, a Resolution of the City Council of the City of Villa Park Declaring Conditions Present at 18011 Wellington Circle, Villa Park, California to Constitute a Public Nuisance.](#)

RECOMMENDATION: Approve and adopt Resolution No. 2016-3356 and set a public hearing to be held in conjunction with the City Council meeting on May 24, 2016.

#### **MAYOR AND COUNCILMEMBER MATTERS**

15. [Councilmember Requested Matter \(Fascenelli\): Recording Committee Meetings.](#)

RECOMMENDATION: Discuss and provide direction.

16. [Individual councilmember information items and/or required meeting attendance reports.](#)

RECOMMENDATION: Receive general comments, announcements, and/or suggestions from members of the City Council.

#### **ADJOURNMENT**

#### **AFFIDAVIT OF POSTING**

I, Jarad L. Hildenbrand, City Clerk of the City of Villa Park, California, do hereby certify that on the 20th day of April, 2016, I did post a true and correct copy of Said Agenda in the designated area(s) at 2:00 PM:

17855 Santiago Boulevard, Villa Park, California  
www.villapark.org

**IN WITNESS WHEREOF**, I have hereunto set my hand this 20th day of April, 2016.

Jarad L. Hildenbrand  
City Clerk