

ACTION MINUTES OF THE CITY COUNCIL  
CITY OF VILLA PARK, CALIFORNIA

**June 23, 2015**  
**Regular Meeting**

**GENERAL SESSION**  
6:30 p.m. – City Council Chambers

**ROLL CALL** - Mayor Fascenelli called the General Session to order at 6:31 p.m.

COUNCILMEMBERS

PRESENT: Barnett, Collacott, Nelson, Mills and Fascenelli

ABSENT: None

**PLEDGE OF ALLEGIANCE TO THE FLAG** – led by Paula Burton of Celebration USA

**PRESENTATIONS/ ANNOUNCEMENTS/ INTRODUCTIONS**

- 25<sup>th</sup> Anniversary of Celebration USA
- Special Olympics World Games
- Orange County Fire Authority update
- Orange County Sheriff's Department update

**ORAL COMMUNICATIONS**

Mayor Fascenelli opened public comments.

Vince Rossini, Villa Park resident, gave a report of the Villa Park Law Enforcement Advisory Committee. He spoke about the rise in crime and reminded the public to keep their windows and doors locked. Mr. Rossini recommended residents notify the Orange County Sheriff's Department if there are any problems in the area. He talked about the need for volunteers in the Crime Prevention Program. The next LEAC meeting will be held on July 21<sup>st</sup> at 6:00 p.m.

Mayor Fascenelli closed public comments.

## PUBLIC HEARINGS

1. [Consideration of the Fiscal Year 2015-16 Operating Budget and Seven Year Capital Improvement Program, appropriating revenue and establishing the appropriations limit for Fiscal Year 2015-16, and adopting resolutions regarding salaries and benefits.](#)

Finance Director Michelle Danaher gave the staff report. She spoke about the study sessions and the City Council's approval to increase the general fund reserve to \$1.4 million. In addition, there were revisions to the resolution for the general fund reserve to bring it up from 40% to a 50% goal. Ms. Danaher said the second revision made at the budget study session was regarding property tax assumptions. A recommendation was made by Councilman Nelson to increase it to 2% from the actuals from last year. The City Council agreed upon a 1% assumption. She stated the budget is structurally balanced and that the revenues exceed the operating expenditures. There is currently over \$1.8 million total in reserves, which include the designated and undesignated reserves.

Mayor Fascenelli opened public comments.

Vince Rossini, Villa Park resident, spoke about the importance of investing in the city's infrastructure saying there are safety and design issues.

Angela Castaneda, Villa Park resident, spoke about the issue of street conditions.

Mayor Fascenelli closed public comments.

Councilman Nelson asked that in the future, staff create a PowerPoint presentation on the budget for the public.

Mayor Pro Tem Mills spoke about the analysis of services of city streets. City Manager Hildenbrand replied the analysis will be completed in FY 2016-2017 and the program will begin in FY 2017-2018. Mayor Pro Tem Mills requested staff contact those in the public who have inquired about this project.

Councilman Collacott spoke about Serrano Water District and the water supply issues.

It was moved by Mayor Fascenelli, seconded by Mayor Pro Tem Mills, and approved by the following roll call vote to approve Resolution No. 2015-3327, a Resolution of the City Council of the City of Villa Park adopting employer paid member contributions.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mayor Fascenelli, seconded by Mayor Pro Tem Mills, and approved by the following roll call vote to approve Resolution No. 2015-3328, a Resolution of the City Council of the City of Villa Park establishing personnel and salary rates for all classes of employment.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mayor Fascenelli, and seconded by Mayor Pro Tem Mills, to approve Resolution No. 2015-3329, a Resolution of the City Council of the City of Villa Park establishing a policy for financial reserves.

Councilman Nelson spoke about applying the 50% increase to the general funds expenditures and not the capital. Finance Director Michelle Danaher replied if this were done, they would have to reduce the current \$1.4 million because it would take the general operating fund to 52%.

Councilman Nelson said in the last two years, the reserves have increased 40%. He spoke about the city's infrastructure needs.

Councilman Barnett spoke about the infrastructure needs and said he does not have a problem in voting to use general funds when needed.

Councilman Collacott stated there are adequate reserves and that the additional funds should be used to take care of the residents.

Councilman Barnett suggested to not allocate the money but to wait and see what is needed in the city. City Manager Hildenbrand spoke about budgeting for upcoming roadwork.

A substitute motion was made by Councilman Nelson, and seconded by Councilman Collacott, to move the threshold to 50%, excluding capital. The following roll call vote was:

AYES: Collacott and Nelson

NOES: Barnett, Mills and Fascenelli

ABSENT: None

ABSTAIN: None

It was moved by Mayor Fascenelli, seconded by Mayor Pro Tem Mills, and carried by the following roll call vote to approve Resolution No. 2015-3329, a Resolution of the City Council of the City of Villa Park establishing a policy for financial reserves.

AYES: Barnett, Collacott, Mills and Fascenelli

NOES: Nelson

ABSENT: None

ABSTAIN: None

Councilman Barnett requested to agendize a comprehensive look at the improvements that need to be made in the city and the budgeting involved.

It was moved by Mayor Fascenelli and seconded by Mayor Pro Tem Mills to adopt Resolution No. 2015-3326, a Resolution of the City Council of the City of Villa Park adopting the Budget, appropriating revenue and establishing the appropriations limit for Fiscal Year 2015-16 with a 1% property tax increase.

Councilman Nelson stated setting the property tax increase at 1% is an unrealistic assumption. He said by law, the property tax is set to increase 2%.

A substitute motion was made by Councilman Nelson, seconded by Councilman Collacott, and carried by the following roll call vote, to adopt Resolution No. 2015-3326, a Resolution of the City Council of the City of Villa Park adopting the Budget, appropriating revenue and establishing the appropriations limit for Fiscal Year 2015-16 with a 2% property tax assumption increase.

AYES: Barnett, Collacott and Nelson

NOES: Mills and Fascenelli

ABSENT: None

ABSTAIN: None

### **CONSENT CALENDAR (ITEMS #2-8)**

Mayor Fascenelli pulled Item 4, Request approval of City Council minutes of April 28, 2015, and Item 5, Request approval of City Council minutes of May 26, 2015.

It was moved by Councilman Nelson, seconded by Mayor Pro Tem Mills, and carried by the following roll call vote, to approve Items 2, 3, 6, 7 and 8 of the Consent Calendar.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

**2. Warrants and disbursements from May 13 through June 11, 2015**

ACTION: Approved total warrants and disbursements of \$234,046.38

**3. Financial Treasurer's Report for month of May, 2015**

ACTION: Received and filed.

**6. Monthly Financial and Capital Project Status reports.**

ACTION: Received and filed.

**7. Villa Park Crime Analysis Report for the month of May, 2015.**

ACTION: Received and filed.

**8. Measure M2 Annual Funding Eligibility – Fiscal Year 15/16**

ACTION:

1. Approve the Seven-Year Capital Improvement Program.
2. Adopt Resolution No. 2015-3331 a Resolution of the City Council of the City of Villa Park adopting the Seven-Year Capital Improvement Program.
3. Adopt Resolution No. 2015-3332 a Resolution of the City Council of the City of Villa Park concerning the status of the Circulation Element and Mitigation Fee Program.
4. Authorize Staff to submit Measure M2 funding eligibility requirements on behalf of the City of Villa Park in order to continue to receive Measure M2 funds.
5. Authorize Staff to submit Congestion Management Program eligibility requirements on behalf of the City of Villa Park in order to continue to receive Proposition 111 funds.

**PULLED ITEMS**

**4. Request approval of City Council minutes of April 28, 2015.**

Mayor Fascenelli stated the wording on the top of page 7 should read: "to continue this item up to six months and could be brought back sooner to the City Council."

It was moved by Councilman Nelson, seconded by Mayor Pro Tem Mills, and carried by the following roll call vote to approve the City Council minutes of April 28, 2015 with the recommended changes given to staff.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

**5. Request approval of City Council minutes of May 26, 2015.**

Mayor Fascenelli spoke about the foundation item discussed on pages 13 and 15. This item should have been placed on the current agenda. City Manager Hildenbrand replied this item would be placed on the July agenda.

It was moved by Mayor Fascenelli, seconded by Mayor Pro Tem Mills, and carried by the following roll call vote, to approve the City Council minutes of May 26, 2015.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Councilman Barnett, seconded by Mayor Pro Tem Mills, and approved by the following roll call vote to pull Item 8, Measure M2 Annual Funding Eligibility – Fiscal Year 15/16, from the Consent Calendar.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

8. **Measure M2 Annual Funding Eligibility – Fiscal Year 15/16**

Councilman Barnett asked for an update on each item.

City Manager Hildenbrand reported on the following items:

1. Taft Rehabilitation Project
2. FY 14/14 & 15/16 Street Rehabilitation Project
3. School Traffic Improvement
4. City Entrance Signs
5. Catch Basin Debris Filters Installation Project Phase 1
6. Catch Basin Debris Filters Installation Project Phase 2
7. Catch Basin Debris Filters Installation Project Phase 3
8. Electric Charging Stations Project
9. Security Infrastructure Project
10. Sycamore Sewer Pump Replacement

It was moved by Mayor Fascenelli, seconded by Councilman Nelson, and carried by the following roll call vote to approve Resolution No. 2015-3331, a Resolution of the City Council of the City of Villa Park adopting the Seven-Year Capital Improvement Program.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mayor Fascenelli, seconded by Councilman Nelson, and carried by the following roll call vote to approve Resolution No. 2015-3332, a Resolution of the City Council of the City of Villa Park concerning the status of the Circulation Element and Mitigation Fee Program.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mayor Pro Tem Mills, seconded by Councilman Nelson, and carried by the following roll call vote to approve the Seven-Year Capital Improvement Program; authorize Staff to submit Measure M2 funding eligibility requirements on behalf of the City of Villa Park on order to continue to receive Measure M2 funds; and to authorize

Staff to submit Congestion Management Program eligibility requirements on behalf of the City of Villa Park in order to continue to receive Proposition 111 funds.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

## NEW BUSINESS

### 9. [Award of Contract – Landscape Architectural Design for Wanda Greenbelt](#)

Mayor Fascenelli opened and closed public comments since there were none.

Councilman Barnett asked how the contract was awarded. Councilman Nelson replied that ten proposals were submitted and the two lowest bidders we interviewed. After careful review, the Community Development and Public Safety Committee selected the second lowest bidder, Asakura Robinson Company.

It was moved by Mayor Pro Tem Mills, seconded by Councilman Nelson, and carried by the following roll call vote to award the design services contract to Asakura Robinson Company, in an amount not to exceed \$32,000, and authorize the Mayor and the City Clerk to execute the Professional Services Agreement.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

## MAYOR AND COUNCIL MEMBER MATTERS

### 10. [Councilmember Requested Item \(Fascenelli\): Adoption of Resolution Supporting Senate Constitutional Amendment 2 to Prohibit Banning the U.S. Flag on State Funded College Campuses in California.](#)

Mayor Fascenelli spoke about a letter received by State Senator Janet Nguyen looking for support of this item. Currently, there are 22 cities within the city's region that have adopted this resolution.

It was moved by Mayor Pro Tem Mills, seconded by Councilman Nelson, and carried by the following roll call vote to adopt Resolution No. 2015-3330, supporting Senate Constitutional Amendment 2, to prohibit banning the U.S. Flag on state funded college campuses in California.

AYES: Barnett, Collacott, Nelson, Mills and Fascenelli

NOES: None

ABSENT: None

ABSTAIN: None

11. Individual councilmember information items and/or required meeting attendance reports.

Councilman Collacott gave an update on the Community Services Foundation. He spoke about Dr. Langstaff's work with establishing a Villa Park High School endowment. A meeting will be held at city hall on June 29, 2015 at 7:00 p.m. to discuss the endowment and to look for volunteers. Villa Park resident Anthony Landzone made a presentation at the foundation meeting about establishing a senior support group/foundation to help the senior community.

Councilman Barnett reported on the Fire Authority meeting where they discussed addressing the management group, pay increases and changes to the union agreement in regards to management control.

Mayor Pro Tem Mills reported on the sanitation district meeting. He attended a harassment discrimination class and spoke about the discovery cube display. Mayor Pro Tem Mills spoke about General Manager Mike Hurst retiring.

Councilman Nelson reported he took an on-line sexual harassment training course.

**ADJOURNMENT**

The City Council adjourned at 8:51 p.m. The next regular meeting will be held on Tuesday, July 28, 2015 at 6:30 p.m.

  
Diana Fascenelli, Mayor  
City of Villa Park

**ATTEST:**



Jarad L. Hildenbrand, City Clerk  
City of Villa Park

Note: The above minutes are a summary of actions. A DVD recording of this meeting additionally serves as an official record and is available upon request from City Hall.