



City of Villa Park
17855 Santiago Boulevard
Villa Park, California 92861
(714) 998-1500

HUMAN RESOURCE MEETING

Minutes – Regular Meeting

July 11, 2016

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Chair Fascenelli.

2. ROLL CALL

The following members and attendees were present:

Diana Fascenelli, Chair
Bill Nelson, Councilmember
Jarad Hildenbrand, City Manager
Michelle Danaher, Finance Director

The following members and attendees were absent:
None

The following representatives were present:
None

3. PUBLIC COMMENT

No public comment.

4. Review and Discuss May 10, 2016 minutes.

Councilmember Nelson moved the minutes, Chair Fascenelli seconded. Motion carried.

5. Discussion and Consideration of Paid Management Intern Position.

City Manager Hildenbrand presented the City's employee status, noting that the other office Full-time employee (Administrative Analyst) is on maternity leave, and staff could use assistance. Per the City's Salary Resolution No. 2016-3364 allows for the City Manager to hire an intern when staff is unavailable.

Councilmember Nelson recommended approval of the paid intern position, Chair Fascenelli seconded. Motion carried.

6. AJOURNMENT

The meeting was adjourned at 8:35 am.