

RESOLUTION NO. 2014-3268

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VILLA PARK ESTABLISHING A MASTER FEE SCHEDULE FOR THE SERVICES RENDERED BY CITY DEPARTMENTS AND RESCINDING RESOLUTION NO. 2013-3243.

THE CITY COUNCIL OF THE CITY OF VILLA PARK DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the California Constitution authorizes local government to recover the reasonable costs of providing services; and

WHEREAS, the City processes various permits, applications, reviews, licenses, approvals, and procedural processes; and

WHEREAS, the City Council last adopted an amendment to its Fee Resolution on June 25, 2013; and

WHEREAS, the City Council has reviewed the proposed fees and found them adequate to recover actual costs plus overhead related to the provision of the specific service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Villa Park that the following fees for service are adopted.

Section 1: Pursuant to Chapter II, Section 2-1 of the City of Villa Park Municipal Code, the City Clerk, City Treasurer, and other officers and employees of the City shall be covered by Commercial Crime Insurance of not less than \$100,000. Absent said insurance, said employees shall execute bonds to the City of Villa Park in the penal sum of not less than \$100,000 before entering upon the duties of their offices.

Section 2: Administrative Charges. Photocopying (8½ x 11, 8½ x 14) shall be provided at a fee of \$0.25 per page. Facsimile and photocopying (11 x 17) shall be provided at a fee of \$1.00 per page. Copies of City Limit Maps shall be provided at a fee of \$5.00 per map. Digital Video Disc (DVD) copies of City Council meetings shall be provided at a fee of \$10.00 per copy. Returned check fee shall be \$25. Fees for digital recordation are \$5 per building permit.

Commercial Filming Permits for filming within the City limits, whether on public or private property, shall be \$100.00 per day. Non-commercial and student filming permits shall be \$50.00 per week. Applicants for film permits must utilize the recognized film permit application at time of filing and shall adhere to conditions placed upon said permit by the City Manager to include communication with the appropriate public safety agency and implementation of traffic, pedestrian, or crowd controls.

Section 3: User groups of the Community Room shall be subject to a use fee per the schedule below:

Community Room	1 st Hour Rate	2 nd Hour Rate	Each Additional Hour	Cleaning Fee (Monthly)
Resident Non-Profit*	-	-	-	\$25
Resident Private	\$25	\$10	\$10	\$10
Non-Resident Non-Profit	\$25	\$10	\$10	\$10
Non-Resident Private	\$50	\$25	\$10	\$50
Commercial**	\$50	\$25	\$10	\$50
Daily User***	Flat rate of \$100 per month			\$75

* Rental fee shall not apply to Resident Non-Profit Organizations. Should the meeting have food or drink, a \$25 cleaning fee will be assessed per meeting.

** Must provide proof of a current City of Villa Park Business License.

*** Greater than 20 uses per month.

Definitions:

- Resident Non-Profit: Villa Park Rotary, VP Foundation, Friends of the VP Library, Orange County Public Library, VP Women's League, and other similar NPO organizations with at least 60% Villa Park members.
- Resident Private: Villa Park resident private event, City Council candidate fundraiser, and other similar organizations.
- Non-Resident Non-Profit: ORWF, Youth Sports Associations, NPO with less than 60% Villa Park members, and other similar organizations.
- Non-Resident Private: AA, BOTGO, Non-Villa Park schools, non-resident private party activity, non-Villa Park civic, social organizations, and other similar organizations.
- Commercial: Businesses using City facilities for commercial purposes, and other similar organizations.
- Non-Profit (NPO): All registered 501(c)3 organizations

Section 4: Pursuant to Chapter VII, Section 7-8.4 (c) of the City of Villa Park Municipal Code, the most current County of Orange Fee Resolution for animal care services adopted by the County shall set the fees pursuant to the Chapter.

Section 5: Pursuant to the Chapters of the City of Villa Park Municipal Code, the remaining fees are reported in the following table:

Reference Number	User Fee Category	User Fee Name	Price per Unit
1	Administrative Charges	Business License and Solicitor Permits - Administrative Fee	\$49.00
2	Chapter X - Grading & Excavation	Grading Plan Check	\$1,206.79
3	Chapter X - Grading & Excavation	Grading Permit Issuance	\$100.57
4	Chapter X - Grading & Excavation	Grading Permit Inspection	\$301.70
5*	Chapter XVII - Public Property Construction	Curb, Gutter or Curb and Gutter - first 100 linear feet	\$301.70
6*	Chapter XVII - Public Property Construction	Curb, Gutter or Curb and Gutter - additional 50 linear feet	\$150.85
7*	Chapter XVII - Public Property Construction	Sidewalk - first 100 square feet	\$301.70
8*	Chapter XVII - Public Property Construction	Sidewalk - additional 100 square feet	\$150.85
9*	Chapter XVII - Public Property Construction	Driveways - less than 25 linear feet (width)	\$301.70
10*	Chapter XVII - Public Property Construction	Driveways - over 25 linear feet (width)	\$653.68
11	Chapter XVII - Public Property Construction	Pavement - less than 1,000 square feet	\$502.83
12	Chapter XVII - Public Property Construction	Pavement - additional 1,000 square feet	\$201.13
13	Chapter XVII - Public Property Construction	Excavations - first 50 sq. ft.	\$301.70
14	Chapter XVII - Public Property Construction	Excavations - additional 50 sq. ft.	\$201.13
15	Chapter XVII - Public Property Construction	Main Sewer, Including Manholes - first 100 linear feet	\$502.83
16	Chapter XVII - Public Property Construction	Main Sewer, Including Manholes - additional 100 linear feet	\$201.13
17	Chapter XVII - Public Property Construction	Sewer Lateral	\$502.83
18	Chapter XVII - Public Property Construction	Encroachment Agreement	\$1,257.07
19*	Chapter XVII - Public Property Construction	Right of Way Permit Issuance	\$81.64
20	Chapter XXII - Subdivisions	Tentative Parcel Map	\$2,700.74
21	Chapter XXII - Subdivisions	Tentative Tract Map	\$3,103.00
22	Chapter XXII - Subdivisions	Final Parcel Map	\$1,350.37
23	Chapter XXII - Subdivisions	Final Tract Map	\$1,551.50
24	Chapter XXII - Subdivisions	Improvement Plan Check - per sheet	\$804.53
25	Chapter XXII - Subdivisions	Inspection of Improvements	\$804.53
26	Chapter XXII - Subdivisions	Extension of Time Request	\$804.53
27	Chapter XXII - Subdivisions	Environmental Document Preparation - Initial Study/Negative Declaration	\$4,267.18
28	Chapter XXII - Subdivisions	Environmental Document Preparation - EIR	\$8,132.09
29	Chapter XXIII - Zoning	Sign Permit - Basic	\$0
30	Chapter XXIII - Zoning	Sign Permit - Temporary Signage/Banner (30 day period)	\$30.00

31	Chapter XXIII - Zoning	Conditional Use Permits	\$1,883.40
32	Chapter XXIII - Zoning	Conditional Use Permits - After-the-fact	\$3,166.80
33	Chapter XXIII - Zoning	Conditional Use Permits - Extension	\$1,420.56
34	Chapter XXIII - Zoning	Variance	\$3,166.80
35	Chapter XXIII - Zoning	Variance - After-the-fact	\$3,166.80
36	Chapter XXIII - Zoning	Variance - Extension	\$1,420.56
37	Chapter XXIII - Zoning	Zone Changes	\$5,649.56
38	Chapter XXIII - Zoning	Alternative Development Standard	\$3,011.33
39	Chapter XXIII - Zoning	General Plan Amendment	\$8,105.84
40	Chapter XXIII - Zoning	Lot Line Adjustment	\$3,166.80
41	Chapter XXIII - Zoning	Site Plan Review	\$272.92
42	Chapter XXIII - Zoning	Site Plan Review - Minor	\$136.46
43	Chapter XXIII - Zoning	Plan Check Re-Submittal	\$90.97
44	Chapter XXIII - Zoning	Bond Release Administrative Fee	\$275.64
45	Other	Commercial Filming Permit (daily)	\$41.40
46	Other	Non-commercial or Student Film Permit (weekly)	\$41.40
47	Other	Transportation Overload Permit	\$16.00
48	Building Construction Permits	Assembly - 3000 to 5000 sq. ft.	\$3,631.35
49	Building Construction Permits	Assembly - 5001 to 7000 sq. ft.	\$4,634.84
50	Building Construction Permits	Assembly - 7001 to 10000 sq. ft.	\$5,732.40
51	Building Construction Permits	Assembly - Food & Drink - 3000 to 5000 sq. ft.	\$3,819.51
52	Building Construction Permits	Assembly - Food & Drink - 5001 to 7000 sq. ft.	\$4,822.99
53	Building Construction Permits	Assembly - Food & Drink - 7001 to 10000 sq. ft.	\$5,826.47
54	Building Construction Permits	Business - 1000 to 3000 sq. ft.	\$1,875.26
55	Building Construction Permits	Business - 3001 to 5000 sq. ft.	\$2,377.00
56	Building Construction Permits	Business - 5001 to 7000 sq. ft.	\$3,098.25
57	Building Construction Permits	Mercantile - 3000 to 7000 sq. ft.	\$2,627.87
58	Building Construction Permits	Mercantile - 7001 to 12000 sq. ft.	\$3,505.92
59	Building Construction Permits	Mercantile - 12001 to 25000 sq. ft.	\$4,572.12
60	Building Construction Permits	Residential - 1 & 2 Family Homes - 1200 to 4000 sq. ft.	\$2,533.79
61	Building Construction Permits	Residential - 1 & 2 Family Homes - 4001 to 6000 sq. ft.	\$3,317.77
62	Building Construction Permits	Residential - 1 & 2 Family Homes - 6001 to 12000 sq. ft.	\$4,195.81
63	Building Construction Permits	Accessory - 120 to 500 sq. ft.	\$934.49
64	Building Construction Permits	Accessory - 501 to 1000 sq. ft.	\$934.49
65	Building Construction Permits	Accessory - 1001 to 2500 sq. ft.	\$1,310.80
66	Building Construction Permits	Core Shell - 1000 to 3000 sq. ft.	\$934.49
67	Building Construction Permits	Core Shell - 3001 to 10000 sq. ft.	\$934.49
68	Building Tenant Improvements	Core Shell - 10001 to 25000 sq. ft.	\$1,310.80
69	Building Tenant Improvements	Assembly - 3000 to 5000 sq. ft.	\$1,310.80
70	Building Tenant Improvements	Assembly - 5001 to 7000 sq. ft.	\$1,749.82
71	Building Tenant Improvements	Assembly - 7001 to 10000 sq. ft.	\$2,000.69
72	Building Tenant Improvements	Assembly - Food & Drink - 3000 to 5000 sq. ft.	\$1,875.26
73	Building Tenant Improvements	Assembly - Food & Drink - 5001 to 7000 sq. ft.	\$2,282.92
74	Building Tenant Improvements	Assembly - Food & Drink - 7001 to 10000 sq. ft.	\$2,753.31
75	Building Tenant Improvements	Business - 1000 to 3000 sq. ft.	\$1,373.52

76	Building Tenant Improvements	Business - 3001 to 5000 sq. ft.	\$1,498.95
77	Building Tenant Improvements	Business - 5001 to 7000 sq. ft.	\$1,937.98
78	Building Tenant Improvements	Mercantile - 3000 to 7000 sq. ft.	\$1,561.67
79	Building Tenant Improvements	Mercantile - 7001 to 12000 sq. ft.	\$1,875.26
80	Building Tenant Improvements	Mercantile - 12001 to 25000 sq. ft.	\$2,345.64
81	Building Tenant Improvements	Residential - 1 & 2 Family Homes - 1200 to 4000 sq. ft.	\$1,154.01
82	Building Tenant Improvements	Residential - 1 & 2 Family Homes - 4001 to 6000 sq. ft.	\$1,561.67
83	Building Tenant Improvements	Residential - 1 & 2 Family Homes - 6001 to 12000 sq. ft.	\$2,032.05
84	Building Tenant Improvements	Accessory - 120 to 500 sq. ft.	\$746.34
85	Building Tenant Improvements	Accessory - 501 to 1000 sq. ft.	\$746.34
86	Building Tenant Improvements	Accessory - 1001 to 2500 sq. ft.	\$1,028.57
87	Building Tenant Improvements	Core Shell - 1000 to 3000 sq. ft.	\$997.21
88	Building Tenant Improvements	Core Shell - 3001 to 10000 sq. ft.	\$1,185.36
89	Building Tenant Improvements	Core Shell - 10001 to 25000 sq. ft.	\$1,561.67
90	Building Miscellaneous	Patio Permit	\$495.47
91	Building Miscellaneous	Residential Window/Door	\$338.68
92	Building Miscellaneous	Commercial Window/Door	\$464.11
93	Building Miscellaneous	Masonry Garden and Retaining Walls	\$338.68
94	Building Miscellaneous	Re-Roofing Permit	\$275.96
95	Building Miscellaneous	Swimming Pool / Spa	\$526.83
96	Building Miscellaneous	Residential Stucco Permit	\$338.68
97	Building Miscellaneous	Commercial Stucco Permit	\$558.19
98	Building Miscellaneous	Deck Permit	\$275.96
99	Building Miscellaneous	Demolition Permit	\$213.24
100	Building Miscellaneous	Plan Check Re-Submittal	\$125.44
101	Building Miscellaneous	Re-Inspection (All trades)	\$104.53
102	Building Miscellaneous	Other Building Permit (includes one inspection)	\$150.52
103	Building Miscellaneous	Standard Solar Energy Permit (includes one inspection)	\$244.60
104	Electrical Stand-Alone Permits	Minimum Electrical Permit (includes one inspection)	\$119.16
105	Electrical Stand-Alone Permits	Special Projects Electrical - additional inspection	\$104.53
106	Electrical Stand-Alone Permits	Temporary Power Poles	\$150.52
107	Electrical Stand-Alone Permits	Generator	\$213.24
108	Electrical Stand-Alone Permits	Service Change Out - up to 400 amps	\$213.24
109	Electrical Stand-Alone Permits	Service Change Out - over 400 amps	\$275.96
110	Electrical Stand-Alone Permits	Electrical Device - up to 5 devices	\$150.52
111	Electrical Stand-Alone Permits	Electrical Device - over 5 devices	\$181.88
112	Electrical Stand-Alone Permits	Re-wire - 1-10 boxes	\$150.52
113	Electrical Stand-Alone Permits	Re-wire - 10-25 boxes	\$181.88
114	Electrical Stand-Alone Permits	Re-wire - over 25 boxes	\$213.24
115	Electrical Stand-Alone Permits	Electric Sign	\$150.52
116	Mechanical Stand-Alone Permits	Motors - up to 1 HP	\$150.52
117	Mechanical Stand-Alone Permits	Motors - 2-10 HP	\$181.88
118	Mechanical Stand-Alone Permits	Minimum Mechanical Permit (includes one inspection)	\$119.16

119	Mechanical Stand-Alone Permits	Special Projects Mechanical - additional inspection	\$104.53
120	Mechanical Stand-Alone Permits	Boiler	\$181.88
121	Mechanical Stand-Alone Permits	Hood Replacement	\$150.52
122	Mechanical Stand-Alone Permits	Gas Furnace - up to 100,000 BTUs	\$150.52
123	Mechanical Stand-Alone Permits	Gas Furnace - over 100,000 BTUs	\$181.88
124	Mechanical Stand-Alone Permits	Duct Replacement - Residential	\$181.88
125	Mechanical Stand-Alone Permits	Duct Replacement - Commercial	\$244.60
126	Mechanical Stand-Alone Permits	AC Unit - up to 5 HP	\$150.52
127	Mechanical Stand-Alone Permits	AC Unit - over 5 HP	\$181.88
128	Mechanical Stand-Alone Permits	Ventilation Fan	\$150.52
129	Mechanical Stand-Alone Permits	Fireplace	\$150.52
130	Mechanical Stand-Alone Permits	Evaporative Cooler	\$150.52
131	Plumbing Stand-Alone Permits	Heat Pump	\$181.88
132	Plumbing Stand-Alone Permits	Minimum Plumbing Permit (includes one inspection)	\$119.16
133	Plumbing Stand-Alone Permits	Special Projects Plumbing - additional inspection	\$104.53
134	Plumbing Stand-Alone Permits	Fixtures - up to 5 fixtures	\$150.52
135	Plumbing Stand-Alone Permits	Fixtures - 6-10 fixtures	\$181.88
136	Plumbing Stand-Alone Permits	Fixtures - over 10 fixtures	\$213.24
137	Plumbing Stand-Alone Permits	Natural & LP Gas Piping	\$150.52
138	Plumbing Stand-Alone Permits	Grease Trap	\$181.88
139	Plumbing Stand-Alone Permits	Waste and Vent	\$181.88
140	Plumbing Stand-Alone Permits	Copper	\$150.52
141	Plumbing Stand-Alone Permits	Re-pipe	\$150.52
142	Plumbing Stand-Alone Permits	Water Heater	\$150.52
143	Plumbing Stand-Alone Permits	Sewer Connection	\$150.52
144	Chapter XI – Fire Prevention	Temporary Fireworks Sales Stand Permit Application	\$1,000.00

*- Residents/property owners of Villa Park are exempt from these fees.

PASSED AND ADOPTED by the City Council of the City of Villa Park at a regular meeting of the City Council held on the 28th day of January, 2014.



Richard Barnett, Mayor
City of Villa Park

ATTEST:

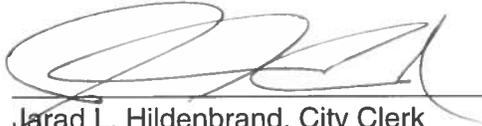


Jared L. Hildenbrand, City Clerk
City of Villa Park

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS
CITY OF VILLA PARK }

I, **JARAD L. HILDENBRAND**, City Clerk of the City of Villa Park **DO HEREBY CERTIFY** that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Villa Park held on the 28th day of January, 2014, and was carried by the following roll call vote, to wit:

AYES: COUNCILMEMBERS: PAULY, MILLS, REESE, BARNETT
NOES: COUNCILMEMBERS: FASCEWELLI
ABSENT: COUNCILMEMBERS: NONE
ABSTAIN: COUNCILMEMBERS: NONE


Jarad L. Hildenbrand, City Clerk
City of Villa Park