



17855 Santiago Boulevard  
Villa Park, California 92861  
(714) 998-1500

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## MINUTES

Regular Meeting May 13, 2013

### ORDER OF BUSINESS

#### CALL TO ORDER

The meeting was called to order at 6:00 PM by Chair, Doug Bender.

#### ROLL CALL

##### Officers:

Doug Bender, Chair	Present
Bill Nelson, Treasurer	Absent
Nic Versteeg, Assistant Treasurer	Present
Carol Duensing, Secretary	Present
Rondi Walsh, Parliamentarian (Vice Chair)	Present

##### Directors - (committees alphabetically):

Jill Kuli, <i>Communications</i>	Present
Kay Rogers, <i>Events Coordinator</i>	Present
Andie Mills, <i>Community Outreach</i>	Absent
Rich Ulmer, <i>At Large – Fund-Raising</i>	Present
Denise Bittel <i>At Large - Grants</i>	Present
Antoinette Balta, <i>Membership</i>	Present
Carol Stone, <i>Volunteer Recognition</i>	Absent

##### City Officials

Brad Reese, Mayor	Absent
Jarad Hildenbrand, City Manager	Absent
Ryan Smoot, Ass't City Manager	Present
Diana Fascenelli, City Council	Present
Greg Mills, City Council	Absent

#### CONSENT AGENDA

**Motion** by Denise to accept consent calendar, second by Antoinette. Carried.

#### PUBLIC COMMENT

**Nadia Hassan**, *Charter for Compassion*. Due to the fact that the item was not on the agenda the topic was postponed to the June meeting.

**Rich and Sandy Murg**: Presented an interest in chairing the boat parade since they have been involved for the past three years. Errors were presented to the Board regarding past planning and presentation. Sandy stated she spoke to Teri Elmendorf about planning the event. The Chair will contact Teri. Sandy also volunteered to help/get involved in future VPCSF events.



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**Ed Carter:** Made presentation in April for Cerro Villa Middle School Grant proposal. He was given information regarding the Grant Committee guidelines.

**Teri Elmendorf:** Asked to send a *save-the-date* to be sent out in June for the 12/8/13 Boat Parade, (always second Sunday in December).

### **OLD BUSINESS:**

#### **Insurance Renewal:**

Rondi detailed the coverage w/previous history of coverage. CSF has been an add-on through City, same broker, the past few years. Coverage now has Directors/Officers coverage, none for employees (since we have no employees). Last year, \$1,700 policy, all fees, renewal is in December. Carol Stone's suggested NIAC that sells insurance for non-profits. Rondi researched the two and found the price is comparable, coverage almost the same, difference is under NIAC policy there is no deductible of \$1,000 per occurrence. Coverage is for one million dollars per occurrence. Current policy is written as a *burning limits* policy: every dollar spent for defense, therefore if we would have a claim for defense costs it would eat into the limits. If CSF were sued, and we had counsel defending us, and counsel charged \$500,000 for defense, there would be only \$500,000 left for settlement on limits. NIAC has no burning limits. Bottom line: both close in coverage. There is still time to look into issue further. A special thanks to Rondi for all the detail information that was covered.

### **NEW BUSINESS:**

#### **Open Board Positions:**

When Doug moved to the Chair position the Vice Chair position was left open. Rondi volunteered to accept position of Vice-Chair; therefore, there is no open position on the Board at this time. It was suggested to wait on filling the Development position.

### **DIRECTOR PRESENTATIONS**

#### **Concert in the park:**

Jill: Beatles group is back from their cruise – the contract is ready to be signed after confirmation with the school district that the event is still on. Food trucks will be available, stage will not need to be extended. Women's league has been contacted, with a request for \$1,500, as well as a request for grant in amount of \$150 for picnic and \$250 for the Santa Tour. A discount on candy was offered from Smart & Final.

#### **Event Coordinator:**

Kay:

Picnic Coordinator Greg Mills asked that VPCSF promote the picnic & buy tickets!

Movie Nights – June 14, Serrano Elementary - August 23 conflict – yet to be determined.

Seminars – May 30<sup>th</sup> – City Hall: St. Joseph Health Seminars – *Put your best foot forward*.

Concert in the Park - *Catch a Wave* (outdoor event) Beatles: *Paperback Rider* cost: \$1850 (plus dinner/insurance/HS custodian – under \$2,200)

General Member Event: Suggesting one meeting to begin, suggesting in warm weather, possibly September. Venue cost could be waived if held at private home. Carol Stone is working on this. The Chair agreed this event is a good idea – there is a lot of interest from the Board.



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Santa Parade: on 12/7; Boat Parade on 12/8.

Halloweenfest – October 26 (?)

Boat Parade - info will be sent in June.

Dog Adoption - Fall

### **Dog Adoption**

WWAF – Rich reported that the OUSD refuses to allow 15 or more animals attended by Vet – Techs, on asphalt at schools, primarily VPHS. Jill volunteered to see about getting permission through the school district.

### **Geranium sale #2**

The Chair contacted Sue Kaiser who said she would follow-up with grower. Help is needed to facilitate the project.

### **Paver Sales**

Denise: Pavers should be arriving within the next week, 29 being ordered.

### **Grants**

Denise: June meeting will have proposals for CSF Board approval.

### **Membership**

#### **Antoinette**

Antoinette announced that she will not be available for the position of membership next year, due to work load and demands, and needs to have someone else be responsible for the role. Sandy Murg volunteered to help.

Veteran's Flag presentation information by Antoinette: Suggested to adopt a Veteran's flag representing the branches of the military and presentation at May 28 City Council meeting. The *wear a red shirt Friday* was also discussed.

Board member's dues: Question: Can one be a member of the CSF Board w/o not paying membership dues? Residential requirement is currently the only requirement. The Governance Committee should review the issue as to whether there should be information regarding member dues. Discussion followed.

### **Treasurer's Report**

Notation that the report is on the website.

The treasurer was commended for outstanding information that is prepared for the VPCSF.

### **City Manager:**

Ryan Smoot, Assistant City Manager, presented to the Board a proposal/suggestion that the city bring forward a thought/proposal for *Volunteer Day*: for a few volunteers to clean or do yard work to provide help for those who are unable to do so.



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~~Separation/secession from City Council~~ The Chair noted that VPCSF is in process of updating by-laws, w/sole intention to improve and bring current, not to separate VPCSF from City Council in anyway.

The Board noted that the money VPCSF receives from Waste Management and the Edison Company is substantial. It is understood that the Foundation was developed by the City Council so that funds received for the purposes of donating to recreational activities could be separately controlled and accounted. It was stressed that these funds should never be used for the sole benefit of the city. A question has been raised on what the city's contractual obligation is with regard to these funds.

Comments from Diana Fascenell, City Council guest:

VPCSF hands are tied as far as what it can and cannot do. There might be things that we want to do that the city does not want to adopt. EX: Seven bricks were returned regarding "in God we Trust" This was a Foundation issue that became a City issue but the City did not reject the checks, the Foundation did. That was a Foundation issue but became a City issue, not a Foundation issue.

The City Manager has concerns with the Nadia Hassan Charter for Compassion involvement, there are issues with this.

There might be things that CSF wants to do that the City doesn't want to adopt: Regarding separation, currently hands are tied regarding what Foundation can and cannot do.

The upcoming City Council meeting will review the discussion for separation from CSF.

Legal aspects: If CSF gets sued, so does City Council. City Manager does not want to be part of this.

CSF can adopt certain things, but City Council can say no. EX: Flags from organizations, City does not want to be part of this. CSF can adopt, Council can say no.

Foundation might be going in a different direction that may not be healthy for the City, from a liability stand-point.

Closing comments from Chair: Currently the communication is not clear between City Council and VPCSF.

**Fireworks:**

Three applications: two at HS – one Ralph's lot.

There was a question regarding the hummingbird feeders that CSF was to include in the welcoming committee for new residents. CSF agreed to sponsor them in the packets. (The secretary will supply.)

**Meeting adjourned: 8:14 PM**



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**City Council 2013 VPCSF Representation:**

January -  
February - Doug Bender  
March – Doug Bender  
April – Rich Ulmer  
May - Jill Kuli  
June Antoinette Balta  
July -  
August - Rondi Walsh  
September – Doug Bender  
October – Bill Nelson  
November – Denise Bittel  
December Carol Stone

**Next Community Service Foundation meeting: Monday, June 10, 2013, 6:00 PM.**