



# City of Villa Park

## City Council Agenda

**March 25, 2008**

**7:30 PM**

The Villa Park City Council welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

If you wish to speak on an item contained on the agenda, please approach the podium at the time the item is being considered. Upon recognition by the presiding officer, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer.

If you wish to speak on an item that is not on the agenda, please do so during the periods listed for Oral Communications. All supporting information is available for public review in City Hall during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday. Agendas are available on the City's Website at [www.villapark.org](http://www.villapark.org). Meetings are broadcast live on VPCATV Channel 3.

In compliance with the Americans with Disabilities Act, the City of Villa Park will make every reasonable attempt to accommodate attendees or participants at this meeting who need special assistance beyond what is normally provided. Please contact City Hall at (714) 998-1500 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time of your call if special assistance is required to attend or participate in meetings on a regular basis.

### **ORDER OF BUSINESS**

#### **CALL TO ORDER**

#### **ROLL CALL**

Mayor Reese  
Councilmember Freschi

Mayor Pro Tem Rheins  
Councilmember Pauly

Councilmember Ulmer

#### **FLAG SALUTE**

Madeline Young and Katie Barber from Serrano Elementary will lead the Flag Salute.

#### **INTRODUCTIONS AND PRESENTATIONS**

Presentation of Academic Achievement Award to Lauren Jacobsen, A Senior at Lutheran High School of Orange County.

State of the School – Cerro Villa Middle School.

Representative of the Villa Park Community Services Foundation, Inc.

Presentation to Division Chief Richard Witesman Upon His Retirement.

Presentation to City Engineer Warren Repke Upon His Retirement.

*Any writings or documents provided to a majority of the Villa Park City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 17855 Santiago Boulevard, Villa Park, California during normal business hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the City's website at [www.villapark.org](http://www.villapark.org).*

## **ORAL COMMUNICATIONS**

Members of the public in attendance wishing to address the **City Council** on matters not otherwise appearing on the agenda and within the jurisdiction of the City Council, upon recognition by the presiding officer, state their name, address, and subject. Oral Communications are governed by Government Code Section 54954.3 and Villa Park Municipal Code Section 2-3.10. Unless the presiding officer grants further time, address time shall be limited to five minutes.

## **PUBLIC HEARINGS**

1. **Consideration of Resolution No. 2008-2992, A Resolution Declaring Conditions at 10532 Center Drive, Villa Park, California to Constitute a Public Nuisance, Ordering the Correction of Said Nuisance and Authorizing Abatement.**

### Recommended Action:

Approve Resolution No. 2008-2992, a Resolution of the City Council of the City of Villa Park Declaring Conditions at 10532 Center Drive, Villa Park, California to Constitute a Public Nuisance, Ordering the Correction of Said Nuisance and Authorizing Abatement.

2. **Consideration of Conditional Use Permit No. 0678, A Request to Exceed the Height Limit of Twelve (12) Feet for Outdoor Living Areas/Patio Covers for a New Height Not to Exceed Fourteen Feet, (13'8") Eight Inches. Location: 18742 Monte Vista Circle. Applicants: Tom & Cathi Croal.**

### Recommended Action:

That the City Council Hold a Public Hearing and Make Appropriate Findings Thereto.

## **CONSENT AGENDA**

All items on the Consent Agenda are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff or the public may request an item be removed from the Consent Agenda for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Agenda, all items removed shall be considered immediately following action on the remaining items on the Consent Agenda.

3. **Consideration to Waive Reading in Full of all Ordinances, Resolutions and Meeting Minutes on the Agenda.**

### Recommended Action:

That the City Council Waive Reading in Full of all Ordinances, Resolutions and Meeting Minutes on the Agenda.

4. **Consideration of City Council Minutes of February 26, 2008.**

### Recommended Action:

That the City Council Approve the Minutes of February 26, 2008.

5. Consideration of the List of Demands from February 9, 2008 to March 12, 2008.

Recommended Action:

That the City Council Approve the List of Demands in the Amount of \$216,258.81.

6. Consideration of Treasurer's Report for the Month of February.

Recommended Action:

That the City Council Receive and File the Treasurer's Report for the Month of February.

7. Consideration of Proclamation – DMV/Donate Life California Month.

Recommendation:

That the City Council Support said Proclamation and Declare April 2008 as "DMV/Donate Life California Month" in the City of Villa Park.

8. Acting as Members of the Villa Park Community Services Foundation, Consider the Recommendation of Bylaw Changes as Approved by the Board of Directors.

Recommended Action:

That the City Council Continue to the April 22, 2008, Meeting.

**MATTERS PRESENTED BY COUNCILMEMBERS**

9. Travel and Meetings.

Recommended Action:

That the City Council Receive and File the Travel and Meeting Report Detailing Reimbursed Meetings, Conferences or Seminars for the Time Period of February 26, 2008 to March 25, 2008.

10. Individual Councilmember Items.

Recommended Action:

That the City Council Receive General Comments, Announcements, and/or Suggestions from Members of the City Council.

**CITY COMMISSION AND COMMITTEE REPORT OR REFERRALS**

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| ○ Orange County Vector Control        | ○ Orange County Fire Authority      |
| ○ Orange County Sanitation District   | ○ Public Utilities & Transportation |
| ○ Finance & Budget                    | ○ City/Schools Advisory             |
| ○ Human Resources                     | ○ Environmental                     |
| ○ Community Development/Public Safety | ○ Liaison & Special Events          |

## ITEMS FOR CONSIDERATION

11. Consideration of Amending the Mayer Hoffman McCann, P.C. Audit Contract with Additional SAS Requirements.

Recommended Action:

That the City Council Amend the Contract with Mayer Hoffman McCann, P.C. to Extend through June 30, 2008 and Authorize the City Manager to Execute.

12. Consideration of Third Party Review of Villa Park Community Access Television Corporation, Technical Issues, and Needs of Community for Public Access Television Programming.

Recommended Action:

That the City Council:

1. Approve the formation of a independent review committee made up of seven (7) Villa Park residents to include, but not be limited to, former members of City Council, with at least two members having experience in broadcasting, public access programming, communications or technology/internet issues.
2. Direct said committee to review, at a minimum, the following issues regarding the Villa Park Community Access Television Corporation:
  - a. Changes in technology facilitating community access to programming to include City Council meetings.
  - b. Regulations regarding the provision of public access programming and requirements for how said programming shall be provided.
  - c. A review of other cities within Orange County and cities similar to Villa Park as to how they provide, fund, staff, and regulate public access programming.
  - d. The legal and practical issues of a joint use facility with the Orange Unified School District for provision of video media classes.
  - e. Applicability of a business or financial planning process to guide VPTV with regard to equipment purchases, technology upgrades and investments, and long-range planning for effective and efficient operations.
  - f. Funding issues required to provide an optimum media experience for the City of Villa Park.
  - g. Governance issues to include relationships between the City Council, City Staff and VPTV including any structural changes in VPTV, bylaw recommendations, or other recommendations as identified.
  - h. Other items as identified during the course of the review.
3. Direct the Review Committee to develop findings and recommendations based on their review, research, interviews, and work product in order to provide the City Council and VPTV a Final Report in which to consider.
4. Authorize the City Manager to solicit applications for a Review Committee to be appointed by the City Council at the May City Council Meeting.

13. Consideration of Rearranging the Order of Business for City Council Meetings.

Recommended Action:

That the City Council Review, Discuss, and Provide Appropriate Direction.

14. **Consideration of Authorization to Advertise for Sealed Bids – 2008/2009 Street Maintenance Project.**

Recommended Action:

That the City Council Approve the Plans, Specifications and Contract Documents Entitled “2008/2009 Street Maintenance Project” and Authorize the City Engineer and City Clerk to Advertise for Construction Bids.

15. **Consideration of Orange County Transportation Agency’s Go Local Program Final Report.**

Recommended Action:

1. That the City Council Receive and File the OCTA Go Local Report and;
2. That the City Manager Send a Letter to OCTA Stating that a Project will not be Submitted for the Go Local Phase 2 Call for Projects, Expressing Appreciation for the Phase 1 Study and Stating that the City could Support OCTA Operating and Fully Financing the Fixed Route with Route Deviation Preferred Concept Identified in the Report As Long As it did not Impact any other Measure M Funding to the City.

16. **Consideration of Draft Temporary Sign Ordinance to Include Political Restrictions.**

Recommended Action:

That the City Council Review, Discuss, and Provide Direction to Staff Regarding the Proposed Draft Temporary Sign Ordinance to Include Placing the Item on the April City Council Meeting for a First Reading.

17. **Consideration of Authorization to Issue a Request for Proposal for Fire Services Study.**

Recommended Action:

That the City Council Authorize the City Manager to Develop a Request for Proposal for Fire Services Study, Solicit Responsible Bids, and Return to the City Council for Consideration and Award of Contract.

18. **Consideration of Resolution No. 2008-2997 Decreasing Speed Limits Near Schools.**

Recommended Action:

That the City Council Adopt Resolution No. 2008-2997 and Direct the City Manager and City Engineer to Post the New Speed Limits Accordingly.

**STAFF REPORTS**

City Manager/City Clerk

- Law Enforcement Issues – Lt. Tom Gallivan

Finance Department

City Attorney

City Engineer

Planning Department

19. Property Maintenance Ordinance Update.

Recommended Action:

That the City Council Receive and File the Property Maintenance Update.

### **ORDINANCES**

None.

### **RESOLUTIONS**

20. Consideration of Resolution No. 2008-2995, A Resolution of the City Council of the City of Villa Park Adopting the National Incident Management System.

Recommended Action:

That the City Council Approve Resolution No. 2008-2995, Adopting the National Incident Management System.

21. Consideration of Resolution No. 2008-2996, A Resolution of the City Council of the City of Villa Park in Appreciation of Division Chief Richard Witesman on the Occasion of his Retirement.

Recommended Action:

That the City Council Approve Resolution No. 2008-2996, Commending Division Chief Richard Witesman.

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### **CLOSED SESSION**

**ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, **Kenneth A. Domer**, City Clerk of the City of Villa Park, California, do hereby certify that on the 19<sup>th</sup> day of March, 2008, I did post a true and correct copy of Said Agenda in the designated area (s) at 5:00 PM:

17855 Santiago Boulevard  
Villa Park, California 92861

**IN WITNESS WHEREOF**, I have hereunto set my hand this 19<sup>th</sup> day of March, 2008.

\_\_\_\_\_  
Kenneth A. Domer, City Clerk  
City of Villa Park