



# City of Villa Park

## City Council Agenda

**August 26, 2008**

**6:30 PM**

The Villa Park City Council welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

If you wish to speak on an item contained on the agenda, please approach the podium at the time the item is being considered. Upon recognition by the presiding officer, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer.

If you wish to speak on an item that is not on the agenda, please do so during the periods listed for Oral Communications. All supporting information is available for public review in City Hall during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday. Agendas are available on the City's Website at [www.villapark.org](http://www.villapark.org). Meetings are broadcast live on VPCATV Channel 3.

In compliance with the Americans with Disabilities Act, the City of Villa Park will make every reasonable attempt to accommodate attendees or participants at this meeting who need special assistance beyond what is normally provided. Please contact City Hall at (714) 998-1500 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time of your call if special assistance is required to attend or participate in meetings on a regular basis.

### **ORDER OF BUSINESS**

#### **CALL TO ORDER**

#### **ROLL CALL**

Vacant Seat  
Councilmember Pauly  
Councilmember Ulmer  
Mayor Pro Tem Rheins  
Mayor Reese

#### **FLAG SALUTE**

#### **INTRODUCTIONS AND PRESENTATIONS**

Presentation of Proclamation to Eagle Scout Benjamin C. Rosales of Troop 850.

Representative from the Villa Park Community Services Foundation, Inc.

Representative from the Villa Park Women's League.

Representative from the Villa Park High School Media Class.

OCFA Battalion Chief Michael Moore – Compressed Air Foam System.

Chief of Police Services Lt. Tom Gallivan – Law Enforcement Issues.

*Any writings or documents provided to a majority of the Villa Park City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 17855 Santiago Boulevard, Villa Park, California during normal business hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the City's website at [www.villapark.org](http://www.villapark.org).*

## **ORAL COMMUNICATIONS**

Members of the public in attendance wishing to address the **City Council** on matters not otherwise appearing on the agenda and within the jurisdiction of the City Council, upon recognition by the presiding officer, state their name, address, and subject. Oral Communications are governed by Government Code Section 54954.3 and Villa Park Municipal Code Section 2-3.10. Unless the presiding officer grants further time, address time shall be limited to five minutes.

## **PUBLIC HEARINGS**

1. **Consideration of Conditional Use Permit No. 0682, A Request to Exceed the Height Limit of Twelve (12') Feet for Outdoor Living Areas/Patio Covers for a New Height Not to Exceed Fifteen (15') Feet. Location: 18832 Patrician Drive. Applicants: Greg and Susan Ashwill.**

### Recommended Action:

That the City Council Hold a Public Hearing and Make Appropriate Findings Thereto.

2. **Consideration of Conditional Use Permit No. 0685, A Request to Bring the Total Number of Garage Spaces on the Property to Four (4) or More. Location: 18981 Wildwood Circle. Applicants: Michael and Darcee McKeen.**

### Recommended Action:

That the City Council Hold a Public Hearing and Make Appropriate Findings Thereto.

3. **Consideration of Variance Permit No. 0686, A Request to Encroach Three (3') Feet into the Required Thirteen (13') Foot Setback on the South Side of the Property. Location: 10711 Vida Drive. Applicants: Terry and Gloria Clingan.**

### Recommended Action:

That the City Council Hold a Public Hearing and Make Appropriate Findings Thereto.

4. **Consideration of Resolution No. 2008-3022, A Resolution Declaring Conditions at 17832 Morrow Circle, Villa Park, California to Constitute a Public Nuisance, Ordering the Correction of Said Nuisance and Authorizing Abatement.**

### Recommended Action:

Approve Resolution No. 2008-3022, a Resolution of the City Council of the City of Villa Park Declaring Conditions at 17832 Morrow Circle, Villa Park, California to Constitute a Public Nuisance, Ordering the Correction of Said Nuisance and Authorizing Abatement.

5. **Consideration of Resolution No. 2008-3023, A Resolution Declaring Conditions at 18252 Hillcrest Circle, Villa Park, California to Constitute a Public Nuisance, Ordering the Correction of Said Nuisance and Authorizing Abatement.**

### Recommended Action:

Approve Resolution No. 2008-3023, a Resolution of the City Council of the City of Villa Park Declaring Conditions at 18252 Hillcrest Circle, Villa Park, California to Constitute a Public Nuisance, Ordering the Correction of Said Nuisance and Authorizing Abatement.

## **CONSENT CALENDAR**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

6. **Consideration to Waive Reading in Full of all Ordinances and Meeting Minutes on the Agenda.**

Recommended Action:

That the City Council Waive Reading in Full of all Ordinances and Meeting Minutes on the Agenda.

7. **Consideration of City Council Special Meeting Closed Session Minutes of June 28, 2008.**

Recommended Action:

That the City Council Approve the Closed Session Minutes of June 28, 2008.

8. **Consideration of City Council Minutes of July 22, 2008.**

Recommended Action:

That the City Council Approve the Minutes of July 22, 2008.

9. **Consideration of City Council Special Meeting Minutes of August 7, 2008.**

Recommended Action:

That the City Council Approve the Special Meeting Minutes of August 7, 2008.

10. **Consideration of the List of Demands from July 10, 2008 through August 18, 2008.**

Recommended Action:

That the City Council Approve the List of Demands in the Amount of \$442,151.91.

11. **Consideration of Treasurer's Report for the Month of July.**

Recommended Action:

That the City Council Receive and File the Treasurer's Report for the Month of July.

12. **Notice of Completion – 2007-08 Sewer Rehabilitation Project and 2007-08 CMP Storm Drain Rehabilitation Project.**

Recommended Action:

That the City Council Accept the Project and Authorize the City Clerk to File the Notice of Completion.

## ITEMS FOR CONSIDERATION

13. Consideration of Partnership Opportunity with Villa Park Community Services Foundation for New Modular Stage System.

Recommended Action:

That the City Council Authorize the Allocation of \$2,500 in Unreserved General Funds to Reimburse the Purchase of a Modular Stage System by the Villa Park Community Services Foundation.

14. Consideration of the 2008 League of California Cities Annual Resolution Packet.

Recommended Action:

That the City Council Consider the Resolutions, Determine a City Position on Each, and Direct Mayor Reese to Represent the City's Position on Each.

15. Consideration of Coordinator of Volunteer Services Position.

Recommended Action:

That the City Council Approve the Coordinator of Volunteer Services Position and Authorize Staff to Seek Applications for Appointment.

16. Consideration of Authorization to Solicit for Sealed Bids – Installation of Heating, Ventilation & Air Conditioning (HVAC) Dedicated Unit for Villa Park Library.

Recommended Action:

That the City Council Authorize the Solicitation of Bids for the Purchase, Installation, Necessary Duct Work, Structural Enforcement and Mechanical Screening for the Villa Park Library HVAC Project.

17. Consideration of Participation in Countywide Mass Notification System.

Recommended Action:

That the City Council Authorize the Mayor to Execute the Memorandum of Understanding with the County of Orange for Participation in the Countywide Mass Notification System.

18. Consideration of Public Review Process for Potential Funding and Implementation of a Infrastructure Improvement Program for Distributed Antenna System, Wireless and Surveillance "Virtual Gate" Network.

Recommended Action:

That the City Council Provide Staff Direction and Authorize the Development of Public Review Committees for the Potential Infrastructure Improvement Program.

19. **Consideration of Designating the Santiago Boulevard adjacent to the Villa Park Towne Centre for Inclusion in a Underground District and Scheduling of Public Hearing.**

Recommended Action:

That the City Council Authorize A Public Hearing for Approval of a Resolution Setting an Underground Utility District.

**COUNCILMEMBER COMMUNICATIONS**

- o Orange County Vector Control
- o Orange County Sanitation District
- o Finance & Budget
- o Human Resources
- o Community Development/Public Safety
- o Orange County Fire Authority
- o Public Utilities & Transportation
- o City/Schools Advisory
- o Environmental
- o Liaison & Special Events

20. **Travel and Meetings.**

Recommended Action:

That the City Council Receive and File the Travel and Meeting Report Detailing Reimbursed Meetings, Conferences or Seminars for the Time Period of July 22, 2008 to August 26, 2008.

21. **Individual Councilmember Items.**

Recommended Action:

That the City Council Receive General Comments, Announcements, and/or Suggestions from Members of the City Council.

**STAFF REPORTS**

City Manager/City Clerk

Finance Department

City Attorney

City Engineer

**ORDINANCES**

## **RESOLUTIONS**

22. **Consideration of Resolution No 2008-3031, A Resolution of the City Council of the City of Villa Park Proclaiming September as National Preparedness Month.**

### **Recommended Action:**

That the City Council Adopt Resolution 2008-3031, Proclaiming September as National Preparedness Month.

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## **CLOSED SESSION**

## **ADJOURNMENT**

### **AFFIDAVIT OF POSTING**

I, Kenneth A. Domer, City Clerk of the City of Villa Park, California, do hereby certify that on the 20th day of August, 2008, I did post a true and correct copy of Said Agenda in the designated area (s) at 5:00 PM:

17855 Santiago Boulevard  
Villa Park, California 92861

**IN WITNESS WHEREOF**, I have hereunto set my hand this 20th day of August, 2008.

Kenneth A. Domer, City Clerk  
City of Villa Park