

## Villa Park City Council Regular Meeting

April 24, 2012

Closed Session – 5:30 p.m.

General Session – 7:00 p.m.



**Brad Reese**, *Mayor*

**Bill MacAloney**, *Mayor Pro Tem*

**Rick Barnett**, *Councilman*

**Deborah Pauly**, *Councilwoman*

**Rich Ulmer**, *Councilman*

City of Villa Park, 17855 Santiago Boulevard, Villa Park, CA

The Villa Park City Council welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

If you wish to speak on an item contained on the agenda, please approach the podium at the time the item is being considered. Upon recognition by the presiding officer, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. Items on the agenda may be addressed in any order during the meeting at the discretion of the City Council, so please plan accordingly.

If you wish to speak on an item that is not on the agenda, please do so during the periods listed for Oral Communications. All supporting information is available for public review in City Hall during regular business hours, 8:00 a.m. - 6:00 p.m., Monday through Thursday, and 8:00 a.m. – 5:00 p.m., Friday. Agendas are available on the City's Website at [www.villapark.org](http://www.villapark.org). Meetings are broadcast live on VPCATV Channel 3.

In compliance with the Americans with Disabilities Act, the City of Villa Park will make every reasonable attempt to accommodate attendees or participants at this meeting who need special assistance beyond what is normally provided. Please contact City Hall at (714) 998-1500 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time of your call if special assistance is required to attend or participate in meetings on a regular basis.

### **CLOSED SESSION**

5:30 p.m. – Conference Room/City Council Chambers

- 1. Public Employee Performance Evaluation. Closed Session per Govt. Code Section 54957 (b) relating to appointment, employment, evaluation of performance for public employee: City Manager.**

*Any writings or documents provided to a majority of the Villa Park City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 17855 Santiago Boulevard, Villa Park, California during normal business hours, Monday through Thursday from 8:00 a.m. to 6:00 p.m., and Friday from 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the City's website at [www.villapark.org](http://www.villapark.org).*

**GENERAL SESSION**  
7:00 p.m. – City Council Chambers

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PRESENTATIONS/ ANNOUNCEMENTS/ INTRODUCTIONS**

- Villa Park Community Services Foundation update
- Friends of the Villa Park Library update
- Orange County Fire Authority update
- Orange County Sheriff's Department update and presentation to Deputy David Perez

**ORAL COMMUNICATIONS**

Members of the public in attendance wishing to address the City Council on matters not otherwise appearing on the agenda and within the jurisdiction of the City Council, upon recognition by the presiding officer, state their name, address, and subject. Oral Communications are governed by Government Code Section 54954.3 and Villa Park Municipal Code Section 2-3.10. Oral Communications shall be limited to a time period set by the presiding officer, three (3) minutes for individual speakers.

**PUBLIC HEARINGS**

2. [Consideration of Conditional Use Permit No. 0717, a request to allow a detached garage in excess of twelve feet in height with a garage door exceeding eight feet in height; Conditional Use Permit No. 0718, a request to allow the construction of a detached four-vehicle garage; and Variance No. 0720, a request to allow a seventeen foot, six inch high detached garage exceeding the fifteen foot height limit at 10161 Lemon Street. Applicant: Ronald and Rhonda Farnam.](#)

RECOMMENDATION: Adopt Resolution No. 2012-3190, a Resolution of the City Council of the City of Villa Park approving Conditional Use Permit No. 0717, Conditional Use Permit No. 0718 and Variance No. 0720.

3. [Consideration of Conditional Use Permit No. 0721, a request to allow the construction of a six-vehicle garage with a garage door exceeding eight feet in height; Conditional Use Permit No. 0722, a request to allow the overall height of a new home to be an average of twenty-seven feet at 18691 Cerro Villa Drive. Applicant: David Sanderson.](#)

RECOMMENDATION: Adopt Resolution No. 2012-3192, a Resolution of the City Council of the City of Villa Park approving Conditional Use Permit No. 0721 and Conditional Use Permit No. 0722.

#### **CONSENT CALENDAR (ITEMS # 4-15)**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

4. [Warrants and disbursements from March 10 through April 16, 2012.](#)

RECOMMENDATION: Approve warrants and disbursements in the amount of \$339,221.33.

5. [Financial Treasurer's Report for the month of March.](#)

RECOMMENDATION: Receive and file.

6. [Request approval of City Council minutes of February 28, 2012, March 13, 2012, and March 27, 2012.](#)

RECOMMENDATION: Approve.

7. [Second Reading of Ordinance No. 2012-567, an Ordinance of the City Council of the City of Villa Park, amending Article 23-5 and Sections 23-6.2 and 23-6.3 of the Villa Park Municipal Code relating to transitional housing, supportive housing and emergency shelters in residential zones.](#)

RECOMMENDATION: Approve a second reading and adopt Ordinance No. 2012-567.

8. [Second reading of Ordinance No. 2012-569, an Ordinance of the City Council of the City of Villa Park pertaining to interim appointments to vacant Council positions pending an election to fill the remaining term of the Council position.](#)

RECOMMENDATION: Approve a second reading and adopt Ordinance No. 2012-569

9. [Resolution No. 2012-3191 – a Resolution of the City Council of the City of Villa Park authorizing an application for funds for the Environmental Cleanup, Tier 1 Grant Program under the Orange County Local transportation Ordinance No. 3 for the Catch Basin Debris Screen Installation Project.](#)

RECOMMENDATION: Adopt Resolution No. 2012-3191.

10. [Approval of a Consultant Services Agreement with CivilSource, Inc. for the upgrade to the Sewer Master Plan and professional services relative to the 2011-12 Sewer Repair Project.](#)

RECOMMENDATION: Authorize the Mayor to execute the Consultant Services Agreement with CivilSource, Inc. to provide engineering services for the update of the Sewer Master Plan, and to provide for the preparation of plans, specifications and estimates (PS&E) for the FY 2011-12 Sewer Repair Project as well as to provide the Construction Management and Inspection services for the project.

11. [Approval of Change Order No. 1 for the FY 11/12 Street Rehabilitation Project.](#)

RECOMMENDATION: That the City Council:

1. Authorize the City Manager to execute Change Order No. 1 for the "FY 11/12 Street Rehabilitation Project" in an amount not to exceed \$40,000; and
2. Authorize the Finance Director to prepare the budget adjustment noted in the staff report.

12. [Lemon Street Recreational Trail Santiago to Valley Grant Reimbursement.](#)

RECOMMENDATION: Authorize the Finance Director to amend the budget based on the amounts summarized in the staff report.

13. [Approval of an agreement with Empire Pipe Cleaning and Equipment for Sanitary Sewer CCTV Inspection Services and Condition Assessment.](#)

RECOMMENDATION: Authorize the Mayor to execute a Services Agreement with Empire Pipe Cleaning and Equipment, Inc. for \$117,400 for assessing the City-owned sanitary sewer pipelines conditions by closed circuit television (CCTV).

14. [State Local Partnership Program Grant.](#)

RECOMMENDATION: Authorize Staff to submit to OCTA a prioritized list of street rehabilitation projects to be funded by the State-Local Partnership Program Formula Grant.

15. [Consideration of Agreement with Orange County Animal Care Services for FY 2012-13.](#)

RECOMMENDATION: Approve of the Agreement between the City and OC Animal Care Services for Fiscal Year 2012-13 and authorize the City Manager to execute said Agreement.

#### NEW BUSINESS

16. [Direction to staff regarding a City Manager Employment Agreement.](#)

RECOMMENDATION: Discuss and direct the Interim City Manager and City Attorney to draft a contract for employment of the position of City Manager between the City of Villa Park and Mr. Jarad Hildenbrand based on the agreed upon terms and conditions of employment, and authorize the Mayor to execute that agreement effective July 1, 2012.

#### MAYOR AND COUNCILMEMBER MATTERS

17. [Individual councilmember information items and/or required meeting attendance reports.](#)

RECOMMENDATION: Receive general comments, announcements, and/or suggestions from Members of the City Council.

18. [Resolution No. 2012-3189 – a Resolution of the City Council of the city of Villa Park designating and appointing its Alternate Representative to the Orange County Fire Authority’s Board of Directors.](#)

RECOMMENDATION: Adopt Resolution No. 2012-3189 appointing its Alternate to the Orange County Fire Authority Board.

19. [Appointment of an Alternate Member to the Budget & Finance Committee.](#)

RECOMMENDATION: Appoint an Alternate Member to the Budget & Finance Committee.

20. [Councilmember Requested Item \(Pauly\): Support for Project 999.](#)

RECOMMENDATION: Direct the Interim City Manager to send a letter to the Villa Park Foundation requesting their consideration of a \$1,000 contribution to Project 999 and for the Foundation to seek a matching amount from Villa Park citizens.

21. [Councilmember Requested Item \(MacAloney\): Donation of \\$10,000 to the VPCSF from the City of Villa Park.](#)

RECOMMENDATION: Discuss and authorize the Finance Director to make the budget adjustment as decided by Council.

22. [Councilmember Requested Item \(Barnett\): City Entrance Walls and Monuments.](#)

RECOMMENDATION: Discuss and take action as Council so desires.

**VILLA PARK TEAM REPORT**

**ADJOURNMENT**