

Villa Park City Council Regular Meeting

January 27, 2015
6:30 p.m. – General Session



Diana Fascenelli, Mayor
Greg Mills, Mayor Pro Tem
Rick Barnett, Councilman
Robert Collacott, Councilman
Bill Nelson, Councilman

City of Villa Park, 17855 Santiago Boulevard, Villa Park, CA

GENERAL PROTOCOL

The City of Villa Park City Council welcomes you to this meeting and encourages your participation. Regular City Council meetings are held on the fourth Tuesday of each month at 6:30 p.m.

Agenda Information

This agenda contains a brief general description of each item to be considered. The Agenda and supporting documentation is available at 4:00 p.m. on the Friday prior to the Council meeting at the City Clerk's Office located at City Hall, 17855 Santiago Blvd, Villa Park, during regular business hours, 8:00 a.m. - 5:00 p.m. Monday through Friday, as well as on the City's Website www.villapark.org. Any documents received after the agenda packet distribution, are available at the Council meeting, City Clerk Office counter, and are posted on the City's Website. Information may be obtained by calling the City Clerk's Office at (714) 998-1500.

Public Testimony

Pursuant to Government Code Section 54954.3, the public may comment on any agenda item before or during consideration by the City Council, and on any other matters under the Council's jurisdiction. Applicants making presentations to the Council on agenda items are given sufficient time to address the Council and are also provided an opportunity to address questions from the public. The public is then allowed up to five (5) minutes to speak on that specific agenda item. General public comments are agendaized under Public Comments section at the **beginning** of the 6:30 p.m. Session. **WHEN SPEAKING**, please face the City Council and state your name and address for the record.

TO SPEAK ON ANY ITEM ON THE AGENDA, complete a speaker's card located at the entrance to the Council Chambers. Enter the item's Agenda number on your speaker card and give it to the City Clerk. **WHEN SPEAKING**, please face the City Council and state your name and address for the record. *The Mayor will call on you to speak when that Agenda item is considered.*

Televised Meeting Schedule

City Council meetings are televised live on Time Warner Cable Channel 3 and AT&T U-verse Channel 99 and streamed live and on-demand on the City's website.

Any writings or documents provided to a majority of the Villa Park City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 17855 Santiago Boulevard, Villa Park, California during normal business hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the City's website at www.villapark.org.

CITY COUNCIL AGENDA

January 27, 2015

GENERAL SESSION

6:30 p.m. – City Council Chambers

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PRESENTATIONS/ ANNOUNCEMENTS/ INTRODUCTIONS

- Orange County Fire Authority update
- Orange County Sheriff's Department update

PUBLIC COMMENTS

At this time, members of the public may address the Council on any off-agenda items within the subject matter jurisdiction of the Council, provided that NO action may be taken on off-agenda items unless authorized by law. Comments are limited to five minutes per person and thirty minutes for all comments.

APPOINTMENTS

1. [Appointments to the Investment Advisory Committee.](#)

RECOMMENDATION: Approve the appointments as stated in the staff report.

2. [Appointments to the Law Enforcement Advisory Committee.](#)

RECOMMENDATION: Approve the appointments as stated in the staff report.

PUBLIC HEARINGS

3. [Waive reading in full of all ordinances and resolutions on the agenda.](#)

RECOMMENDATION: Motion to waive the reading in full of all ordinances, resolutions and meeting minutes on the agenda, and direct the City Clerk to read by title only.

4. [Review of “Parking by Permit Only” restrictions on Featherhill Drive, Mountain View Circle and Dodson Way.](#)

RECOMMENDATION: Review and discuss, and direct staff accordingly.

5. [Conditional Use Permit No. 0746: Annual review of compliance with conditions related to extended hours of operation for Rockwell’s and The Post. Location: 17853 Santiago Boulevard #109. Applicant: Mr. William Skeffington.](#)

RECOMMENDATION: Hold a public hearing and approve Resolution No. 2015-3310, finding the applicant in compliance with the Conditions of Approval and approving the Conditional Use Permit.

6. [Resolution No. 2015-3312, a Resolution of the City Council of the City of Villa Park declaring conditions present at 10291 Camden Circle, Villa Park, California, a public nuisance, ordering the correction of said nuisance, and authorizing abatement.](#)

RECOMMENDATION: Adopt Resolution No. 2015-3312.

7. [Review of rules of order for conduct of City Council meetings and consideration of electronic roll call voting system.](#)

RECOMMENDATION: 1) Hold a Public Hearing, introduce and approve the first reading of Ordinance No. 2015-591, and schedule a second reading and adoption at the February 24, 2015, City Council meeting, and 2) Authorize the City Manager to purchase the RollCall-Pro system as stated in the staff report, and 3) Authorize the Finance Director to adjust the budget as stated in the staff report.

CONSENT CALENDAR (ITEMS #8-12)

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

8. [Warrants and disbursements from December 12, 2014 through January 13, 2015.](#)

RECOMMENDATION: Approve total warrants and disbursements of \$951,195.21.

9. [Financial Treasurer's Report for months of November and December, 2014.](#)

RECOMMENDATION: Receive and file.

10. [Villa Park Crime Analysis Report – October - December, 2014.](#)

RECOMMENDATION: Receive and file.

11. [Appointments to the Orange County Fire Authority.](#)

RECOMMENDATION: Adopt Resolution No. 2015-3304.

12. [Approval of Administrative Assistant position, elimination of Management Assistant position, and increase in hours for Building Official.](#)

RECOMMENDATION: Approve and authorize the recruitment for the Administrative Analyst position, eliminate the Management Assistant position, approve the increase in hours for the City's Building Official, and authorize the Finance Director to adjust the budget accordingly.

NEW BUSINESS

13. [Mid-year budget review and adjustments.](#)

RECOMMENDATION: Approve the agreement and authorize the Mayor and City Clerk to execute on behalf of the City, and authorize the Finance Director to amend the budget as stated in the staff report.

14. [Regulations pertaining to the purchase, sale and use of Safe and Safe Fireworks.](#)

RECOMMENDATION: Review current regulations and direct staff to return at a subsequent meeting with any approved revisions by Council.

15. [Direction to the Villa Park Community Services Foundation.](#)

RECOMMENDATION: As the Members of the Foundation, consider the suggestions in the staff report and direct the Foundation accordingly.

MAYOR AND COUNCIL MEMBER MATTERS

16. [Review, composition and formal authorization or elimination of City Council Committees.](#)

RECOMMENDATION: Based on Council direction to formalize committees, staff proposes that the City Council take the following actions:

1. Authorize each City Council committee by resolution. Each resolution should be acted upon individually and indicate the purpose of the committee, the composition of the committee, the length of term for members (if applicable), and frequency of meetings.
2. Eliminate the Human Resources Committee and Town Center Committee as other standing committees could handle those duties. In other words, the Budget and Finance Committee could address Human Resources issues and the Community Development Committee could address the Town Center issues.
3. Rename the Community Development & Public Safety Committee to just Community Development Committee. The "Public Safety" aspect could be address by the newly created Law Enforcement Advisory Committee.

17. [Consideration of membership in the League of California Cities and determine whether to continue City membership in Association of California Cities – Orange County.](#)

RECOMMENDATION: Take the following action and direct staff as appropriate:

1. Consider whether to join and pay membership dues to the League of California Cities, and authorize the Finance Director to adjust the budget accordingly.
2. Consider whether to continue paying membership dues to the Association of California Cities – Orange County.

18. [Individual councilmember information items and/or required meeting attendance reports.](#)

RECOMMENDATION: Receive general comments, announcements, and/or suggestions from Members of the City Council.

ADJOURNMENT

AFFIDAVIT OF POSTING

I, Jarad L. Hildenbrand, City Clerk of the City of Villa Park, California, do hereby certify that on the 23rd day of January, 2015, I did post a true and correct copy of Said Agenda in the designated area (s) at 3:45 PM:

17855 Santiago Boulevard, Villa Park, California
www.villapark.org

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of January, 2015.

Jarad L. Hildenbrand
City Clerk