

## Villa Park City Council Regular Meeting

May 26, 2015  
5:30 p.m. – Closed Session  
6:30 p.m. – General Session



Diana Fascenelli, *Mayor*  
Greg Mills, *Mayor Pro Tem*  
Rick Barnett, *Councilman*  
Robert Collacott, *Councilman*  
Bill Nelson, *Councilman*

City of Villa Park, 17855 Santiago Boulevard, Villa Park, CA

### GENERAL PROTOCOL

The City of Villa Park City Council welcomes you to this meeting and encourages your participation. Regular City Council meetings are held on the fourth Tuesday of each month at 6:30 p.m.

### Agenda Information

This agenda contains a brief general description of each item to be considered. The Agenda and supporting documentation is available at 4:00 p.m. on the Friday prior to the Council meeting at the City Clerk's Office located at City Hall, 17855 Santiago Blvd, Villa Park, during regular business hours, 8:00 a.m. - 5:00 p.m. Monday through Friday, as well as on the City's Website [www.villapark.org](http://www.villapark.org). Any documents received after the agenda packet distribution, are available at the Council meeting, City Clerk Office counter, and are posted on the City's Website. Information may be obtained by calling the City Clerk's Office at (714) 998-1500.

### Public Testimony

Pursuant to Government Code Section 54954.3, the public may comment on any agenda item before or during consideration by the City Council, and on any other matters under the Council's jurisdiction. Applicants making presentations to the Council on agenda items are given sufficient time to address the Council and are also provided an opportunity to address questions from the public. The public is then allowed up to five (5) minutes to speak on that specific agenda item. General public comments are agendaized under Public Comments section at the **beginning** of the 6:30 p.m. Session. WHEN SPEAKING, please face the City Council and state your name and address for the record.

**TO SPEAK ON ANY ITEM ON THE AGENDA**, complete a speaker's card located at the entrance to the Council Chambers. Enter the item's Agenda number on your speaker card and give it to the City Clerk. WHEN SPEAKING, please face the City Council and state your name and address for the record. *The Mayor will call on you to speak when that Agenda item is considered.*

### Televised Meeting Schedule

City Council meetings are televised live on Time Warner Cable Channel 3 and AT&T U-verse Channel 99 and streamed live and on-demand on the City's website.

*Any writings or documents provided to a majority of the Villa Park City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 17855 Santiago Boulevard, Villa Park, California during normal business hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. In addition, such writings and documents will be posted on the City's website at [www.villapark.org](http://www.villapark.org).*

**CITY COUNCIL AGENDA**

May 26, 2015

**CLOSED SESSION**

5:30 p.m. – City Council Chambers/Conference Room

**ROLL CALL**

**PUBLIC COMMENTS**

**RECESS TO CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION.**  
Initiation of litigation pursuant to subdivision (c) of Section 54956.9 of the Government Code. (One potential case)
2. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION --** Government Code Section 54957 - Title: City Manager.

**ADJOURNMENT**

**GENERAL SESSION**

6:30 p.m. – City Council Chambers

**CALL TO ORDER / ROLL CALL**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PRESENTATIONS/ ANNOUNCEMENTS/ INTRODUCTIONS**

- Girl Scout Silver Awards
- Law Enforcement Advisory Committee update
- Orange County Fire Authority update
- Orange County Sheriff's Department update

## **PUBLIC COMMENTS**

At this time, members of the public may address the Council on any off-agenda items within the subject matter jurisdiction of the Council, provided that NO action may be taken on off-agenda items unless authorized by law. Comments are limited to five minutes per person and thirty minutes for all comments.

## **PUBLIC HEARINGS**

### **3. [Waive reading in full of all ordinances and resolutions on the agenda.](#)**

RECOMMENDATION: Motion to waive the reading in full of all ordinances, resolutions and meeting minutes on the agenda, and direct the City Clerk to read by title only.

### **4. [Consideration of Serrano Avenue Restriping Traffic Plan.](#)**

RECOMMENDATION: Approve the plan as proposed and authorize the Finance Director to adjust the budget as stated in the staff report.

### **5. [Review of "Parking by Permit Only" restrictions on Featherhill Drive, Mountain View Circle and Dodson Way.](#)**

RECOMMENDATION: Review and discuss, and direct staff accordingly.

### **6. [Pilot Project - Preliminary Utility Undergrounding Study: Valley Drive from Center Drive to Cerro Villa Drive.](#)**

RECOMMENDATION: That the City Council table the pilot project and at a subsequent meeting return for consideration with an Underground Utility Assessment District Formation Policy.

## **CONSENT CALENDAR (ITEMS #7-14)**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

### **7. [Warrants and disbursements from April 21 – May 12, 2015.](#)**

RECOMMENDATION: Approve total warrants and disbursements of \$976,955.42.

8. [Financial Treasurer's Report for month of April, 2015.](#)

RECOMMENDATION: Receive and file.

9. [Monthly Financial and Monthly Capital Project Status reports.](#)

RECOMMENDATION: Receive and file.

10. [Villa Park Crime Analysis Report – April, 2015.](#)

RECOMMENDATION: Receive and file.

11. [Approval of annual Statement of Investment Policy.](#)

RECOMMENDATION: Adopt Resolution No. 2015-3317.

12. [2015 Conflict of Interest Code Update.](#)

RECOMMENDATION: Adopt Resolution No. 2015-3325.

13. [Law Enforcement Advisory Committee recommendation to City Council.](#)

RECOMMENDATION: Receive and file.

14. [Resolution No. 2015-3324, denying Conditional Use Permit No. 2015-01, a request for to operate a Large Family Day Care at 10705 Providence Drive.](#)

RECOMMENDATION: Adopt Resolution No. 2015-3324.

**NEW BUSINESS**

15. [Consideration of FY 2015-16 Recommended Level of Service and Second Amendment to the Five-year Agreement for Law Enforcement services with the Orange County Sheriff-Coroner.](#)

RECOMMENDATION: Approve the proposed service levels and authorize the Mayor to execute second amendment to agreement with Orange County Sheriff-Coroner.

16. [Villa Park Community Services Foundation's recommendation to become independent from the City of Villa Park.](#)

RECOMMENDATION: As the Members of the Foundation, consider the suggestions in the Staff Report and direct staff accordingly. If the City Council desires to proceed with either Option 1 or Option 2, the necessary resolutions and documents will need to be prepared and brought back at a later meeting.

## MAYOR AND COUNCIL MEMBER MATTERS

17. [Consideration of changing date of June City Council meeting.](#)

RECOMMENDATION: Review and discuss.

18. [Use of City Letterhead/Seal Policy.](#)

RECOMMENDATION: Adopt the proposed policy.

19. [Electronic devices for City Council meeting agenda packets](#)

RECOMMENDATION: Adopt the proposed policy.

20. [Individual councilmember information items and/or required meeting attendance reports.](#)

RECOMMENDATION: Receive general comments, announcements, and/or suggestions from Members of the City Council.

## ADJOURNMENT

### AFFIDAVIT OF POSTING

I, Jarad L. Hildenbrand, City Clerk of the City of Villa Park, California, do hereby certify that on the 21<sup>st</sup> day of May, 2015, I did post a true and correct copy of Said Agenda in the designated area (s) at 4:00 PM:

17855 Santiago Boulevard, Villa Park, California  
www.villapark.org

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of May, 2015.

Jarad L. Hildenbrand  
City Clerk