

STAFF REPORTS

**CITY COUNCIL
May 24, 2005**

To: Mayor and City Council

From: Ken Domer, City Manager

SUBJECT: PARKING RESTRICTION WAIVERS – VILLA PARK ELEMENTARY HOME & SCHOOL LEAGUE

BACKGROUND

At the April 26th City Council meeting, the City Council approved a policy, Administrative Policy 6-12, for the waiver of parking restrictions at Villa Park Schools.

Since the adoption of the policy, the City has received five waiver requests: two requiring short notice consideration by the Community Development Subcommittee; and, three which require full City Council consideration. All of the requests were in a single letter from the Villa Park Elementary Home & School League. The Community Development Subcommittee reviewed the two short notice requests and approved one while denying another. (Further information during Community Development Subcommittee report.)

The City Engineer has reviewed the remaining three requests and has determined that the requests are for parking control purposes as per Administrative Policy 6-12. The City Engineer has compiled a diagram showing the existing parking control and the signs to be covered, as well as the duration of the coverage.

FINDINGS

The request by the Villa Park Elementary Home & School League was provided to the City 30 days in advance of the events and included a written request with specifics of the event and an application fee of \$50.

The City Engineer has found that the three requests are supportable. The City Manager is in concurrence.

The Community Development Committee discussed the three requests and agreed to recommend them to the City Council for consideration.

FISCAL IMPACT

\$50.00 fee (revenue) to the City unless waived by the City Council.

RECOMMENDATION

It is recommended that the City Council approve the request by Villa Park Elementary Home & School League for parking waivers per Administrative Policy 6-12 for the dates of May 26, 2005; June 13, 2005; and June 16, 2005.