

MINUTES OF THE CITY COUNCIL  
CITY OF VILLA PARK, CALIFORNIA  
**TOWN HALL MEETING**  
JUNE 3, 2003, 7:30 P.M.

The City Council of the City of Villa Park met in adjourned session Tuesday, June 3, 2003, at 7:30 P.M. in the City Council Chambers, 17855 Santiago Boulevard, Villa Park, California, for the purpose of a Town Hall Meeting.

CALL TO ORDER: Mayor Bell called the meeting to order.

ROLL CALL:

COUNCILMEMBERS PRESENT:

Bob Bell	Mayor
Patricia Bortle	Mayor Pro Tem
Richard Freschi	Councilmember
Robert McGowan	Councilmember
Bill MacAloney	Councilmember

COUNCILMEMBERS ABSENT: None.

STAFF PRESENT:

George J. Rodericks	City Manager
Cristina Sundstrom	Administrative Secretary
Nancy Desai	City Accountant
Leonard Hampel	City Attorney
Warren Repke	City Engineer

FLAG SALUTE:

Villa Park resident Robert Fauteux led the Pledge of Allegiance.

CONSENT AGENDA:

It was moved by Councilmember McGowan, seconded by Mayor Pro Tem Bortle and carried by the following roll call vote to approve Consent Agenda Item1:

AYES:	COUNCILMEMBERS:	McGowan, MacAloney, Freschi, Bortle, Bell
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None

1. Consideration of Renewal of Agreement for Prosecution Services. Approved Action: That City Council approve the Agreement for Prosecution Services for a five-year period beginning July 1, 2003 and authorize the Mayor to execute the Agreement on behalf of the City.

PUBLIC HEARING:

Consideration of Conditional Use Permit and Variance Application No. 0541 (Location: 18391 Santiago Boulevard; Applicant: Steve Chorak) for Construction of the Following:

- Residence over 25 feet in height
- Variance from the side yard setback

Mayor Bell opened the Public Hearing.

City Manager George Rodericks reported that this item is continued from the last Council Meeting on May 27, 2003. The applicant submitted revised plans and is requesting a Conditional Use Permit for the construction of a single-family dwelling above 25 feet in height and a Variance from the side yard setback from the 10 feet to 8 feet. With regard to the Variance, the applicant is requesting a side yard setback of 8 feet as opposed to 5 feet at the prior meeting. The applicant revised the plans to reflect this change as well as some of the other issues that were brought up at the Public Hearing on May 27, 2003.

Staff recommends approval of the application with the additional condition #10 being that all code violations on the property must be corrected prior to the issuance of the Certificate of Occupancy to include any illegal structures additions and/or uses.

Applicants, Steve and Kristina Chorak, addressed Council in support of their request.

Councilmember McGowan suggested revisions to reduce the height of the structure and location of the balconies.

Mayor Pro Tem Bortle stated she would agree with the side yard set back changes to 8 feet on the west side provided foliage was planted to maintain privacy for neighbors. Mayor Pro Tem Bortle requested that the shrubbery be tall enough for privacy. She requested that a landscape plan be made a condition of approval.

Councilmember Freschi stated he would agree to a maximum of 30 feet ridgeline and no more than 2 feet of chimney.

Neighbor Sally Stack, 18471 Santiago Boulevard, addressed Council to voice her concern about the large size of the proposed home for such a small lot.

Mayor Bell closed the Public Hearing.

It was moved by Councilmember McGowan, seconded by Mayor Pro Tem Bortle and carried by the following roll call vote to adopt Resolution 2003-2683 approving Conditional Use Permit and Variance Application No. 0541 (Location: 18391 Santiago Boulevard; Applicant: Steve Chorak) with the standard conditions plus:

1. The ridgeline of the house shall be a maximum of 30 feet as measured from finished grade at 199;
2. All Code violations on the property must be corrected prior to issuance of the certificate of occupancy; to include illegal structures, additions, and uses;
3. A landscape plan to address the west side screening to be approved by the Community Development Committee and City Manager and implemented by property owner within 30 days of receiving the certificate of occupancy;
4. The west side setback shall be maintained at 8 feet; and

5. The second story balconies to be a maximum of 12 feet and balconies on the north extensions are to be eliminated.

AYES:	COUNCILMEMBERS:	McGowan, Freschi, Bortle, Bell
NOES:	COUNCILMEMBERS:	MacAloney
ABSENT:	COUNCILMEMBERS:	None

#### STUDY SESSION:

Mayor Bell introduced Lt. Chris Visconti of the Orange County Sheriff's Department, who introduced his Neighborhood Watch Team: Deputy Brian Tunque; Deputy Scott Bartholomew; Detective Chris Dunn; and Community Services Officer Sylvia Herrera.

Deputy Brian Tunque gave an overview of the Neighborhood Watch Program. The goal of the program is to re-establish control in a neighborhood. It was established in 1972 as a partnership between residents and Law Enforcement.

He explained that the Neighborhood Watch signs are posted in Villa Park, but it is necessary to get some neighborhood Captains active again. Wayne and Mary Silzel are some of the original Neighborhood Watch participants who are still active Captains by distributing a monthly Police Newsletter to Villa Park residents in their area of town. Deputy Tunque announced a Public Safety Neighborhood Watch Meeting on June 17, 2003 at 7:30 p.m. at which a Crime Prevention specialist will speak to all interested residents.

Councilmember MacAloney voiced his opinion that more time was needed to get the word out to the community to publicize a community meeting.

Resident Wayne Silzel addressed the public about his current involvement in the Neighborhood Watch Program. Monthly distribution of O.C. Sheriff's Newsletter is made to his area streets.

Serrano Water District President Lloyd Appelman addressed Council about alerting the meter readers in town to watch the neighborhoods and report any suspicious behavior they may observe.

Teri Elmendorf, 10291 Camden Circle, addressed Council about the high incidence of computer thefts at Villa Park High School this school year (2002-03).

Detective Chris Dunn of the Sheriff's Department addressed Council about the locker thieves who were students at Villa Park High School and recently apprehended.

Councilmember MacAloney made a statement about how much money the City pays (up to \$32,000/year) to check out incidents that occur in the Orange Unified School District.

Karen Christensen, 9691 Brynmar Drive, addressed Council about a "terrorist" threat that occurred at Cerro Villa Middle School recently.

Lt. Chris Visconti explained that there is a new section to the Penal Code called "Terrorist Threat". In the recent incident at the middle school one student wanted test questions from another one and threatened to harm the student if he did not comply.

Mary Silzel, 18202 Montana Circle, requested that the Neighborhood Watch Captains be in touch with the Sheriff's Department via email in order to improve communication between residents and the police.

Councilmember McGowan, in response to Mrs. Silzel's request, suggested that the City Hall maintain an e-mail list of Neighborhood Watch participants who would like to be updated via e-mail. Deputy Bartholomew addressed Council about his appreciation for the City of Villa Park. He stated that we need to ask the Villa Park community for help in making the Neighborhood Watch Program a success.

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Carla Siefkes, 921-1742, of the Villa Park High School Grad Night Committee addressed the public about finding resident volunteers to assist in the parking lot on graduation night June 13, 2003 from 10p.m. to 5:30 a.m. The theme this year is the "Survivor" and the event is being promoted as a safe and sober evening.

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Mayor Bell adjourned the meeting at 8:45 p.m. for a five-minute recess.

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The meeting was reconvened at 8:50 p.m.

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Mayor Bell introduced Orange County Fire Authority Chief Rich Witesman. He made a five minute power point presentation on the Community Emergency Response Team Program (CERT). Chief Witesman was assisted by Captain Jeff Taylor, who is the coordinator for Villa Park's CERT Program, which was established by vote of the City Council at the April 22, 2003 Council Meeting. City staff was directed to work with the Orange County Fire Authority staff to establish a CERT Program for Villa Park residents. The status of the CERT Program will be presented to Council on a quarterly basis.

The CERT Program is in place in 28 states and 170 communities across the United States. The following cities in Orange County participate in this program: Anaheim; Huntington Beach; Irvine; and Placentia.

If residents of Villa Park are interested in participating in the CERT Program, they should direct their inquiries to the City Hall staff, 998-1500. City Manager Rodericks will keep a list of interested residents. Captain Jeff Taylor will be the administrative assistant for Villa Park's Program.

The training involves one evening a week, 2 1/2 hour sessions, for a total of seven (7) weeks. Some of the training involves First Aid and Rescue .

Councilmember Freschi asked Chief Witesman when the CERT Program will begin. Chief Witesman responded that it could begin as early as January 1<sup>st</sup>, 2004.

Mayor Bell asked how much First Aid training would be required. Chief Witesman reported about 2 1/2 hours in the first module and some other basic First Aid training in the Rescue module.

City Manager Rodericks requested a CD copy of the CERT Program power point to broadcast on Villa Park Cable TV.

Councilmember McGowan asked the Chief if his team would be working with the Sheriff's Department's Neighborhood Watch Program. He responded affirmatively and stated that the communities with strong CERT Programs have strong Neighborhood Watch Programs.

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City Manager Rodericks gave his PowerPoint presentation of the 2003-2004 Budget.

- I. The proposed Operating and Capital Improvement Budgets for the next fiscal year are:
  - On target with General Fund Revenues exceeding Expenditures by \$121,924.

- In compliance with the General Fund Reserve Balance Policy established by the City Council.
- The current year minimum end of year balance is \$612,000 - it is projected at the end of the year to be \$1,296,019.
- Overall General Fund expenditures increased by 2.8% over the FY 2002-03 Budget.
- The bulk of these increases are attributed to: Street Maintenance, Storm Drain maintenance, NPDES, Public Safety, and Building and Safety.

II. The largest General Fund revenues source for the City is Taxes. In 2003-2004, it is estimated that we will receive \$1,311,350 in tax revenues.

- \$1.06 million in property taxes.
- \$215,000 in Sales and Use taxes.
- \$30,000 in Business License taxes.

The next source of revenue is Intergovernmental Revenue. This consists almost entirely of Vehicle License Fee Revenue.

- \$353,000 in total revenues.
- \$340,000 attributed to VLF.

The next set of revenues are Licenses and Permits.

- Building Permits at \$225,000.
- Street and Curb Permits at \$6,000.
- Franchise Fees at \$150,000.
- Total Revenues - \$381,000.

III. We receive some revenue from interests approximately \$30,000. Another source of revenue is Charges for Services and Parking/Court Fines. This represents approximately \$41,750.

IV. When looking at General Fund Revenues as a percent of the total picture:

- Intergovernmental or VLF represents 17% of our total revenues.
- Licenses and Permits (building permits and franchise fees) represent 18% .
- Taxes represent a full 62% of our general fund revenues.

V. Looking at property taxes historically, in 1993/94 we received approximately \$650,000 in property tax revenue.

- In FY 2001/02, we budgeted receipts of \$984,000 and received \$1.0 million.
- In FY 2002/03, we budgeted receipts of \$1.01 million and received \$1.2 million.
- In FY 2003/04, we budgeted receipts conservatively at \$1.06 million - with receipts projecting out at \$1.3 million.
- Property in Villa Park is very healthy.

VI. We budget conservatively on anticipated revenues and aggressively on anticipated expenditures. The result, at the end of the year, revenues are usually in excess of predicted and expenditures are typically under budget. Thus, when you look at the gap between revenues and expenditures the prior years show a bigger gap than the out years.

- For the out years, we estimated revenues will increase each year by 3% - this is conservative. Prior to 2002, the average increase is \$90,000 or 5.33%.
- We estimated expenditures will increase each year by 5% - again, this is conservative. Prior to 2002, the average increase is \$3,000 or 0.3%.

VII. Public Safety is our largest expenditure at \$1.09 million.

- Law Enforcement is \$880,080 and represents 33% of the City's total budget this Fiscal Year.
- Building and Safety/Code Enforcement is part of Public Safety and represents 8% of the budget or \$214,780. Building and Safety costs represented are reimbursed costs.
- Administration accounts for 15% of the City's budget or a total of \$402,626. Of that total, \$207,601 is based in people and \$195,025 is based in maintenance and operation costs - insurance, community programs, support services, City Attorney, etc.
- Public Works is another large part of the City budget and represents 30% or \$819,498. People make up \$125,843 of the budget and infrastructure maintenance costs make up the remaining \$646,654 with the largest amount attributable to street maintenance at \$336,161.

VIII. In the Budget document, the Community Programs Item is listed at \$15,000.

- This provides full funding to all events under the Foundation. However, the Council may wish to scale back some of the contributions as the events can stand on their own with underwriting through the Foundation.
- The **Santa Parade** - Last year the P/L for the event was (\$462). The contribution is recommended to be increased to \$2,000.
- The **Boat Parade** - Last year the P/L for the event was \$1,400. The contribution is recommended to be reduced to \$700.
- The **Holiday Lighting Program** - Last year the P/L for the event was (\$250). The contribution is recommended to be increased to \$5,750.
- The **Halloween Fest** - Last year the P/L for the event was (\$65). The contribution is recommended to be held at \$1,000.
- The **Summer Picnic** (01/02) - the P/L for the event was \$1,800. The contribution is recommended to be reduced to \$3,200.
- Based on Profit and Loss for each event, total contributions could be reduced to \$12,650.

XIV. School Restoration - At the beginning of 2002/03, it was requested that the Restoration Committee provide the City Council with documentation on how they spent the prior year contribution as a prerequisite to receipt of the 02/03 contribution of \$2,500. It is not anticipated that the Restoration Committee will comply by the end of the year. The Council may wish to consider re-budgeting the \$2,500 or increasing it to \$5,000.

- City Historian - Half of the book has been paid for and is in progress. The remainder is due upon completion. It will not complete this Fiscal Year and the number will need to be adjusted in the proposed budget from \$2,000 to \$9,900.
- OCRAA - The Budget contains within the contingency \$6,000 for OCRAA.
- Capital Projects - we had a savings of \$39,000 from the Wanda/Santiago Project. It is recommended that this be added to the Street Improvement Fund within the Capital Projects Budget.
- Council discussed community program support and supported the recommended allocations.

- School Restoration was recommended at \$5,000 with requirement that disbursement shall only be considered after a report by VPESRC to the City Council.
- OCRA was also discussed with consensus that OCRAA be funded through October, 2003.

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ADJOURNMENT:

The meeting was adjourned at 10:15 p.m.

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Bob Bell, Mayor

ATTEST:

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Cristina Sundstrom, Administrative Secretary