



**CITY OF VILLA PARK  
COMMUNITY DEVELOPMENT COMMITTEE AGENDA  
JULY 19, 2005 – City Council Conference Room  
4:00 PM**

The Community Development Committee, a subcommittee of the Villa Park City Council, welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered. If final action is to be taken on an item it will be noted on the agenda, otherwise, all actions are to be considered recommendations to the full City Council.

If you wish to speak on an item contained on the agenda, please ask to be recognized at the time the item is being considered. Upon recognition by the Committee Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer.

If you wish to speak on an item that is not on the agenda, please do so during the periods listed for Oral Communications.

All supporting information is available for public review in the Office of the City Clerk during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday. Agendas are available on the City's Website at [www.villapark.org](http://www.villapark.org).

Please Note: In compliance with the Americans With Disabilities Act, the City of Villa Park will make every reasonable attempt to accommodate attendees or participants at this meeting who need special assistance beyond what is normally provided. Please contact the City Clerk's office at (714) 998-1500 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time you call if special assistance is required to attend or participate in meetings on a regular basis.

**ORDER OF BUSINESS**

**CALL TO ORDER**

**ROLL CALL**

Mayor Pro Tem Bortle  
Councilmember Ulmer

**FLAG SALUTE**

**ORAL COMMUNICATIONS**

Members of the public in attendance wishing to address the **Community Development Committee** on matters not otherwise appearing on the agenda, upon recognition by the Chair, state their name, address, and subject. Unless the presiding officer grants further time, address time shall be limited to three (3) minutes.

**DISCUSSION AGENDA**

1. **Consideration of Community Input for Lemon Street Improvements**

The City has budgeted \$100,000 to design street improvements for Lemon Street from Valley to Villa Park Road. Conceptual and specific planning is slated for this Fiscal Year with improvements planned for Fiscal Year 2008/2009 based on available funding sources. The City has received a letter from residents at the intersection of Valley Drive and Lemon Street with regard to specific improvements wanted to slow down vehicles transitioning from Valley to southbound Lemon.

Recommendation:

It is recommended that the Community Development Committee provide direction for staff with regard to drafting a specific plan for Lemon Street Improvements.

2. Consideration of Villa Park Woman's League Donation of Bus Bench

The Villa Park Woman's League donated \$2,000 to the City of Villa Park to install two bus benches within the city limits. The first bus bench is proposed to be on the west side of Santiago Boulevard in front of the Villa Park Orchards. The second bus bench is proposed to be located at the City's discretion. Included in the scope are trash receptacles for each location. At issue is the amount of funding required to properly purchase the equipment, install them on a cement slab, and maintain the bus bench and receptacle.

Recommendation:

It is recommended that the Community Development Committee discuss the purchase of two (2) bus benches and receptacles and the costs to install and maintain the facilities prior to accepting the donation.

3. Architectural Review of Secondary Dwelling Unit at 17791 E. Serrano Avenue (Wong)

The applicant has submitted a Site Plan Review for a secondary dwelling unit. The unit complies with all applicable zoning requirements for a secondary dwelling unit, to include height, setbacks, and square footage (approximately 1160 sq. ft.). Per the VPMC Section 23-22.4, a unit must demonstrate compliance with standards, in particular, the design and materials of the second dwelling unit shall be consistent with the design and materials of the principal dwelling unit and reasonably compatible with the design and materials of the structures in the surrounding area.

Recommendation:

It is recommended that the Community Development Committee assist the City Manager in the ministerial site plan review by reviewing the architectural features of the proposed secondary dwelling unit to ensure that it is consistent with the design and materials of the principal dwelling unit.

**COMMITTEE MEMBER ITEMS**

Members of the Community Development Committee may make comments at this time or direct staff on items under the purview of the Committee for report back at either the City Council meeting or following Community Development Committee meeting.

1. Red, White, and Blue Summerfest Update

**ADJOURNMENT**