

MINUTES OF THE CITY COUNCIL

CITY OF VILLA PARK, CALIFORNIA

The City Council of the City of Villa Park met in an adjourned meeting Monday, May 11, 2009 at 3:30 p.m. in the City Council Chambers, 17855 Santiago Boulevard, Villa Park, California.

GENERAL SESSION

3:30 p.m. – City Council Chambers

CALL TO ORDER Mayor Rheins called the meeting to order at 3:36 p.m.

ROLL CALL

COUNCILMEMBERS PRESENT

James Rheins	Mayor
Bill Mac Aloney	Mayor Pro Tem
Deborah Pauly	Councilmember
Brad Reese	Councilmember
W. Richard Ulmer	Councilmember

STAFF PRESENT

Don Powell	Interim City Manager
Todd Litfin	City Attorney
Joe O'Neil	City Engineer
Jarad Hildenbrand	Assistant City Manager / Deputy City Clerk
Michele Danaher	Finance Manager
Jorge Garcia	Management Assistant

PLEDGE OF ALLEGIANCE TO THE FLAG Led by Mayor Pro tem Mac Aloney.

ORAL COMMUNICATIONS

None.

PUBLIC HEARINGS

1. City Manager Employment Agreement.

Mayor Rheins presented the staff report stating the Interim City Manager has conducted a three month nationwide search for a permanent City Manager. Sixty-six resumes were submitted by interested candidates. After a review of resumes, situational screening questions were sent to

thirteen candidates. Based on a comparative analysis six candidates were selected to be interviewed by a panel comprised of two Council members and three retired city managers. Each candidate was then required to complete another situational question. Again, based on a comparative analysis the top three candidates were recommended to be interviewed by the full Council. This was completed and Lori Sassoon, Assistant City Manager in the City of San Bernardino, was selected. This contract reflects the negotiated terms agreed upon. Additionally a complete background check has been completed by a special investigator. The only aspect not completed has been a FBI criminal check which is limited by Federal Privacy laws. This issue will be addressed at the next Council meeting with an agenda item that will facilitate this process for the City in this case and in future personnel employment background investigations.

Lori has a strong background in municipal government. She is currently serving as Acting City Manager in San Bernardino. She has been the Assistant City Manager since 2004. A few of her accomplishments include serving as Interim Director of the City's Cable Television Division. She managed the audit of a cable franchise and negotiated payment of audit findings that will result in over \$400,000 in recovered revenue for the City. Lori has also been the City's grant coordinator and has a great deal of budget experience. In 1996, she began in San Bernardino as a full-time intern and was hired approximately four months later as a Senior Administrative Analyst. Lori was later promoted to Assistant to the City Manager before receiving a promotion to her current position. Before San Bernardino she worked in the cities of Glendale and Walnut.

Lori holds a Masters Degree in Public Administration from California State University at San Bernardino and a Bachelors of Arts Degree from Cal-Poly Pomona in Public Administration. Lori is married and has a young daughter.

It was moved by Councilmember Ulmer, seconded by Mayor Pro Tem Mac Aloney and carried by the following roll call vote to an Employment Agreement for the Position of City Manager:

AYES:	COUNCILMEMBERS:	Ulmer, Mac Aloney, Pauly, Reese, Rheins
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None

ADJOURNMENT

Adjourn at 3:46 p.m.

James Rheins, Mayor
City of Villa Park

ATTEST:

Jarad Hildenbrand, Deputy City Clerk
City of Villa Park