



17855 Santiago Boulevard
Villa Park, California 92861
(714) 998-1500

A G E N D A
Regular Meeting
February 11, 2007 4:30 p.m.

The Villa Park Community Services Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

If you wish to speak on an item contained on the agenda, please approach the podium at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer.

If you wish to speak on an item that is not on the agenda, please do so during the periods listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Please Note: In compliance with the Americans with Disabilities Act, the Foundation will make every reasonable attempt to accommodate attendees or participants at this meeting who need special assistance beyond what is normally provided. Please contact the Foundation at (714) 998-1500 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time you call if special assistance is required to attend or participate in meetings on a regular basis.

ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL

Karen Holthe, Chair
Rondi Walsh, Vice-Chair
Nicolaas Versteeg, Treasurer
Bob Fauteux, Vice-Treasurer
Carol Duensing, Secretary
Carol Stone, Director of Development
Keith Martin, Director of Special Events
Steve Marquez, Director of Community Services
Bob Hunter, Director of Membership
Roy Berelowitz, Director of Communications
Brad Reese, Mayor, Villa Park
Ken Domer, City Manager



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3. CONSENT AGENDA

All matters listed under the "Consent Agenda" are considered to be routine and are enacted by one motion approving the Recommendation listed on the Agenda. Any member of the Board may request an item be removed from the Consent Agenda for discussion or further explanation. Unless otherwise specified in the request to remove an item from the Consent Agenda, all items removed shall be considered immediately following action on the remaining items on the Consent Agenda.

- a) Consideration of Board Minutes – December 10, 2007
RECOMMENDED ACTION: Approval

4. PUBLIC COMMENT

5. OLD BUSINESS

- a) By-Laws (By-Law Review Committee)

6. BOARD DIRECTOR REPORTS

- a) CHAIR – VICE-CHAIR
i) Board Retreat Follow Up & Next Steps
- b) TREASURER – VICE-TREASURER
i) Prior Months Balance Sheet
ii) Prior Months Income Statement
iii) Year – to – Date Income Statement
- c) SECRETARY
i) Filing and Records Status
- d) DIRECTOR OF DEVELOPMENT
i) Non-Profit Software Package – "Mission Research"
- e) DIRECTOR OF SPECIAL EVENTS
i) Picnic Update – Date Change
ii) New Business



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- f) DIRECTOR OF COMMUNITY SERVICES
 - i) Villa Park History Book Committee Update (Rondi)
 - ii) Pacific Symphony Update
 - iii) Villa Park 50-Year Committee Formation

- g) DIRECTOR OF MEMBERSHIP
 - i) Membership & Donor Communications updates
 - ii) On-line Pay-Pal Account

- h) DIRECTOR OF COMMUNICATIONS
 - i) Community Survey Update
 - ii) Communications Plan
 - iii) City Council Meetings – VPCSF representation Schedule

7. ADJOURNMENT